

MINUTES

REGULAR MEETING OF THE BOARD OF DIRECTORS CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT, IN THE COUNTY OF LINN, STATE OF IOWA

Educational Leadership and Support Center, Board Room

Monday, January 23, 2017

5:30 p.m.

ATTENDANCE

John Lavery, President; Directors Gary Anhalt, Nancy Humbles, Rafael Jacobo, Kristin Janssen, and Keith Westercamp. Absent: Director Mary Meisterling

Also present: Brad Buck, Laurel Day, Val Dolezal, Rod Dooley, Mary Ellen Maske, Wendy Parker, and Karla Ries.

President John Lavery called the meeting to order at 5:30 p.m.

APPROVAL OF AGENDA

It was recommended that the revised agenda of Monday, January 23, 2017 Board of Education meeting be approved as set forth, and that each item is considered ready for discussion and/or action.

Upon motion by Director Gary Anhalt and second by Director Nancy Humbles, the Board approved the revised agenda of Monday, January 23, 2017, and that each item is considered ready for discussion and/or action.

Record of the roll call vote was: Ayes: Directors Anhalt, Humbles, Jacobo, Lavery, and Westercamp. Nays: None. Absent: Directors Janssen and Meisterling.

PUBLIC HEARING

BA-17-219 Public Hearing – 2017-2018 School Calendar (Brad Buck)

Pursuant to the January 9, 2017 Board Meeting, a Public Hearing was held for the purpose of receiving any comments regarding the proposed 2017-2018 School Calendar for the Cedar Rapids Community School District.

No written or oral objections were presented and sustained. The Board was asked to consider final approval during the Consent Agenda portion to the administration's recommendation regarding the 2017-2018 School Year Calendar. Information Item.

BA-17-220 Public Hearing – Jackson Elementary School – 2017-18 Window and Door Replacement Project (Rob Kleinsmith/Jon Galbraith)

Pursuant to notices published in The Cedar Rapids Gazette, a Public Hearing was held at 5:30 p.m. on January 23, 2017 for the purpose of receiving any objections to the adoption of prepared drawings, specifications, form of contract, and total estimated cost for **Jackson Elementary School – 2017-18 Window and Door Replacement Project**.

No written or oral objections were presented and sustained. The Board was asked to consider final approval to the drawings, specifications, form of contract, and total estimated cost for this project during the Consent Agenda portion for the **Jackson Elementary School – 2017-18 Window and Door Replacement Project**.

SUPERINTENDENT'S REPORT

Dr. Buck congratulated the winter graduates of Metro High School. The Winter Commencement Ceremony was held last week for the students and their families. Dr. Buck highlighted the 25th annual Future City competition which was held over the weekend with a record number of teams participating. Our schools were well represented and the winning team came from Franklin Middle School! They'll advance now to a national competition in Washington, DC. Dr. Buck reminded our parents to be sure that their contact information is updated and current in PowerSchool especially as the winter season continues. We don't want anyone to miss any important, weather-related phone calls! This week has been designated as "Cedar Rapids School Choice Week" by Mayor Corbett. Dr. Buck shared information on the innovative programs and choices available in our schools. In addition to the outstanding programming happening in all of our schools, we have the Johnson STEAM Academy, Kenwood Leadership Academy, Iowa BIG Program, Metro STEAM Program, Franklin KITE Program, the Jefferson BlendED Program, and the Roosevelt Option Program (which will next year become the Roosevelt Creative Corridor Business Academy Magnet School). Our information shows that 1,363 students are enrolled in one of these programs this school year, which is 12% of our enrollment! Lastly, Dr. Buck introduced one of our 'delivering on the promise' videos, which is our District complement to the "Promise of Iowa" campaign the Board endorsed at the January 9, 2017 Board meeting.

Director Kristin Janssen entered the Board Meeting at 5:37 PM.

BOARD REPORTS

Director Anhalt provided a brief report about the upcoming IASB Lobby Day scheduled for Tuesday, January 24, 2017. Director Jacobo provided a brief summary about the City of Cedar Rapids's S.E.T. Task Force efforts and commented that the Board will learn more about the Task Force Report at our February 27, 2017 Board Meeting. President Laverty invited Board Members to consider attending the annual UEN Lobby Day which is scheduled for February 15, 2017.

