

MINUTES

REGULAR MEETING OF THE BOARD OF DIRECTORS CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT, IN THE COUNTY OF LINN, STATE OF IOWA

Educational Leadership and Support Center, Board Room
Tuesday, April 10, 2018 @ 5:30 p.m.

ATTENDANCE

Gary Anhalt, President Pro Tem; Directors, Rafael Jacobo, Kristin Janssen, John Laverty, and Mary Meisterling. Absent: Directors Jennifer Borcharding and Nancy Humbles.

Also present: Brad Buck, Noreen Bush, Laurel Day, Steve Graham, and Mary Ellen Maske.

Directors Laverty and Meisterling were present via telephone conference.

BOARD GOVERNANCE

BA-18-308 Appointment - Temporary Assignment of Board President Pro Tem (Laurel Day)

It was recommended that the Board of Education approve the temporary appointment of Director Gary Anhalt as Board President Pro Tem of the April 10, 2018 Board Meeting.

Record of the vote: Ayes: Directors Anhalt, Jacobo, Janssen, Laverty, and Meisterling. Nays: None. Absent: Directors Borcharding and Humbles.

President Pro Tem Gary Anhalt called the meeting to order at 5:32 p.m.

APPROVAL OF AGENDA

It was recommended that the revised agenda of Tuesday, April 10, 2018 Board of Education meeting be approved as set forth, and that each item is considered ready for discussion and/or action.

Director Rafael Jacobo made the following motion: "I move that the Board of Directors approve the revised agenda of Tuesday, April 10, 2018, and that each item is considered ready for discussion and/or action. Motion was seconded by Director Kristin Janssen.

Record of the roll call vote: Ayes: Directors Anhalt, Jacobo, Janssen, Laverty, and Meisterling. Nays: None. Absent: Directors Borcharding and Humbles.

PUBLIC HEARING

BA-18-294 Public Hearing - Fiscal Year 2017-2018 Budget Amendment (Steve Graham)

To spend the beginning fund balances and unanticipated miscellaneous income, we traditionally amend the current budget which was certified in April 2017. We are limited in the spending of funds received by the school finance formula & by our Board approved budget certification. Therefore, we amend our budget to a level high enough to permit the spending of miscellaneous income received throughout the year. **If such miscellaneous income does not materialize this year, our legal spending level will be reduced automatically. No additional taxes will be levied because of this amendment.**

The budget certification has four legal expenditure classifications for all the District funds taken as a whole, including the General Fund, Management Fund, PPEL Fund, Capital Projects Funds, Debt Service Fund, Student Activity Fund, Food & Nutrition Fund and Day Care Fund. Each classification has been amended to a level sufficient to allow the District to spend beginning balances and unanticipated miscellaneous income.

Amending the budget in this fashion on an annual basis allows the district to comply with the Code of Iowa, which requires that school district expenditures not exceed the “published” budget in any one of the four functional areas.

It was proposed that the FY2018 budget be amended in the four expenditure classifications as follows:

<u>Functional Area</u>	<u>Original Publication</u>	<u>Amended Publication</u>	<u>Anticipated FY2018 Actual</u>
Instruction	\$142,568,223	\$160,455,478	\$145,868,616
Total Support Services	\$69,943,425	\$78,341,020	\$71,219,109
Noninstructional Programs	\$12,246,933	\$13,392,112	\$12,174,647
Total Other Expenditures	<u>\$33,620,457</u>	<u>\$35,242,330</u>	<u>\$32,038,482</u>
Totals	\$258,379,038	\$287,430,939	\$261,300,854

The current FY2018 budget in the last column of the table above indicates total District expenditures that are anticipated at this time. **The difference between the “Amended” budget and “Anticipated FY2018 Actual” ensures that District expenditures will not exceed the “published” budget in any one of the four functional areas.**

At the March 26, 2018 Board meeting, the Board approved publication of the Fiscal Year 2017-2018 budget amendment and scheduled a public hearing at 5:30PM, Tuesday, April 10, 2018.

No written or oral objections were presented and sustained. The Board was asked to consider final approval to the Fiscal Year 2017-2018 Budget Amendment during the Administration portion. Information Item.

BA-18-295 Public Hearing – Fiscal Year 2018-2019 Budget (Steve Graham)

The Board of Education is required by State Code to publish a fiscal year 2019 Proposed Budget, hold a public hearing, and certify the budget and tax levy rates by April 15, 2018.

The Fiscal Year 2019 Proposed Budget is premised on Supplemental Assistance (SSA) growth of 1.0%, and an additional \$5 per pupil (SF 455 DCCP inequity increase) which was approved by the legislature and signed by the Governor.

Total District revenues are estimated at \$273,361,322 and total District expenditures are estimated at \$269,630,385. Please note these are preliminary numbers and will change when the District’s detailed line item budget is completed in June.

