

## MINUTES

### REGULAR MEETING OF THE BOARD OF DIRECTORS CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT, IN THE COUNTY OF LINN, STATE OF IOWA

Educational Leadership and Support Center, Board Room  
Monday, June 11, 2018 @ 5:30 p.m.

#### **ATTENDANCE**

John Laverty, President; Directors Gary Anhalt, Nancy Humbles, Rafael Jacobo, Kristin Janssen and Mary Meisterling. Absent: Director Jennifer Borcharding.

Also present: Brad Buck, Noreen Bush, Lori Bruzek, Laurel Day, Steve Graham, Mary Ellen Maske, Linda Noggle, and Trace Pickering.

President John Laverty called the meeting to order at 5:30 p.m.

#### **APPROVAL OF AGENDA**

It was recommended that the revised agenda of Monday, June 11, 2018 Board of Education meeting be approved as set forth, and that each item is considered ready for discussion and/or action.

Director Nancy Humbles made the following motion: "I move that the Board of Directors approve the revised agenda of Monday, June 11, 2018, and that each item is considered ready for discussion and/or action. Motion was seconded by Director Mary Meisterling.

Record of the roll call vote: Ayes: Directors Anhalt, Humbles, Jacobo, Janssen, Laverty, and Meisterling. Nays: None. Absent: Director Borcharding.

#### **SUPERINTENDENT'S REPORT**

Dr. Buck announced that Garfield & Taylor Elementary Schools were the lucky recipients of summer vacation kits donated by United Healthcare Community Plan of Iowa. The kits included a wide range of items to help students remain active, engaged, & healthy during the summer months. He congratulated the Building Trades students on their completion of the 2017-18 student-built house. The Building Trades program is one of many examples of the unique opportunities available to our students as they explore their passions and interests. He also congratulated Building Trades teacher, Dave Smith, on his many decades of success as well as his retirement this year. Dr. Buck highlighted Jackson Elementary School students, families, & volunteers who raised nearly \$5,000 in quarters this spring for Take Away Hunger. The students learned about food insecurity & needs of the hungry around the world. Lastly, the District received word that the Mentors in Violence Prevention team at Kennedy High School has been selected to receive the 2018 Iowa Character Award for Student Team/Organization of Character. This is awarded by The Ray Center at Drake University which annually recognizes Iowans who show the Six Pillars of "Character Counts": trustworthiness, respect, responsibility, fairness, caring, and good citizenship.

#### **BOARD REPORTS**

None to Report.

#### **COMMUNICATIONS, DELEGATIONS, AND PETITIONS**

Wenclawski, Lawrence, 4234 Morelle Rd NE, Cedar Rapids, The Wenclawski Challenge

## CONSENT AGENDA

### **BA-18-000/18 Minutes – Regular Meeting on May 14, 2018 (Laurel Day)**

It was recommended that the Board of Education approve the Minutes from the Regular Meeting held on May 14, 2018.

### **BA-18-001/11 Approval of Claims Report – April 2018 (Steve Graham)**

It was recommended that the Board of Education approve the Claims Report and ratify the list of paid bills and payrolls for the period ending April 30, 2018.

### **BA-18-002/11 Activity Fund Financial Reports – April 2018 (Steve Graham)**

It was recommended that the Board of Education approve the Activity Fund Financial Reports for the period ended April 30, 2018.

### **BA-18-003/11 Budget Summary Report – April 2018 (Steve Graham)**

It was recommended that the Board of Education approve the Budget Summary Report for the month ended April 30, 2018.

### **BA-18-004/11 Statement of Receipts, Disbursements, and Cash Balances Report – April 2018 (Steve Graham)**

It was recommended that the Board of Education approve the Statement of Receipts, Disbursements, and Cash Balances Report for the month of April 2018.

### **BA-18-005/11 Investments Report – April 2018 (Steve Graham)**

The Investments Report summarized investment transactions for the month of April 2018. Investments purchased during the month totaled \$23,855.33, and investments redeemed during the month totaled \$654,500.00. The current interest rate for US Bank is 0.55%, in comparison to 0.3% at US Bank in April 2017. The interest rate for ISJIT CDs for April 2018 was 1.65%. Information Item.

### **BA-18-008/11 Open Enrollment – Denial 2018-2019 (Karla Ries)**

It was recommended that the Board of Education approve the Open Enrollment- Denial of the students commencing with the 2018-2019 school year.

