

MINUTES

REGULAR MEETING OF THE BOARD OF DIRECTORS CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT, IN THE COUNTY OF LINN, STATE OF IOWA

Educational Leadership and Support Center, Cedar D Conference Room
Monday, January 22, 2018 @ 5:30 p.m.

ATTENDANCE

John Laverty, President; Directors Gary Anhalt, Jennifer Borcharding, Nancy Humbles, Rafael Jacobo, Kristin Janssen, and Mary Meisterling.

Also present: Brad Buck, Noreen Bush, Laurel Day, Val Dolezal, Steve Graham, Mary Ellen Maske, Akwi Nji, and Linda Noggle.

President John Laverty called the meeting to order at 5:31 p.m.

APPROVAL OF AGENDA

It was recommended that the agenda of Monday, January 22, 2018 Board of Education meeting be approved as set forth, and that each item is considered ready for discussion and/or action.

Director Nancy Humbles made the following motion: "I move that the Board of Directors approve the agenda of Monday, January 22, 2018, and that each item is considered ready for discussion and/or action. Motion was seconded by Director Jennifer Borcharding.

Record of the roll call vote: Ayes: Directors Anhalt, Borcharding, Humbles, Jacobo, Janssen, Laverty, and Meisterling. Nays: None.

PUBLIC HEARING

BA-18-224 Public Hearing – 2018-2019 School Calendar (Brad Buck)

Pursuant to the January 8, 2018 Board Meeting, a Public Hearing was held for the purpose of receiving any comments regarding the proposed 2018-2019 School Calendar for the Cedar Rapids Community School District.

After the Board's consideration of any written or oral objections presented, the appropriate Board action was to consider final approval to the administration's recommendation regarding the 2018-2019 School Calendar. No written objections were presented and sustained. Information Item.

Oral Comments Received during the Public Hearing

Johnson, Tania, 3816 Riverside Drive NE, Cedar Rapids, IA, CREA
Clayton, Bernard, 1604 6th Avenue SE, Cedar Rapids, IA

BA-18-225 Public Hearing – Sale of Piece of Property and Temporary Grading Easement-Hoover Elementary School (Jon Galbraith)

Pursuant to notices published in The Cedar Rapids Gazette, a Public Hearing was held at 5:30 p.m. on January 22, 2018 for the purpose of receiving any objections to granting the sale of the identified portion of property.

After the Board’s consideration of any written or oral objections presented, the appropriate Board action is to consider final approval for the Sale of a Piece of Property and Temporary Grading Easement at Hoover Elementary School. No written objections were presented and sustained. Information Item.

Oral Comments Received during the Public Hearing

McMahon, Kelly, 5508 Dostal Dr SW, Cedar Rapids, IA, Facilities Plan

BA-18-226 Public Hearing – Jefferson High School 2018-2019 ADA Compliance Project (Jon Galbraith)

Pursuant to notices published in The Cedar Rapids Gazette, a hearing was held at 5:30 p.m. on January 22, 2018 for the purpose of receiving any objections to the adoption of prepared drawings, specifications, form of contract, and total estimated cost for **2018-2019 Jefferson High School ADA Compliance Project**.

No written or oral objections were presented and sustained. The Board was asked to consider final approval to the drawings, specifications, form of contract, and total estimated cost for this project during the Consent Agenda portion for the Jefferson High School 2018-2019 ADA Compliance Project. Information Item.

SUPERINTENDENT’S REPORT

Dr. Buck highlighted the following:

Washington Warriors held a first-of-its-kind Warrior Expo on January 8th. The inaugural expo was designed to better acquaint families (both current and prospective) with the choices Washington has to offer for project-based learning in art, science and language arts, college credit classes, Kirkwood Academies, Home-Building, and more.

Grant Borchert, a Kennedy High School student, has been chosen as the winner of the 2018 Corridor Jazz Project CD Cover design. Grant’s design will adorn the cover of the *“The Corridor Jazz Project XI”*, a compilation of recordings from the top jazz bands.

Annabelle Spangler, a Gibson Elementary School student, spearheaded a drive to keep the homeless warm this winter. Her group “Kid Powered Kindness” is currently working with the Hiawatha Library to accept donations of new and gently used blankets through February 2nd.

Metro High School will be partnering with Kids Against Hunger and Metro North Rotary to package thousands of meals for those in need. Some of the meals will stay in our local community and others will be shipped to other countries.