The District Fiscal Year 2019 levy rate is proposed to be reduced from the current fiscal year’s \$15.38 per \$1,000 of taxable valuation to \$15.06.

On March 26, 2018 the Board of Education approved publication of the proposed Fiscal Year 2019 District budget and scheduled a public hearing on Tuesday, April 10, 2018 to allow public comment regarding the Fiscal Year 2019 District budget with a proposed total levy rate of \$15.06317.

No written or oral objections were presented and sustained. The Board was asked to consider final approval for the Fiscal Year 2018-2019 Budget during the Administration portion. Information Item.

CONSENT AGENDA

BA-18-000/15 Minutes – Regular Meeting/Work Session on March 26, 2018 (Laurel Day)

It was recommended that the Board of Education approve the Minutes from the Regular Meeting/Work Session held on March 26, 2018.

BA-18-009/16 Personnel Report (Linda Noggle)

APPOINTMENTS - SALARIED STAFF

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Edelen, Emma	\$5,001	WM Track Asst Jefferson	3/28/2018
Goebel, Jennifer	\$118,242	Principal Nixon	7/1/2018
Howell, Michael	\$4,816	WM Soccer Asst Washington	3/29/2018
Jenkins, Charles	\$3,473	MN Soccer Harding	3/28/2018
Lough, Daniel	\$61,700	Building Trades Kennedy	4/9/2018
Matthias, Maximilian	\$44,700 (prorated)	Social Studies Roosevelt	3/28/2018
Price, Nathan	\$4,816	WM Soccer Asst Washington	3/28/2018
Schneekloth, Michael	\$3,473	WM Tennis Roosevelt	3/28/2018
Shelton, Ian	\$44,700 (prorated)	Behavior Disorder Grant Wood	4/2/2018
Waters, Michael	\$131,678	Principal Wilson	7/1/2018

RESIGNATIONS - SALARIED STAFF

<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Lynn, Samantha	Personal	Kindergarten Erskine	6/5/2018

Meyer, Jesse	Personal	Language Arts Kennedy	6/2/2018
Meyer, Susan	Personal	Behavior Disorder Grant Wood	6/5/2018
Pickett, Margaret	Personal	AIM Coordinator ELSC	6/5/2018
Salzwedel, Jessica	Personal	2nd Grade Taylor	6/5/2018
Satterlee, Kathryn	Personal	Multicat Wilson	6/5/2018

APPOINTMENTS - HOURLY STAFF

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Campbell, Charles	\$11.92	Autism 1:1 Kenwood	3/30/2018
Carrick, Stephen	\$16.24	Custodian II Floater ELSC	4/9/2018
Elliott, Paul	\$16.24	Custodian II Floater ELSC	4/13/2018
Kaufman, Dawn	\$16.21	Elementary Manager Kenwood	3/29/2018
Rowe, Diane	\$11.95	Food Service Asst Kenwood	3/26/2018

RESIGNATIONS - HOURLY STAFF

<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Craig, Christine	Personal	Child Care Professional Rockwell	4/13/2018
Green, Joanna	Personal	At Risk Taylor	4/13/2018
Iqbal, Saba	Personal	Food Service Asst Nixon	3/29/2018
Meyer, Jesse	Personal	ESL Associate Kennedy	6/2/2018
Patten, Sara	Personal	Food Service Asst Kenwood	3/19/2018
Rasmussen, Jennifer	Personal	Child Care Professional Rockwell	3/16/2018
Smothers, Samantha	Personal	Autism Nixon	4/6/2018

Young, Dawn	Personal	Multicat 1:1 McKinley	2/22/2018
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SHORT TERM CONTRACTS

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Anderson, Linda	\$7,345	Sp Ed Teacher Mentor ELSC	3/19/2018
Manka, Krystal	\$9,342	ASAC Summer Program ELSC	3/21/2018
McNee, Ann	\$5,766	ASAC Summer Program ELSC	3/21/2018

It was recommended that the Board of Education approve the Personnel Report.

BA-18-012/06 Policy Manual – Approval – Policies 410 “Co-Curricular Activities Eligibility”, 803 “Tobacco/Nicotine-Free School Environment”, 1000 “School Community Relations”, 1001 “Public Communications & Engagement”, 1002 “Volunteer Participation”, 1003 “School-Home Relations”, 1004 “School-Community Relations”, and 1008 “Public Records Request” (Brad Buck/Laurel Day)

It was recommended that the Board of Education approve Policies 410 “Co-Curricular Activities Eligibility”, 803 “Tobacco/Nicotine-Free School Environment”, 1000 “School Community Relations”, 1001 “Public Communications & Engagement”, 1002 “Volunteer Participation”, 1003 “School-Home Relations”, 1004 “School-Community Relations”, and 1008 “Public Records Request” of the District Policy Manual as recommended by the Superintendent.