### **BA-18-009/19 Personnel Report (Linda Noggle)**

#### **APPOINTMENTS - SALARIED STAFF**

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Christensen, Austin	\$44,900	PE McKinley	2018-2019 school year
Corbett, Benedicte	\$25,950	French (.50 FTE) Jefferson	2018-2019 school year

Devine, Daniel	\$54,400	Multicategorical Roosevelt	2018-2019 school year
Downes, Sara	\$54,400	Counselor Wilson	2018-2019 school year
Edelen, Emma	\$44, 900	Physics/Earth Science Jefferson	2018-2019 school year
Ehm, Krista	\$44,900	School Nurse ELSC	2018-2019 school year
Feltes, Annie	\$44,900	Multicategorical Grant	2018-2019 school year
Friedel, Matthew	\$56, 900	Chinese/ELL Kennedy	2018-2019 school year
Goodmundson, Katy	\$44, 900	Math Washington	2018-2019 school year
Jarvinen, Tara	\$50,500	Kindergarten Kenwood	2018-2019 school year
Jenewein, Blake	\$44,900	3rd Grade Garfield	2018-2019 school year
Meade, McCall (incorrect location on last agenda)	\$2,593	WM Softball Asst Kennedy	4/30/2018
Noonan, Kristen	\$44,900	Science McKinley	2018-2019 school year
Oliver Lamb, Jamie	\$44,900	General Education Bertram/4 Oaks	2018-2019 school year
Patience, Timothy	\$51,900	Social Studies McKinley	2018-2019 school year
Robbins, Samantha	\$44,900	Deaf /Hard of Hearing TBD	2018-2019 school year
Schneider, Ellen	\$44,900	ELL Washington	2018-2019 school year
Shannon, Chris (incorrect location on last agenda)	\$5,186	Baseball Washington	4/23/2018
Thorson, Denise	\$61,900	Multicategorical Grant Wood	2018-2019 school year
Towns, Hannah	\$2,593	Softball Asst Jefferson	5/21/2018
Washburn, Catherine	\$51,900	Math Jefferson	2018-2019 school year

Weber, Deanna	\$56,900	Media Specialist Wilson	2018-2019 school year
White, Jared	\$3,890	Baseball Asst Kennedy	5/15/2018
Zimmerman, Jessica	\$61,900	Media Specialist Grant Wood/ Erskine	2018-2019 school year

**CHANGE OF GRADE/POSITION - SALARIED STAFF**

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Hogan, Karla	\$11,000	Payroll Supervisor ELSC	7/1/2018
Nji, Akwi	\$15,000	Director of Communication ELSC	7/1/2018

**RESIGNATIONS - SALARIED STAFF**

<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Barker, Michelle	Replacement Contract	Language Arts Franklin	6/5/2018
Callahan, Kari	Personal	Behavior Disorder Polk	6/5/2018
Copeland, Parris	Personal	MNS Track Taft	5/16/2018
Courtney, Andrew	Personal	WM Basketball Asst Kennedy WM Tennis Washington	5/23/2018
Crawford, Theresa	Personal	.3 FTE Art LOA	6/5/2018
Curtis, Jennifer	Replacement Contract	Music Pierce	6/5/2018
Demuth, Jami	Replacement Contract	PACT Taft	6/5/2018
Divis, Ethan	Personal	WM Basketball Asst Kennedy	6/5/2018
Dobler, Joseph	Personal	BD Bertram/4 Oaks	6/5/2018
Dostal, Vicki	Personal	WM Soccer Wilson	5/10/2018

Driskell, Elizabeth	Personal	Band McKinley	5/23/2018
Eastin, Audrey	Personal	Art Grant Wood/Coolidge	6/5/2018
Guy, Willie	Personal	WMN Track Wilson	5/24/2018
Hand, Natalie	Replacement Contract	4th Grade Madison	6/5/2018
Hatcher, Matt	Personal	Wrestling HD Washington	5/22/2018
Hinke, Jessica	Personal	Volleyball Wilson	5/25/2018
Imig, Jessica	Personal	Deaf/Hard of Hearing Jackson	6/5/2018
Jenkins, Charlies	Personal	MNS Soccer Harding	6/4/2018
Kirchhoff, Brandon	Personal	Special Education Facilitator Hiawatha	6/5/2018
Koepke, Stephen	Personal	MN Golf HD WM Golf Asst Jefferson	5/9/2018
Matthias, Maximilian	Replacement Contract	Social Studies Roosevelt	6/5/2018
McClintock, Shauna	Replacement Contract	Language Arts Jefferson	6/5/2018
McIntosh, Keegan	Personal	MNS Soccer Kennedy	5/30/2018
Miers, Matthew	Personal	IDS/Social Studies Harding	6/5/2018
Mullins, Kathryn	Personal	Language Arts McKinley	6/5/2018
Pilch, Lisa	Personal	MN Soccer McKinley	\$43,243
Ries, Karla	Personal	Executive Director of Instructional Services ELSC	6/30/2018
Rima, Molly	Personal	Induction Coach ELSC	6/5/2018