Cassidy Reinken, a Johnson STEAM Academy staff member, was recently presented with the I.O.W.A STEM Teacher Award at a surprise ceremony at Johnson. She will also be recognized at a special ceremony on February 14th as part of Iowa STEM Day.

BOARD REPORTS

Director Borcharding congratulated the Metro staff and students on their Winter Graduation held on January 18, 2018. Director Anhalt provided a brief legislative report.

COMMUNICATIONS, DELEGATIONS, AND PETITIONS

Hadish, Cindy, Cedar Rapids, IA – Written Correspondence: Facilities Master Plan Considerations
 “Save our Cedar Rapids Neighborhoods” Petition – 90 day extension with approximately 615 signatures
 Clayton, Bernard, 1604 6th Avenue SE, Cedar Rapids, IA, Facilities Master Plan
 McCright, Kathy, 1936 4th Avenue SE, Cedar Rapids, IA
 Merschbrock, Michelle, 2229 Meadowbrook Drive SE, Cedar Rapids, IA
 McMurin, Summer, Kencrest Drive NE, Cedar Rapids, IA
 McMurin, Brooklyn, Kencrest Drive NE, Cedar Rapids, IA
 Lund, Janelle, 520 Limerock Drive NW, Cedar Rapids, IA
 Harney, Jane, 552 Forest Drive SE, Cedar Rapids, IA
 Nading, Ryland, 4716 Green Valley Drive SE, Cedar Rapids, IA
 Lund, Todd, 520 Limerock Drive NW, Cedar Rapids, IA
 Hammer, Keith, 515 Forest Drive SE, Cedar Rapids, IA
 Bult, Kelly, 440 Memorial Drive SE, Cedar Rapids, IA
 Karr, Don, 1627 Hamer Drive NW, Cedar Rapids, IA
 Cronbaugh, Chris, 427 26th Street SE, Cedar Rapids, IA
 Merschbrock, Daxter, 2229 Meadowbrook Drive SE, Cedar Rapids, IA
 Wenclawski, Lawrence, 4234 Morelle Road NE, Cedar Rapids, IA, Facility Master Plan
 Arrington, Anthony, 1311 34th Street SE, Cedar Rapids, IA, Community Member, School Closings
 Wasta, Phil, 3120 44th Street NE, Cedar Rapids, IA, Facility Master Plan
 Schlue, Molly, 2207 Grande Avenue SE, Cedar Rapids, IA
 Doolin, Dedric, 3624 Terrace Hill Drive NE, Cedar Rapids, IA, NAACP, School Proposal
 Ulrich, Kathy, PO Box 1484, Cedar Rapids, IA, Plan
 Smith, Bridgette, 1220 1st Avenue NE, Cedar Rapids, IA, Women in STEM, Policies regarding middle school after school activities
 Hale, Susan, 450 Liberty Drive SE, Cedar Rapids, IA
 McGovern, Janel, 2207 Fox Trail Drive NE, Cedar Rapids, IA, Facility Master Plan

RECESS – 7:19 PM

RECONVENE – 7:29 PM

CONSENT AGENDA

BA-18-000/ 11 Minutes – Regular Meeting/Work Session on January 8, 2018 (Laurel Day)

It was recommended that the Board of Education approve the Minutes from the Regular Meeting/Work Session held on January 8, 2018.

BA-18-001/07 Approval of Claims Report – December 2017 (Steve Graham)

It was recommended that the Board of Education approve the Claims Report and ratify the list of paid bills and payrolls for the period ending December 31, 2017.

BA-18-002/07 Activity Fund Financial Report – December 2017 (Steve Graham)

It was recommended that the Board of Education approve the Activity Fund Financial Reports for the period ended December 31, 2017.

BA-18-003/07 Budget Summary Report – December 2017 (Steve Graham)

It was recommended that the Board of Education approve the Budget Summary Report for the month ended December 31, 2017.

BA-18-004/07 Statement of Receipts, Disbursements, and Cash Balances Report – December 2017 (Steve Graham)

It was recommended that the Board of Education approve the Statement of Receipts, Disbursements, and Cash Balances Report for the month of December 2017.