BA-18-296 Annual Meeting – September 10, 2018 (Laurel Day)

The annual meeting of the Board of Education will be held on Monday, September 10, 2018 at the Educational Leadership and Support Center, Board Room, 2500 Edgewood Rd NW, Cedar Rapids, Iowa. Information Item.

BA-18-297 2018-2019 Board Meeting/Work Session Schedule (Laurel Day)

It was recommended that the Board of Education approve the 2018-2019 Board Meeting/Work Session Schedule.

BA-18-298 Iowa Association of School Boards Membership Renewal for 2018-2019 (John Lavery)

It was recommended that the Board of Education approve the Iowa Association of School Board Membership Renewal for the 2018-2019 school year.

BA-18-299 Iowa School Finance Information Services Membership Renewal for 2018-2019 (John Lavery)

It was recommended that the Board of Education approve the renewal of the Iowa School Finance Information Services Membership for the 2018-2019 School Year.

**BA-18-300 Agreements – Student Teaching/Field Experience – Colleges & Universities
2018-2019 School Year (Eric Christenson)**

It was recommended that the Board of Education approve the Student Teaching/Field Experience Agreement for Coe College, Cornell College, Iowa State University, Kirkwood Community College, Luther College, Mount Mercy University, University of Iowa, University of Northern Iowa and Upper Iowa University for the 2018-2019 School Year.

**BA-18-301 Agreement – Cedar Rapids Community School District and Pacific Institute
(Brad Buck)**

It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Pacific Institute.

**BA-18-305 2018-2023 Terms and Conditions of Employment for Chicago & Midwest Region,
Local 497 – Food and Nutrition (Linda Noggle)**

It was recommended that the Board of Education approve the 2018-2023 Terms & Conditions of Employment for Chicago and Midwest Region, Local 497 – Food and Nutrition.

Upon motion by Director Rafael Jacobo and second by Director Kristin Janssen the Board approved the Consent Agenda.

Record of the roll call vote for items **BA-18-000/15, BA-18-009/16, BA-18-012/06, BA-18-297, BA-18-298, BA-18-299, BA-18-300, BA-18-301, and BA-18-305** was:
Ayes: Directors Anhalt, Jacobo, Janssen, Lavery and Meisterling. Nays: None.
Absent: Directors Borcharding and Humbles.

ADMINISTRATION

BA-18-3002 Approval – Fiscal Year 2017-2018 Budget Amendment (Steve Graham)

It was recommended that the Board of Education approve the Fiscal Year 2017-2018 Budget Amendment.

Record of the vote: Ayes: Directors Anhalt, Jacobo, Janssen, Lavery, and Meisterling. Nays: None. Absent: Directors Borcharding and Humbles.

BA-18-303 Approval – Fiscal Year 2018-2019 Budget (Steve Graham)

It was recommended that the Board of Education approve the proposed Fiscal Year 2018-2019 District Budget with a proposed total levy rate of \$15.06317.

Record of the vote: Ayes: Directors Anhalt, Jacobo, Janssen, Lavery, and Meisterling. Nays: None. Absent: Directors Borcharding and Humbles.

SCHOOL BOARD CALENDAR

2018 - APRIL

Tuesday	Apr 10	5:30 pm	Board Regular Meeting	ELSC, Board Room 2500 Edgewood Rd NW
Monday	Apr 23	5:30 pm	Board Regular Meeting/ Work Session	ELSC, Board Room 2500 Edgewood Rd NW

2018 - MAY

Friday	May 4	12:30 pm	District Retirement Luncheon	
Monday	May 14	5:30 pm	Board Regular Meeting	ELSC, Board Room 2500 Edgewood Rd NW
Wednesday	May 23	7:00 PM	Metro HS Graduation	DoubleTree
Thursday	May 24	7:00 PM	Kennedy HS Graduation	US Cellular Center
Friday	May 25	7:00 PM	Washington HS Graduation	US Cellular Center
Saturday	May 26	7:00 PM	Jefferson HS Graduation	US Cellular Center

2018 - JUNE

Monday	June 11	5:30 pm	Board Regular Meeting	ELSC, Board Room 2500 Edgewood Rd NW
Monday	June 25	5:30 pm	Board Work Session & Regular Meeting	ELSC, Board Room 2500 Edgewood Rd NW

2018 - JULY

Monday	July 16	5:30 pm	Board Regular Meeting	ELSC, Board Room 2500 Edgewood Rd NW
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There being no further business coming before the Board, President Laverty adjourned the meeting at 5:44 p.m.

By: Laurel Day, Board Secretary

Board of Education approved Record of Proceedings on April 23, 2018 and I hereby declare these minutes as part of the permanent record of the District.

By _____
John Laverty, President

ATTEST _____
Laurel A. Day, Board Secretary