Rizzio, Amy	Personal	Social Studies Metro	06/5/2018
Rouse, Amy	Personal	Volleyball Washington	5/16/2018
Rupe, Julie	Personal	Behavior Disorder Polk	6/5/2018
Rupe, Kara	Replacement Contract	Science McKinley	6/5/2018
Schaub, Emily	Replacement Contract	5th Grade Van Buren	6/5/2018
Scott, Deborah	Personal	Associate Director Polk	6/22/2018
Shaffer, Jennifer	Replacement Contract	Title Grant Wood	6/5/2018
Shomshor, Sasha	Personal	Science Jefferson	6/5/2018
Spooner, Sarah	Personal	Early Learning Kenwood	6/5/2018
Thorson, Becky	Personal	Curriculum Math Facilitator ELSC	6/5/2018
Tolly, Steven	Personal	Language Arts Drama Tech / Yearbook Kennedy	6/5/2018
Wilson, Haley	Personal	Engagement Specialist Harrison Connections	6/5/2018
Young, Amanda	Personal	Behavior Disorder Truman	6/5/2018
Yount, Mary Anne	Replacement Contract	Kindergarten Van Buren	6/5/2018

**RETIREMENT - SALARIED STAFF**

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Crozier, Dee (change in retirement date)	Principal Nixon	7/15/2018
Brandt, Blake	5th Grade Grant Wood	6/5/2018

McGuire, Chris (change in retirement date)	Budget Coordinator ELSC	9/30/2018
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**APPOINTMENTS - HOURLY STAFF**

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Barber, Jaaysin	\$16.24	Custodian II Floater ELSC	5/23/2018
Hackley, Chris	\$11.33	Child Care Professional I Rockwell	5/30/2018
Hale, Kaitlyn	\$12.05	Child Care Professional III Rockwell	5/14/2018
Jaeger, Anthony	\$20.13	Auto Mechanic Transportation	6/11/2018
Johnson, Abbey	\$12.05	Child Care Professional III Rockwell	5/15/2018
Loffer, Leslee	\$11.66	Crossing Guard Taylor	5/9/2018
McGaffee, Kristina	\$12.95	Child Care Professional IV Rockwell	6/4/2018
Roepsch, Rose	\$11.95	Food Service Asst Coolidge	5/22/2018
Rozek, Spencer	\$16.24	Custodian II Floater ELSC	6/4/2018

**RESIGNATIONS - HOURLY STAFF**

<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Freerksen, Elizabeth	Personal	Principal's Secretary Polk	5/23/2018
Gatsimbanyi, Paul	Personal	Crossing Guard Cleveland	5/31/2018
Hewitt, Michelle	Personal	Cashier Truman	5/21/2018
Hill, Jennifer	Personal	Title/ At Risk Van Buren	6/1/2018
Hinkel, Nancy	Personal	Multicat Pierce	6/4/2018
Jaynes, Melissa	Personal	Principal Secretary Washington	6/29/2018

LaKose, Deb	Personal	Cashier Wright	6/4/2018
Lancaster, Michael	Personal	Crossing Guard Wright	6/1/2018
Korns, Brettney	Personal	Attendance Secretary Washington	5/30/2018
Mims, Billie	Personal	Multicat Harrison	6/1/2018
Nott, Sarah	Personal	Kindergarten Kenwood	6/1/2018
O'Shea, Heather	Personal	Multicat Hoover	6/1/2018
Stutler, Sarah	Personal	Food Service Asst Nixon	5/28/2018
Sultana, Bushra	Personal	Food Service Asst Wilson	5/25/2018
Tolbert, Shekita	Personal	Cashier Hoover	5/11/2018
Walker, Altamesa	Personal	Food Service Asst McKinley	6/1/2018

**RETIREMENTS - HOURLY STAFF**

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
LaKose, Deb	Cashier Wright	6/4/2018
LeDuc, Rebecca	Multicat Garfield	6/1/2018
Stallman, Charles	Distribution Specialist ELSC	7/6/2018
Weber, Marlene	Manager Secretary Transportation	8/17/2018

**TERMINATIONS - HOURLY STAFF**

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Johnson, Laura	Food Service Asst Jefferson	5/25/2018
Spoor, Andrea	Food Service Asst Harrison	5/7/2018



**SHORT TERM CONTRACTS**

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Rudish, Cindi	\$6,969	Special Ed Teacher	5/17/2018

Correction from May 14, 2018 Board Agenda – Personnel Report

**BA-18-324/02 40 Years of Service Employee Recognition – 25, 30, 35, and (Linda Noggle)**

The following employee name and years of service was inadvertently omitted from the May 14, 2018 Board Agenda:

25 Years of Service  
Jean Ash – Taft Middle School

It was recommended that the Board of Education approve the Personnel Report.