BA-18-005/07 Investments Report – December 2017 (Steve Graham)

The Investments Report summarized investment transactions for the month of December 2017. Investments purchased during the month totaled \$5,000,000.00. Investments redeemed during the month totaled \$654,500. The current interest rate for US Bank is 0.55%, in comparison to 0.25% at US Bank in December 2016. Information Item.

BA-18-006/01 Food and Nutrition Fund Statement of Revenues and Expenditures – December 2017 (Steve Graham)

It was recommended that the Board of Education approve the Food and Nutrition Fund – Statement of Revenues and Expenditures for one month ended December 31, 2017

BA-18-007/04 Unspent Balance Report – December 2017 (Steve Graham)

The Unspent Balance Report is designed to inform the Board of Education on a monthly basis the status of the district’s General Fund authorized reserves (Unspent Balance). An analysis of staffing and all other budgetary changes that impact the Unspent Balance as of month ended December 31, 2017 was summarized for your review. Information Item.

BA-18-009/ 12 Personnel Report (Linda Noggle)

BA-18-009/A APPOINTMENTS - SALARIED STAFF

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Jacobsen, Amanda	\$4,816	WM Swim Asst Kennedy	1/9/2018

BA-18-009/B CHANGE OF GRADE/POSITION - SALARIED STAFF

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Colbeck-Bush, Noreen	\$175,000	Deputy Superintendent ELSC	7/1/2018

BA-18-009/C RESIGNATIONS - SALARIED STAFF

<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Heffner, Alexandra	Personal	Engagement Specialist Elementary Connections	1/12/2018
Reeser, William	Personal	Math Wilson	1/12/2018
Stromert, Jonathan	Personal	WM Soccer Washington	1/9/2018

BA-18-009/D RETIREMENT - SALARIED STAFF

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
-------------	-------------------	-----------------------

Aull, Mary	Early Childhood Special Ed Nixon	6/1/2018
Brunson, Janice	3rd Grade Hoover	6/1/2018
McGuire, Chris	Budget Coordinator ELSC	6/30/2018
Roggow, Debra	Media Specialist Grant Wood/ Erskine	6/1/2018
Viner-Lynch, Cherie	Media Specialist Van Buren/ Grant	6/1/2018
Waddilove, Nanette	5th Grade Wright	6/1/2018

BA-18-009/E APPOINTMENTS - HOURLY STAFF

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Antolik, Carey	\$12.95	Child Care Professional Rockwell	1/17/2018
Boll, Tiffany	\$11.95	Food Service Asst Franklin	1/12/2018
Camenisch, Tony	\$18.01	Bus Driver ELSC	1/10/2018
Christensen, Elizabeth	\$16.24	Custodian II Floater ELSC	1/8/2018
Coffman, Nancy	\$14.63	Counselor Secretary Franklin	1/8/2018
Ditch, Gracie	\$11.92	Autism 1:1 Franklin	1/17/2018
Good, Lester	\$21.47	Senior Auto Mechanic ELSC	1/15/2018
Gross, Rodney	\$16.24	Custodian II Floater ELSC	1/22/2018
Hernandez, Omaira	\$13.62	Bus Attendant ELSC	1/11/2018
Johnson, Kayla	\$11.33	Child Care Professional Rockwell	1/17/2018
Johnson, Natasha	\$11.92	Teacher Assoc Johnson	1/10/2018

Jordan, Rachel	\$11.92	Teacher Assoc Hoover	1/3/2018
Jossie, Jeremy	\$16.24	Custodian II Floater ELSC	1/17/2018
McClure, Tonya	\$12.64	Behavior Disability 1:1 Kennedy	1/9/2018
Nyakiza, Nyakizungu	\$11.66	Crossing Guard Hoover	1/17/2018
O'Shea, Heather	\$11.92	Teacher Assoc Hoover	1/9/2018
Pennington, Dalton	\$20.13	Auto Mechanic ELSC	1/29/2018
Peyton, Amy	\$11.95	Food Service Asst Harding	1/17/2018
Sallee, April	\$11.92	Teacher Assoc Coolidge	1/8/2018
Schroeder, Anna	\$11.66	Child Care Professional Rockwell	1/22/2018
Sisco, Chris	\$22.83	Help Desk Support Analyst ELSC	1/5/2018
Steichen, Nicholas	\$16.24	Custodian II Floater ELSC	1/15/2018
Thompson, Charles	\$13.62	Bus Attendant ELSC	1/11/2018
Ventura Trejo, Martha	\$11.95	Food Service Asst Kenndy	1/29/2018