COMMUNICATIONS, DELEGATIONS, AND PETITIONS

No guest speakers this evening.

CONSENT AGENDA

BA-17-000/10 Minutes – Regular Meeting on Monday, January 9, 2017 (Laurel Day)

It was recommended that the Board of Education approve the Minutes from the Regular Meeting held on Monday, January 9, 2017.

BA-17-001/08 Approval of Claims Report – December 2016 (Steve Graham)

It was recommended that the Board of Education approve the Claims Report and ratify the weekly bills and payrolls for the period December 31, 2016.

BA-17-002/07 Activity Fund Financial Report – December 2016 (Steve Graham)

It was recommended that the Board of Education approve the Activity Fund Financial Report for the period ended December 31, 2016.

BA-17-003/07 Budget Summary Report – December 2016 (Steve Graham)

It was recommended that the Board of Education approve the Budget Summary Report for the month ended December 2016.

BA-17-004/08 Statement of Receipts, Disbursements, and Cash Balances Report – December 2016 (Steve Graham)

It was recommended that the Board of Education approve the Statement of Receipts, Disbursements, and Cash Balances Report for the month of December 2016.

BA-17-005/07 Investments Report – December 2016 (Steve Graham)

The Investments Report summarized investment transactions for the month of December 2016. Investments purchased during the month totaled \$15,996,000.00, and investments redeemed during the month totaled \$669,034.11. The current interest rate for US Bank is 0.25%, in comparison to between 0.15% and 0.20% at Wells Fargo in December 2015. Information Item.

BA-17-009/12 Personnel Report (Rod Dooley)**BA-17-009/A APPOINTMENTS - SALARIED STAFF**

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Brokaw, Debra	\$59,000 (prorated to \$27,492)	Counselor Taylor	1/16/2017
Jenks, Deb	\$4,885	WM Track Kennedy	1/5/2017
Miller, Jennifer	\$50,250 (prorated to \$27,361)	Autism Viola Gibson	1/3/2017
Williams, Melissa	\$1,764	WM Swim Asst Franklin	1/12/2017

BA-17-009/B RESIGNATIONS - SALARIED STAFF

<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Bevins, Kathleen	Personal	Lit Mag & Yearbook Metro	12/16/2016
James, Paul	Personal	Football HD Washington	1/4/2017

BA-17-009/C APPOINTMENTS - HOURLY STAFF

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Brown, Jakeiya	\$11.46	Crossing Guard Cleveland	1/12/2017
Drew, April	\$14.30	ECSE Viola Gibson	1/9/2017
Eggert, Jerome	\$15.90	Custodian II Floater	1/17/2017
Filling, Heather	\$11.92	Multicat 1:1 Taylor	1/10/2017
Harris, Karla	11.79	Food Service Asst. Madison	1/5/2016
Nagel, Bridget	12.01	Child Care Professional Rockwell	1/23/2017
Pelzer, Ellen	13.78	Media Secretary Jefferson	1/16/2017

Seyfer, Laura	16.00	Iowa Big Admin Coordinator Big School	1/16/2017
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Struve, Richard	13.32	Bus Attendant Transportation	1/6/2017
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BA-17-009/D RESIGNATIONS - HOURLY STAFF

<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Choplick, Terri	Resignation	Secretary ELSC	1/12/2017
Erger, Cynthia	Resignation	Food Service Asst Kennedy	2/3/2017
Fedderm, Bryonne	Resignation	Communication Coach Cleveland	12/13/2016
Kaune, Kim	Resignation	Secondary Cook Roosevelt	1/16/2017
Moore, Charles	Resignation	Custodian II Franklin	1/13/2017
Watkins, Lasherryl	Resignation	Bus Attendant Transportation	1/6/2017

BA-17-009/E RETIREMENTS - HOURLY STAFF

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Feaker, Donald	Painter Foreman ELSC	2/24/2017
Wulf, Helen	Food Service Assistant III Hoover	1/27/2017

BA-17-009/F SHORT TERM CONTRACTS

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Lehman, Sheila	\$30,000	Interim Executive Director for Middle Schools ELSC	1/4/2016

It was recommended that the Board of Education approve the Personnel Report.