**BA-18-011/09 Policy Manual – Review & Revisions – Policy 507 “ Use of District Resources”, Procedures 507a “Staff Technology Use”, 507b “Security of District Network”, Regulation 604.9 “Student Access to Tech Resources”, Procedure 604.9a “Safe & Responsible Use of Tech Resources”, Proposed Policy 900 “District Technology, Network Systems, & Internet Access”, Proposed Regulations 900.1 “Appropriate Use of District Technology, Network Systems, and Internet Access”, 900.2 “Access to District Technology, Network Systems, and Internet Access”, and Regulation 1006.1 “Art Collection Management” (Brad Buck/Laurel Day)**

The Board of Education reviews policies, regulations and procedures at least once every five years. Board approval is required for all policies. Administrative regulations and procedures do not require Board approval.

The agenda item included policies, regulations, and procedures that have been reviewed by Policy Review Committee (PRC) & the Superintendent’s Cabinet. Most proposed revisions are based on changes to state and federal law, current District practice, and to maintain the District’s Policy Manual up-to-date as required by Iowa Code. The PRC utilizes legal & policy services provided by the Iowa Association of School Boards, National Association of School Boards, including policy primer & on-line sample policy documents. Guidance from District Legal Counsel was sought. Information Item.

<b>Policy Manual #</b>	<b>Title</b>	<b>Action</b>
507	Use of District Resources	Revised
507a	Staff Technology Use	Revised
507b	Security of District Network	Revised
604.9	Student Access to Tech Resources	Revised
604.9a	Safe & Responsible Use of Tech Resources	Revised
900	District Tech, Network Systems, & Internet Access	Proposed
900.1	Appropriate Use of District Tech, Network, & Internet	Proposed
900.2	Access to District Tech, Network, & Internet	Proposed
1006.1	Art Collection Management	Revised

**BA-18-012/07 Policy Manual – Approval – Policies 409 “Religion and the Schools”, and 513 “Religious Ornamentation in the Workplace” (Brad Buck/Laurel Day)**

It was recommended that the Board of Education approve Policies 409 “Religion and the Schools”, and 513 “Religious Ornamentation in the Workplace” of the District Policy Manual as recommended by the Superintendent.

**BA-18-365 Work Agreement for the Superintendent of Schools (John Lavery)**

It was recommended that the Board of Education approve the Work Agreement for the Superintendent of Schools.

**BA-18-366 2019 IASB Legislative Platform (Gary Anhalt/Laurel Day)**

Each year the Iowa Association of School Boards develops a legislative platform. Local Boards of Education have been requested to submit their top four legislative priorities to be considered for inclusion in the 2019 Iowa Association of School Boards legislative platform.

During the July 16, 2018 Board Meeting, the Board will discuss the legislative priorities that will help guide the Iowa Association of School Boards legislative advocacy efforts. The current platform is available at the IASB link:

[2018 IASB Legislative Resolutions](#)

More information about the process is available at the IASB website:

[IASB Call for Legislative Priorities page](#)

Resolutions and priorities are due by August 11, 2018 to IASB via the IASB Call for Legislative Priorities survey. The survey will be completed by Board Secretary Day. Information Item.

**BA-18-367 Approval – Urban Education Network (UEN) of Iowa Membership Renewal for 2018-2019 School Year (Brad Buck)**

It was recommended that the Board of Education approve the Urban Education Network of Iowa Membership for the 2018-2019 School Year.

**BA-18-368 Agreement – Raptor Technologies (Laurel Day/Akwi Nji)**

It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Raptor Technologies for the implementation of a pilot program at Harrison Elementary School and Kenwood Leadership Academy beginning August 2018.

**BA-18-024/02 Agreement – Cedar Rapids Metro Economic Alliance – Business Development Services - 2018-2019 School Year (Trace Pickering)**

It was recommended that the Board approve the Agreement between the Cedar Rapids Community School District and the Cedar Rapids Metro Economic Alliance in providing IowaBIG with the Strategic Partner Developer positions for the 2018-2019 School Year.

**BA-18-369 Agreements – Cedar Rapids Community School District and Grant Wood Area Education Agency (GWAEA) for Contract Personnel 2018-2019 School Year (Noreen Bush)**

It was recommended that the Board of Education approve the ongoing Agreements between Cedar Rapids Community School District and Grant Wood Area Education Agency for Contract Personnel for the 2018-2019 School Year.

**BA-18-370 Amended Agreement – Cedar Rapids Community Schools and Juvenile Court School-Based Liaisons Program 2018-2019 School Year (Rod Dooley)**

It was recommended that the Board of Education approve the Amended Agreement between Cedar Rapids Community School District and Juvenile Court Services (JCS) of the 6<sup>th</sup> Judicial District for the 2018-2019 School Year.