BA-18-009/F RESIGNATIONS - HOURLY STAFF

<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Carsner, Brittany	Personal	BD Grant Wood	1/26/2018
Neilly, Mike	Personal	Bus Driver ELSC	12/31/2017
Nelson, Erin	Personal	Cashier Washington	1/4/2018
Pavik, Olga	Personal	Food Service Asst Pierce	1/12/2018

Ranschau, BreeAnna	Personal	Counselor Secretary Jefferson	1/12/2018
Sammons, Lester	Personal	Bus Attendant ELSC	1/5/2018
Strottman, Laurie	Personal	Severely Disabled Taft	1/19/2018
Sylvester, Jennifer	Personal	Principal Secretary Taylor	2/2/2018

BA-18-009/G RETIREMENTS - HOURLY STAFF

<u>Name</u>		<u>Assignment</u>	<u>Effective Date</u>
Blaha, Teri		Kindergarten/ Elem Associate Madison	6/1/2018
Micka- Rowles, Betty		Media Secretary Cleveland	6/1/2018
Tapken, Debra		E.C.S.E Taylor	6/1/2018

It was recommended that the Board of Education approve the Personnel Report.

BA-18-011/05 Policy Manual – Review and Revision – Review and Revision – Procedures 405.1a “District-wide Testing”, 405.1b “Accountability Test Integrity/Test Prep”, Regulation 405.2 “Educational Research”, and Proposed Procedure 802a “Review of Sites and Facilities” (Brad Buck/Laurel Day)

The Board of Education reviews policies, regulations and procedures at least once every five years. Board approval is required for all policies. Administrative regulations and procedures do not require Board approval.

The agenda item included a regulation and procedures that has been reviewed by Policy Review Committee and the Superintendent’s Cabinet. Most proposed revisions are based on changes to state and federal law, current District practice, and to keep the District’s Policy Manual up-to-date as required by Iowa Code. The Policy Review Committee utilizes legal and policy services provided by the Iowa Association of School Boards, National Association of School Boards, Iowa School Finance Information Services, including policy primer and on-line sample policy documents. Guidance from District Legal Counsel was sought. Information Item.

Policy Manual #	Title	Action
405.1a	District-wide Testing	Revised
405.1b	Accountability Test Integrity/Test Prep	Revised
405.2	Educational Research	Revised
802a	Review of Sites and Facilities	Proposed

BA-18-227 Board Delegates to National Professional Development Program (John Laverty)

It was recommended that the Board of Education authorize the following Board members to serve as delegates to the 2018 Annual NSBA Conference: Directors Borcharding, Janssen, and Laverty.

BA-18-228 Agreement – Cedar Rapids Community School District and the City of Cedar Rapids for Police Pal Programming (Val Dolezal)

It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and the Cedar Rapids Police Department for Police Pal Programming.

BA-18-229 Approval – 2018-2019 School Calendar (Brad Buck)

It was recommended that the Board of Education approve the 2018-2019 School Calendar as recommended by the Superintendent.

BA-18-230 Final Approval – Grant Elementary School 2017 HVAC Replacement Project – Certificate of Substantial Completion (Jon Galbraith)

It was recommended that the Board of Education approve the Certificate of Substantial Completion and approve payment of the retainage pay application for the **Cedar Rapids Community School District – Grant Elementary School 2017 HVAC Replacement Project**.

BA-18-231 Approval – Resolution Sale of Piece of Property and Temporary Grading Easement - Hoover Elementary School (Jon Galbraith)

It was recommended that the Board of Education approve the Resolution for the Sale of Property and Temporary Grading Easement at Hoover Elementary School.

BA-18-232 Award of Contract – Jefferson High School 2018-2019 ADA Compliance Project (Jon Galbraith)

It was recommended that the Board of Education approve the Contract and Award to the low bidder, Garling Construction Inc., for Jefferson High School ADA Compliance Project. The low bid amount is \$254,900.

BA-18-233 Agreement – Cedar Rapids Community School District and Jefferson High School Booster Club for Kingston Stadium Personnel Services (Matt Dunbar)

It was recommended that the Board of Education approve the on-going Agreement between the Cedar Rapids Community School District and Jefferson High School Booster Club to provide concession services at Kingston Stadium.