BA-17-012/04 Policy Manual – Approval – Proposed Policy 904 “Animals on District Premises” (Brad Buck)

It was recommended that the Board of Education approve Policy 904 “Animals on District Premises” of the District Policy Manual as recommended by the Superintendent.

BA-17-221 Board Delegates to National Professional Development Program (John Lavery)

It was recommended that the Board of Education authorize the following Board members to serve as delegates to the 2017 Annual NSBA Conference: Directors Humbles, Janssen, Lavery, and Westercamp.

BA-17-130/02 Amended Agreement – Cedar Rapids Community School District and Iowa Department of Public Health- Pick a Better Snack Service (Paul Hayes/Stephanie Neff)

It was recommended that the Board of Education approve the Amended Agreement between the Cedar Rapids Community School District and the Iowa Department of Public Health for the Pick a Better Snack Service.

BA-17-223 Agreement – Cedar Rapids Community School District and Clever, Inc. for Data Sharing and Use (Karla Ries)

It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Clever, Inc. for Data Sharing and Use.

BA-17-224 Request to School Budget Review Committee (SBRC) for Special Education Administrative Cost (Steve Graham/Wendy Parker)

It was recommended that the Board of Education approve the Request to the SBRC for the use of Special Education Administrative Costs, as allowed under Iowa Department of Education guidelines, related to the administration of special education instructional services for students with behavioral disabilities and other developmental needs at five off-site facilities. Costs will be determined based upon actual service provided in the subsequent fiscal year.

BA-17-225 Approval – 2017-2018 School Calendar (Brad Buck)

It was recommended that the Board of Education approve the 2017-2018 School Calendar as recommended by the Superintendent.

BA-17-226 Agreement – Long Term Suspension - Student A (Mary Ellen Maske)

It was recommended that the Board of Education approve the Agreement – Long Term Suspension for the identified Student A.

BA-17-227 Agreement – Long Term Suspension – Student B (Mary Ellen Maske)

It was recommended that the Board of Education approve the Agreement – Long Term Suspension for the identified Student B.

BA-17-228 Tabulation – District Vehicles (Tom Day/Dennis Schreckengast)

It was recommended that the Board of Education approve the Tabulation – District Vehicles.

BA-17-229 Award of Contract – Jackson Elementary School – 2017-18 Window and Door Replacement Project (Rob Kleinsmith/Jon Galbraith)

It was recommended that the Board of Education approve the Award of Contract to the low bidder, Garling Construction Inc., for Jackson Elementary School Window & Door Project. The low base bid amount is \$374,000. Alternate 1 in the amount of \$5,800, Alternate 2 in the amount of \$5,600, and Alternate 3 in the amount of \$10,700. The total for the low bid plus the 3 alternates is \$396,100.

BA-17-230 Agreement – Cedar Rapids Community School District and Gaus Systems for Negotiations Costing Services (Rod Dooley)

It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Gaus Systems for the 2016-17 school year to provide Negotiation Costing Services.

BA-17-231 28E Agreement – Cedar Rapids Community School District and Trinity Lutheran School Regarding Statewide Voluntary Preschool Program 2017-2018 School Year (Val Dolezal)

It was recommended that the Board of Education approve the 28E Agreement between Cedar Rapids Community School District and Trinity Lutheran School for the Statewide Voluntary Preschool Program during the 2017-2018 school year.

Record of the roll call vote for items **BA-17-000/010, BA-17-001/08, BA-17-002/07, BA-17-003/07, BA-17-004/08, BA-17-009/12, BA-17-012/04, BA-17-221, BA-17-130/02, BA-17-223, BA-17-224, BA-17-225, BA-17-226, BA-17-227, BA-17-228, BA-17-229, BA-17-230, and BA-17-231** was: Ayes: Directors Anhalt, Humbles, Jacobo, Janssen, Laverty, and Westercamp. Nays: None. Absent: Director Meisterling.

WORK SESSION

BA-17-232 Annual Progress Report/Iowa Report Card/Postsecondary Readiness Reports (Karla Ries)

Information from the following Iowa Department of Education reports was shared:

- a. 2015-2016 Annual Progress Report (APR) – monitors goals in reading, math, and science
- b. 2016-2017 Iowa School Report Card – identifies how schools are performing on six educational measures
- c. 2017 Postsecondary Readiness Reports – outlines postsecondary preparedness data

Electronic information from the APR can be found at <https://www.educateiowa.gov/annual-progress-report-lea>.