**BA-18-371 Agreement – Intercultural Development Group LLC 2018-2019 School Year (Rod Dooley)**

It was recommended that the Board of Education approve the on-going Agreement between the Cedar Rapids Community School District and Intercultural Development Group LLC for the 2018-2019 School Year.

**BA-18-372 28E Agreement – Cedar Rapids Community School District and the City of Cedar Rapids – School Resource Officer Program 2018-2020 School Years (Noreen Bush)**

It was recommended that the Board of Education approve the on-going 28E Agreement between the Cedar Rapids Community School District and the City of Cedar Rapids for the School Resource Officer Program at Jefferson, Kennedy, Washington High Schools, Polk Alternative Education Center, and McKinley and Roosevelt Middle Schools from July 1, 2018 to June 30, 2020.

**BA-18-373 Appointment of Level One and Level Two Investigators – 2018-19 School Year (Linda Noggle)**

It was recommended that the Board of Education approve the Appointment of the Level One and Level Two Investigators for the 2018-19 School Year as required by the Iowa Administrative Code – Section 281, Chapter 102 as follows. Level One Primary Investigator: Val Dolezal; and, Level One Alternate Investigators: Greg O’Connell, Chuck McDonnell, and Wendy Parker. Level Two Investigators: Cedar Rapids Police Department and Kathy Collins, J.D., School Investigations.

**BA-18-374 Approval – Purchase of Portable Classroom Building - Van Buren Elementary School (Jon Galbraith)**

It was recommended that the Board of Education approve the Purchase of a Portable Building from Mountain Home Company for the cost of \$48,500. Funding for the purchase will be provided by the Physical Plant and Equipment Levy (PPEL).

**BA-18-375 Agreement – Cedar Rapids Community School District and Insight Investments, LLC – Project Lead the Way Computers (Karla Ries/Lori Bruzek)**

It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Insight Investments, LLC for the purchase of computers for Project Lead the Way.

**BA-18-376 Tabulation – Dairy Products and Services for Metro Area Schools (Suzy Ketelsen/Tom Day)**

It was recommended that the Board of Education approve the Tabulation for Dairy Products and Services to Anderson Erickson Dairy.

**BA-18-377 Agreement – Cedar Rapids Community School District with Frontline eSolutions/UConfirm for Data Sharing (Linda Noggle)**

It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Frontline eSolutions/UConfirm for Data Sharing.

**BA-18-378 Meal Price Increase for the 2018-2019 School Year (Suzy Ketelsen)**

The Department of Food and Nutrition finds it necessary to increase breakfast and lunch prices to comply with guidelines of the Healthy, Hunger-Free Kids Act of 2010.

The increase is as follows:

	Current Price	Proposed Price	Increase
Breakfast			
Elementary	\$ 1.70	\$ 1.75	\$ 0.05
Secondary	\$ 1.80	\$ 1.85	\$ 0.05
Reduced	\$ 0.30	\$ 0.30	\$ -

	Current Price	Proposed Price	Increase
Lunch			
Elementary	\$ 2.65	\$ 2.70	\$ 0.05
Secondary	\$ 2.75	\$ 2.80	\$ 0.05
Reduced	\$ 0.40	\$ 0.40	\$ -