BA-18-234 Agreement – Cedar Rapids Community School District and U.S. Cellular Center/VenuWorks of Cedar Rapids, LLC. – 2018 High School Graduations (Matt Dunbar)

It is recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and the U.S. Cellular Center for the 2018 High School Graduation ceremonies.

BA-18-235 Request to School Budget Review Committee (SBRC) for Special Education Administrative Cost (Steve Graham/Wendy Parker)

It was recommended that the Board of Education approve the request to the SBRC for the use of special education administrative costs, as allowed under Iowa Department of Education guidelines, related to the administration of special education instructional services for students with behavioral disabilities and other developmental needs at five off-site facilities. Costs will be determined based upon actual service provided in the subsequent fiscal year.

BA-18-236 Agreement – Cedar Rapids Community School District and Foundations in Learning and iASK (Noreen Bush)

It was recommended that the Board of Education approve the Agreement for Data Sharing between the Cedar Rapids Community School District and Foundations in Learning and iASK.

Upon motion by Director Nancy Humbles and second by Director Rafael Jacobo, the Board approved the Consent Agenda.

Record of the roll call vote for items **BA-18-000/11, BA-18-001/07, BA-18-002/07, BA-18-003/07, BA-18-004/07, BA-18-006/01, BA-18-009/12, BA-18-227, BA-18-228, BA-18-229, BA-18-230, BA-18-231, BA-18-232, BA-18-233, BA-18-234, BA-18-235, and BA-18-236** was: Ayes: Directors Anhalt, Borcharding, Humbles, Jacobo, Janssen, Lavery, and Meisterling. Nays: None.

ADMINISTRATION

BA-18-237 Cedar Rapids Community School’s Foundation - Update (Laurel Day)

Scott Drzycimski, President of the Board of Trustees, Cedar Rapids Community School Foundation, presented a progress report on behalf of the Foundation’s Board of Directors. Information Item.

BOARD GOVERNANCE

BA-18-238 Approval – Resolution Facility Master Plan (Laurel Day)

It was recommended that the Board of Education approve the Resolution – Facility Master Plan and that the Resolution be made a part of the permanent Board Meeting records.

Director Mary Meisterling made the following motion: “I move that the Board of Directors approve the Resolution for the Approval of the Master Facility Plan. Motion was seconded by Director Kristin Janssen.

Record of the roll call vote: Ayes: Directors Anhalt, Borcharding, Humbles, Jacobo, Janssen, Lavery, and Meisterling. Nays: None.

SCHOOL BOARD CALENDAR

(Dates and times are tentative – please consult with the Board Secretary’s Office for more details)

2018 - JANUARY

Monday	Jan 22	5:30 pm	Board Regular Meeting	ELSC, Board Room 2500 Edgewood Rd NW
Tuesday	Jan 30		IASB “Day on the Hill”	Iowa State Capitol Des Moines

2018 - FEBRUARY

Wednesday	Feb 7	11:30 am	Metro Economic Alliance Annual Meeting	DoubleTree by Hilton 350 First Ave NE
Monday	Feb 12	5:30 pm	Board Regular Meeting	ELSC, Board Room 2500 Edgewood Rd NW
Monday	Feb 26	5:30 pm	Board Regular Meeting/ Work Session	ELSC, Board Room 2500 Edgewood Rd NW

2018 - MARCH

Mon - Fri	Mar 12-16		CRCSD Spring Break	
Monday	Mar 26	5:30 pm	Board Regular Meeting/ Work Session	ELSC, Board Room 2500 Edgewood Rd NW

2018 - APRIL

Saturday - Monday	Apr 7-9		NSBA Annual Convention	San Antonio, TX
Monday	Apr 9	5:30 pm	Board Regular Meeting	ELSC, Board Room 2500 Edgewood Rd NW
Monday	Apr 23	5:30 pm	Board Regular Meeting/ Work Session	ELSC, Board Room 2500 Edgewood Rd NW

There being no further business coming before the Board, President Lavery adjourned the meeting at 8:30 p.m.

By: Laurel Day, Board Secretary

Board of Education approved Record of Proceedings on February 12, 2018 and I hereby declare these minutes as part of the permanent record of the District.

By _____
John Lavery, President

ATTEST _____
Laurel A. Day, Board Secretary