Electronic information from the Iowa School Report Card can be found at <http://reports.educateiowa.gov/schoolreportcard>

Electronic information from the Postsecondary Readiness Reports can be found at <https://www.educateiowa.gov/article/2017/01/17/new-state-website-shows-student-postsecondary-enrollment-preparedness-data> Information Item.

BOARD GOVERNANCE

BA-17-011/06 Policy Manual – Review and Revision –Regulations 301.1 “Resignation/Termination”, 502.1 “Certified Employees”, 502.2 “Support Personnel, 502.3 “Non-Certified Administrative Employees”, 505.1 “Discipline and Dismissal- Certified Employees”, 505.2 “Discipline and Dismissal – Non-Certified Administrative Employees and Support Personnel”, 505.3 “Resignation”, Proposed Regulation 700.2 “Financial Records”, Regulation 901.8 “Maintenance of Orderly Conduct on Transportation Vehicles, and Procedure 901.8a “Bus Video Monitoring Systems” (Brad Buck/Laurel Day)

The Board of Education reviews policies, regulations and procedures at least once every five years. Board approval is required for all policies. Administrative regulations and procedures do not require Board approval.

The agenda item included regulations and procedures that have been reviewed by the Policy Review Committee. Most proposed revisions are based on changes to state and federal law, current District practice, and to keep the District’s Policy Manual up-to-date as required by Iowa Code. The Policy Review Committee utilizes legal and policy services provided by the Iowa Association of School Boards, National Association of School Boards, Iowa School Finance Information Services, including policy primer and on-line sample policy documents. Guidance from District Legal Counsel was sought. Information Item.

**Regulation 301.1 “Resignation/Termination”
Regulation 502.1 “Certified Employees”**

Regulation 502.2 “Support Personnel”
Regulation 502.3 “Non-Certified Administrative Employees”
Regulation 505.1 “Discipline and Dismissal- Certified Employees”
Regulation 505.2 “Discipline and Dismissal – Non-Certified Administrative Employees and Support Personnel”
Regulation 505.3 “Resignation”
Proposed Regulation 700.2 “Financial Records”
Regulation 901.8 “Maintenance of Orderly Conduct on Transportation Vehicles”
Procedure 901.8a “Bus Video Monitoring Systems”

BA-17-233 Exempt Meeting – Discuss Strategy Sessions for Union and Non-Union Employee Groups (Brad Buck)

The Board of Education met in an Exempt Meeting on Monday, January 23, 2017 for the purpose of discussing bargaining strategy and negotiations sessions for union and non-union employees. Exempt Meetings are not subject to the Open Meetings Law. Information Item.

SCHOOL BOARD CALENDAR

(Dates and times are tentative – please consult with the Board Secretary’s Office for more details)

2017 - JANUARY

Monday	Jan 23	5:30 pm	Board Regular Meeting/ Work Session	ELSC, Board Room 2500 Edgewood Rd NW
Tuesday	Jan 24		IASB Legislative Conference “Day on the Hill”	Embassy Suites and State Capitol Des Moines, IA

2017- FEBRUARY

Thursday	Feb 2	11:30 am	Metro Economic Alliance Annual Meeting	US Cellular Convention Center, 350 First Ave NE
Monday	Feb 13	5:30 pm	Board Regular Meeting	ELSC, Board Room 2500 Edgewood Rd NW
Wednesday	Feb 15		UEN Lobby Day	State Capitol Des Moines
Monday	Feb 27	5:30 pm	Board Regular Meeting/ Work Session	ELSC, Board Room 2500 Edgewood Rd NW

2017 - MARCH

Mon - Fri	Mar 13-17		CRCSD Spring Break	
Monday	Mar 20	5:30 pm	Board Regular Meeting/ Work Session	ELSC, Board Room 2500 Edgewood Rd NW
Saturday - Monday	Mar 25-27		NSBA Annual Convention	Denver, CO

There being no further business coming before the Board, the president adjourned the meeting at 6:55 p.m.

By: Laurel Day, Board Secretary

Board of Education approved Record of
Proceedings on February 13, 2017
and I hereby declare these minutes as
part of the permanent record of the
District.

By _____
John Lavery, President

ATTEST _____
Laurel A. Day, Board Secretary