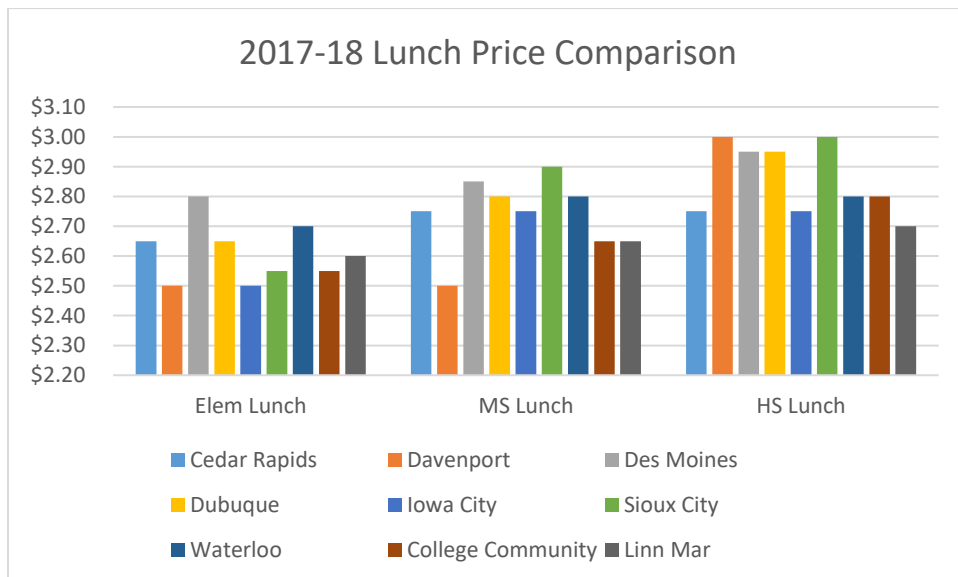
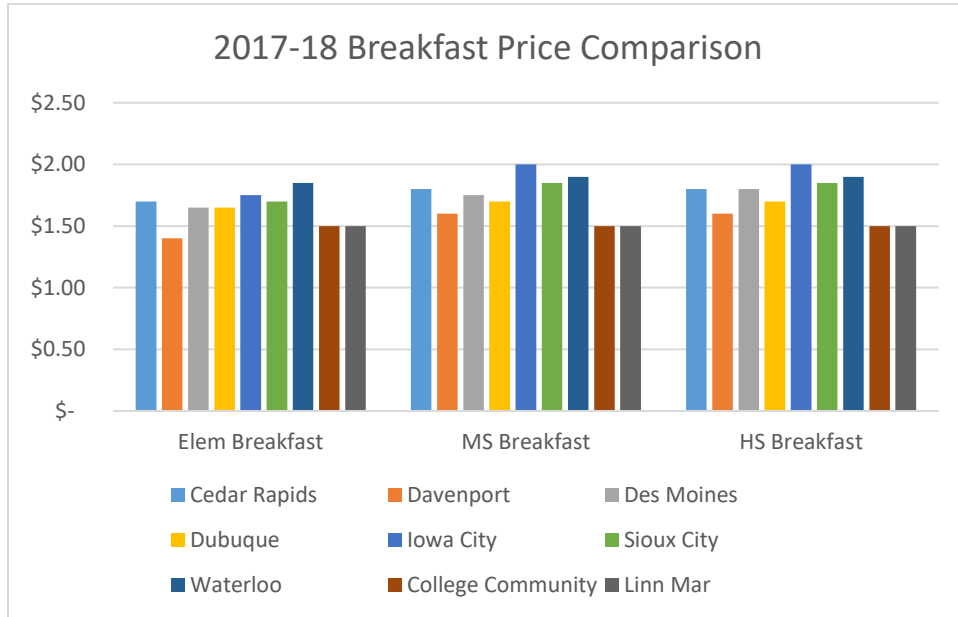
The Paid Meal Equity provision of the HHFKA requires schools to annually assess their prices with the end goal of all paid lunch prices at least equaling the free reimbursement rate minus the paid reimbursement rate. Districts do **not** have to meet the paid lunch price requirement immediately. The regulations allow for a **gradual** increase in paid lunch prices.

The Healthy, Hunger-Free Kids Act of 2010 also outlines Dietary Guidelines that must be followed.

- a. These guidelines specify that schools now must serve low-fat or fat-free milk, whole grains, 1 cup of fruits or vegetables per day and a greater mix of vegetables, including weekly requirements for vegetables that are dark green, red or orange and starchy, and beans or peas. They also outline daily minimum amounts and weekly ranges for grains and meats. In 7/1/2014, Districts were required to serve an additional ½ cup serving of fruit at breakfast.
- b. The District is compliant with the USDA meal pattern guidelines and has realized an increase in food costs. Participating and managing the large food buying group, EIPG (Eastern Iowa Food Group) leverages buying power for better pricing, offsetting some of the increase.

Financial impact for a family: If a student participates in the breakfast and lunch program every day, the increase would amount to approximately \$1 monthly or \$9 annually.

Price comparison of similar size districts:



Information Item.

**BA-18-379 Resolution and Agreement – Cedar Rapids Community School District/Kennedy High School Activity Fund and Linn Area Credit Union (Steve Graham)**

It was recommended that the Board of Education approve the Resolution and Pledge and Security Agreement between the Cedar Rapids Community School District/Kennedy High School Activity Fund and Linn Area Credit Union.

**BA-18-380 Agreement – Cedar Rapids Community School District and Grant Wood Area Education Agency for Continuation of Operation of SubCentral Program 2018-2019 School Year (Linda Noggle)**

It was recommended that the Board of Education approve the on-going Agreement between the Cedar Rapids Community School District and Grant Wood Area Education Agency to provide Substitute Employee Management System services – SubCentral for the 2018-2019 School Year.

**BA-18-381 Agreement – Cedar Rapids Community School District and Grant Wood Area Education Agency for Financial Management Software Access 2018-2019 School Year (Steve Graham/Lori Bruzek)**

It was recommended that the Board of Education approve the ongoing Agreement between the Cedar Rapids Community School District and Grant Wood Area Education Agency for Financial Management Software Access Agreement during the 2018-2019 School Year.

