

Master Facility Committee Meeting Minutes

March 20, 2017 4:00 PM at ELSC

Members Present: Mike Dawson, Lindsay Schumacher, Frank Rainbolt, Mark Robinson, Sue Shanklin, Dave Dvorak

Members Absent: Steve Shupp, Bill Hanes, Deanna Jencks

Committee Support Present: Steve Graham, Traci Rozek, and Rob Kleinsmith from the District. Jordan Dreyer from Shive-Hattery.

Note taker: Traci Rozek

Mike Dawson convened the meeting at 4:01pm

- Mike Dawson thanked Bill Hanes for filling in as Mike at the February 20, 2017 meeting.

Minutes: The minutes from the February 20, 2017 meeting were reviewed. An amendment will be made to the February 20, 2017 meeting minutes on page 3, bullet point 5, to strike the words “questioned why”. Motion to pass meeting minutes as revised from February 20, 2017 meeting made by Frank Rainbolt and seconded by Sue Shanklin.

Approval of Grant Elementary School HVAC Project

- Rob Kleinsmith discussed the project, and how it would be similar to work that was done at Hiawatha elementary school a few years ago.
- Rob Kleinmith stated that the HVAC project and the window projects are both being funded from the same budget.
- Dave Dvorak inquired about Tricon Construction, and Rob Kleinsmith stated he had worked with them in the past. There was a discussion about who the sub-contractors will be, and Rob Kleinsmith stated that most of them are local.
- Approval of Grant Elementary School HVAC Project. Frank Rainbolt read the sample motions, Sue Shanklin seconded, motions approved.

Sample Motions – General Contractor

It is recommended that the Board of Education award a contract to the low bidder, Tricon Construction Inc., for the Grant Elementary School HVAC Project with the low bid of \$2,708,000. This includes alternate 2 in the amount of \$4,000. Shive-Hattery construction estimate is \$2,594,000, and the project budget is \$4,000,000 (includes Engineering, Asbestos, and Windows).

Approval of Grant Elementary School Window Project

- Rob Kleinsmith discussed how this project is also similar to the Hiawatha Elementary School project. There will be courtyard windows replaced, with some fire egress work done as well.
- Sue Shanklin inquired about alternate 4, and the amount of the bid from Zephyr being so high. Rob Kleinsmith explained that the number is not a typo, but that the alternate was not going to be accepted due to the cost of the improvement versus the energy savings and

rebates. Rob Kleinsmith explained that the payback was not substantial enough to offset the additional cost of the alternate.

- Dave Dvorak inquired about which alternates were being recommended, and Rob Kleinsmith stated that in addition to the base bid it was recommended that alternates 1, 2, and 3 were accepted as well.
- Lindsay Schumacher asked about the cost to the District with having Shive-Hattery put together information for alternates. Rob Kleinsmith explained that Shive-Hattery does charge for engineering fees to put together the alternates for projects, and that generally speaking it may be anywhere from 7%- 10% of the alternate fee that the District would pay. The fee is a sliding scale depending on the size of the project.
- Approval of Grant Elementary School Window Project. Mark Robinson read the sample motions, Sue Shanklin seconded, motions approved.

Sample Motions – General Contractor

It is recommended that the Board of Education award a contract to the low bidder, Zephyr Construction Inc., for the Grant Elementary School Window Project with the low bid of \$340,010. This includes alternate 1 in the amount of \$57,900, and alternate 2 in the amount of \$56,560. Shive-Hattery construction estimate is \$424,000, and the project budget is \$4,000,000 (includes HVAC, engineering, and asbestos).

Financial Report—Steve Graham

- Page four of the Financial Report shows a favorable variance in the SAVE fund in the amount of \$4,798,322.
- Page five of the Financial Report is the expenses versus the total budget to date, with 45% remaining to be spent.
- Page nine shows the comparison of multiple fiscal years, beginning with fiscal year 2014. The unfavorable balance of (\$2,365,124) is due to the timing in relation to the tax season. Steve explained that in March when taxes come in, there would be a significant change as there will be several million dollars that will come in and the unfavorable balance will no longer be there.
- Page 13 shows that all but 11% has been expended since the inception of the PPEL Fund.
- Mike Dawson inquired about if Steve Graham or Rob Kleinsmith had heard any information from the DNR regarding reinjection.
- Steve Graham explained that we had a closed loop system at Roosevelt, then moved to a pump and dump system at McKinley, Franklin, and Wilson. Funds have been reserved in SAVE should the District be forced to put a reinjection system in at those facilities.
- Members discussed the \$2,231,387 that is sitting in the reserve fund, and how long the District would let it sit. Rob Kleinsmith will get in touch with the DNR regarding the pump and dump system, and to discuss at the next meeting.

Master Facilities Update

- Sue Shanklin discussed the enthusiasm and energy that is brought to the committee from the participants. Dialogue has been very open regarding boundaries and school closings.
- Rob Kleinsmith stated that things are beginning to take shape, key decisions are being made, and things are moving forward. He suggested that all members try to attend a meeting to see how things are progressing.
- Steve Graham discussed the series of public forums that were coming up April 11-13. These will be held at Arthur, Nixon, and Van Buren instead of at the ELSC.

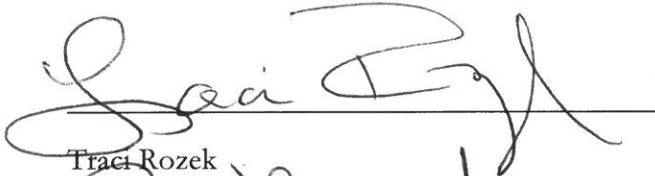
Committee Membership Update—Steve Graham

- Steve Graham explained that October 2016 was the last time the committee membership was approved. He explained that there are three members whose term is ending this year; Frank Rainbolt, Lindsay Schumacher, and Mike Dawson.


Action Items

- Rob Kleinsmith to set up the April meeting at Hiawatha Elementary School.
- Rob Kleinsmith to talk to DNR regarding pump and dump geothermal systems.

Meeting adjourned at 5:04 pm



Traci Rozek



Rob Kleinsmith