**BA-18-382 Agreement – Cedar Rapids Community School District and Grant Wood Area Education Agency – Mentoring and Induction Consortium – 2018-2019 School Year (Eric Christenson)**

It was recommended that the Board of Education approve the on-going Agreement between the Cedar Rapids Community School District and Grant Wood Area Education Agency for the Mentoring and Induction Program including the Agreement for the salary and benefit reimbursement of employees participating as mentors in the Mentoring and Induction Program for the 2018-2019 School Year.

**BA-18-383 Agreement – Cedar Rapids Community School District and Drake University for Student Teaching/Field Experience – 2018-2019 School Year (Eric Christenson)**

It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Drake University for Student Teaching/Field Experience 2018-2019 School Year.

**BA-18-384 Agreement – Cedar Rapids Community School District and Solution Tree, Inc. for Professional Learning (Noreen Bush)**

It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Solution Tree, Inc. for Professional Learning.

**BA-18-385 Agreement – Cedar Rapids Community School District and Computer Information Concepts (CIC) (Noreen Bush)**

It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Computer Information Concepts.

**BA-18-386 Agreement – Cedar Rapids Community School District and Linn County DECAT – Neighborhood Empowerment Summer Program (NESP) (Rod Dooley)**

It was recommended that the Board of Education approve the on-going Agreement between the Cedar Rapids Community School District and Linn County DECAT - Neighborhood Empowerment Summer Program.

**BA-18-387 Agreement – Cedar Rapids Community School District with Corporate Cost Control for Data Sharing (Linda Noggle)**

It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Corporate Cost Control for Data Sharing.

**BA-18-388 Award of Contract –2018-2019 Tridium/Niagara N4 Update (Tammy Carter/Jon Galbraith)**

It was recommended that the Board of Education approve the Award of Contract to The Baker Group for the 2018-2019 Tridium/Niagara N4 Update.

**BA-18-389 Tabulation – High School Mowers (Tom Day/ Matt Dunbar)**

It was recommended that the Board of Education approve the Tabulation – High School Mowers.

**BA-18-390 Cooperative Agreement – CRCSD Jefferson, Kennedy & Washington High Schools with Cedar Valley Christian School for 2018-2019 School Year - Bowling, Cross Country, Football, Golf, Swimming & Diving, Tennis, Track & Field, and Wrestling (Noreen Bush)**

It was recommended that the Board of Education approve the Cooperative Agreement - Sponsorship of an Activity on behalf of Cedar Valley Christian School and CRCSD Jefferson, Kennedy and Washington High Schools for the 2018 – 2019 School Year – Bowling, Cross Country, Golf, Football, Swimming & Diving, Tennis, Track & Field, and Wrestling and, the appropriate documents will be completed, on-line, by the appropriate governing organizations.

**BA-18-391 Cooperative Agreement – CRCSD Kennedy High School with Xavier for 2018-2019 School Year - Orchestra (Noreen Bush)**

It was recommended that the Board of Education approve the Cooperative Agreement - Sponsorship of an Activity on behalf of Xavier and CRCSD Kennedy High School for the 2018 - 2019 School Year – Orchestra--and, the appropriate documents will be completed, on-line, by the appropriate governing organizations.

**BA-18-392 Cooperative Agreement – CRCSD Jefferson, Kennedy & Washington High Schools with Alburnett, Benton Community, College Community, Marion, Mt. Vernon and Xavier High School for 2018-2019 School Year - Girl’s Swimming & Diving and Boys Swimming (Noreen Bush)**

It was recommended that the Board of Education approve the Cooperative Agreement - Sponsorship of an Activity on behalf of Alburnett, Benton Community, College Community School District and Xavier High School and CRCSD Jefferson, Kennedy & Washington High Schools for the 2018-2019 School Year – Girl’s Swimming & Diving and Boys Swimming; and, submit the applications to the appropriate governing organizations.

**BA-18-393 Cooperative Agreement – CRCSD Washington High School with Lisbon Schools for 2018-2019 School Year - Bowling (Noreen Bush)**

It was recommended that the Board of Education approve the Cooperative Agreement - Sponsorship of an Activity on behalf of Lisbon Schools and CRCSD Washington High School for the 2018 - 2019 school year – Bowling--and, the appropriate documents will be completed, on-line, by the appropriate governing organizations.

**BA-18-394 Agreement – Cision US Inc. (Akwi Nji)**

This item was deferred to the June 25, 2018 Board Meeting.

Upon motion by Director Mary Meisterling and second by Director Kristin Janssen the Board approved the Consent Agenda.

Record of the roll call vote for items **BA-18-000/18, BA-18-001/11, BA-18-002/11, BA-18-003/11, BA-18-004/11, BA-18-008/11, BA-18-009/19, BA-18-012/07, BA-18-365, BA-18-367, BA-18-368, BA-18-024/02, BA-18-369, BA-18-370, BA-18-371, BA-18-372, BA-18-373, BA-18-374, BA-18-375, BA-18-376, BA-18-377, BA-18-379, BA-18-380, BA-18-381, BA-18-382, BA-18-383, BA-18-384, BA-18-385, BA-18-386, BA-18-387, BA-18-388, BA-18-389, BA-18-390, BA-18-391, BA-18-392, and BA-18-393** was: Ayes: Directors Anhalt, Humbles, Jacobo, Janssen, Laverty and Meisterling. Nays: None. Absent: Director Borcharding.

**ADMINISTRATION**

**BA-18-395 Internal Control Review Recommendation - Accounts Payable and Cash Receipts (Steve Graham)**

The Audit Committee expressed an interest in engaging in a formal review of the District's internal control system that was largely put into place with recommendations from the State Auditor's Office and RSM-LLC (formerly McGladrey LLC) in response to an embezzlement that was uncovered in 2009.

The scope of the internal control review was exclusively the work between RSM-LLC and volunteer members of the Audit Committee. The Audit Committee reviewed and approved RSM's internal audit proposal and fee of \$35,000, at the April 11, 2018 Audit Committee meeting.

On April 23, the Board approved the contract with RSM to conduct the internal control audit. During two weeks in May, RSM conducted the review of internal control procedures with samples selected from the period of April 1, 2017 to March 31, 2018.

The results of the review were provided in the exhibit and covered 17 key areas of internal control listed in appendix B – scope of services. Of the 17 key areas of review, one area, involving cash transactions received recommendations for improvement from RSM. Appendix A, pages 3-4 lists RSM's recommendations and the District's response.

A representative from RSM attended the Board meeting to present the results of the internal control review. Information Item.



**BA-18-396      Audit Committee Report (Steve Graham)**

According to the Audit Committee Charter, the District Audit Committee is to report its findings to the Board of Education on an annual basis. Committee members Gary Becker, Gordon Epping, Tom Hoffmann, and Matt Walz provided the report to the Board. Information Item.

**LEARNING AND LEADERSHIP****BA-18-397      Iowa BIG Update (Trace Pickering)**

Dr. Pickering and Iowa BIG students provided an update for the Board. Iowa BIG, a partnership between the Cedar Rapids, Linn Mar, and College Community Schools, just completed the fifth year, having served over 500 students. Iowa BIG will serve 250 students next year with 50 students on the waitlist. Our diversity demographics for next fall are dramatically improved. Information Item.

**BA-18-398      School Improvement Advisory Committee (SIAC) Update (Noreen Bush)**

The CRCSD School Improvement Advisory Committee met three times throughout the school year: October 30th, January 30th, and April 30th. The committee evaluated and provided input on the District's strategic plan and focused on the goal area: Future Ready Learning. Using District data and research about college and career readiness, the committee provided input and clarified 5 competencies for Every Learner to be Future Ready. The committee helped design and provide input on the final draft of the Profile of a CRCSD Graduate. The profile will be embedded into curriculum, instruction, and assessment and align to CRCSD's College and Career Readiness work. Rubrics to assess the 5 competencies are also being developed. Information Item.

**SCHOOL BOARD CALENDAR****2018 - JUNE**

Monday	June 11	5:30 pm	Board Regular Meeting	ELSC, Board Room 2500 Edgewood Rd NW
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Monday	June 25	5:30 pm	Board Work Session & Regular Meeting	ELSC, Board Room 2500 Edgewood Rd NW
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**2018 - JULY**

Monday	July 16	5:30 pm	Board Regular Meeting	ELSC, Board Room 2500 Edgewood Rd NW
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**2018 - AUGUST**

Monday	Aug 13	5:30 pm	Board Regular Meeting	ELSC, Board Room 2500 Edgewood Rd NW
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Thursday	Aug 23		First Day of Classes Early Dismissal	CRCSD
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Monday	Aug 27	5:30 pm	Board Work Session & Regular Meeting	ELSC, Board Room 2500 Edgewood Rd NW
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**2018- SEPTEMBER**

Monday	Sept 3		Labor Day Holiday	Office Closed
Monday	Sept 10	5:30 pm	Board Regular Meeting	ELSC, Board Room 2500 Edgewood Rd NW
Monday	Sept 24	5:30 pm	Board Organizational & Annual Board Meeting	ELSC, Board Room 2500 Edgewood Rd NW

There being no further business coming before the Board, President Lavery adjourned the meeting at 6:30 p.m.

By: Laurel Day, Board Secretary

Board of Education approved Record of Proceedings on June 25, 2018 and I hereby declare these minutes as part of the permanent record of the District.

By \_\_\_\_\_  
John Lavery, President

ATTEST \_\_\_\_\_  
Laurel A. Day, Board Secretary