

MINUTES

REGULAR MEETING OF THE BOARD OF DIRECTORS CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT, IN THE COUNTY OF LINN, STATE OF IOWA

Educational Leadership and Support Center, Board Room
Monday, June 25, 2018 @ 5:30 p.m.

ATTENDANCE

Nancy Humbles, Vice President; Directors Jennifer Borcharding, Rafael Jacobo, and Mary Meisterling.
Absent: Directors Gary Anhalt, Kristin Janssen, and John Laverty.

Also present: Brad Buck, Noreen Bush, Laurel Day, Rod Dooley, Steve Graham, Mary Ellen Maske, and Linda Noggle.

Vice President Nancy Humbles called the meeting to order at 5:30 p.m.

APPROVAL OF AGENDA

It was recommended that the agenda of Monday, June 25, 2018 Board of Education meeting be approved as set forth, and that each item is considered ready for discussion and/or action.

Director Mary Meisterling made the following motion: "I move that the Board of Directors approve the agenda of Monday, June 25, 2018, and that each item is considered ready for discussion and/or action. Motion was seconded by Director Rafael Jacobo.

Record of the roll call vote: Ayes: Directors Borcharding, Humbles, Jacobo, and Meisterling. Nays: None. Absent: Directors Anhalt, Janssen, and Laverty.

SUPERINTENDENT'S REPORT

Dr. Buck reminded us that eight CRCSD sites are participating in the federally-funded Summer Food Service Program which provides meals free of charge to children in our community. So far, we have served approximately 800 lunches and 500 breakfast a day and the numbers are increasing every day. He also stated that our HR Team will be holding a summer hiring event on July 23rd with a focus on attracting employees for our Transportation, Custodian, and Food & Nutrition departments as well as Paraprofessionals. Dr. Buck congratulated Kyle Kazimour, a recent Jefferson grad, and his documentary team made up entirely of HS students, who submitted their film "Somewhere Only We Know" to the AltFilm Festival at the Toronto Film Festival. The film won the Best Feature Documentary category! Lastly, Dr. Buck highlighted the Kids on Course University for having just completed its first successful week with more than 700 students. No other school district in Iowa is administering a program of this type, at ZERO cost to participating families. Kids on Course University is truly a valuable component of our school district!

BOARD REPORTS

Director Meisterling participated in the ribbon-cutting at the new Monroe Place which was the District's former Monroe Early Childhood Center. Director Borcharding, along with President Laverty and Superintendent Buck, attended the Iowa BIG Open House.

COMMUNICATIONS, DELEGATIONS, AND PETITIONS

Freie, Leland, 2052 Linn Blvd SE, Cedar Rapids, IA, School Violence, Science Fair
Lund, Todd, 520 Limerock Dr NW, Cedar Rapids, IA, Various

CONSENT AGENDA**BA-18-000/19 Minutes – Regular Meeting on June 11, 2018 (Laurel Day)**

It was recommended that the Board of Education approve the Minutes from the Regular Meeting held on June 11, 2018.

BA-18-001/12 Approval of Claims Report – May 2018 (Steve Graham)

It was recommended that the Board of Education approve the Claims Report and ratify the list of paid bills and payrolls for the period ending May 31, 2018.

BA-18-002/12 Activity Fund Financial Report – May 2018 (Steve Graham)

It was recommended that the Board of Education approve the Activity Fund Financial Report for the period ended May 31, 2018.

BA-18-003/12 Budget Summary Report – May 2018 (Steve Graham)

It was recommended that the Board of Education approve the Budget Summary Report for the month ended May 31, 2018.

BA-18-004/12 Statement of Receipts, Disbursements, and Cash Balances Report – May 2018 (Steve Graham)

It was recommended that the Board of Education approve the Statement of Receipts, Disbursements, and Cash Balances Report for the month of May 2018.

BA-18-005/12 Investments Report – May 2018 (Steve Graham)

The Investments Report summarized investment transactions for the month of May 2018. Investments purchased during the month totaled \$23,054,825.73, and investments redeemed during the month totaled \$654,500.00. The current interest rate for US Bank is 0.86%, in comparison to 0.30% at US Bank in May 2017. The interest rate for ISJIT CDs for May 2018 was 1.72%. Information Item.

BA-18-009/20 Personnel Report (Linda Noggle)**APPOINTMENTS - SALARIED STAFF**

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Brighton, Nicole	\$49,500	Language Arts McKinley	8/9/2018
Fischels, Bridget	\$44,900	ELL Washington	8/9/2018
Jackson, Darci	\$47,000	Fleet Supervisor Transportation	6/25/2018
Klenk, Caitlyn	\$44,900	2nd Grade Erskine	8/9/2018
Laska, Josie	\$44,900	ELL TBD	8/9/2018

Maroon, Megan	\$47,200	2nd/ 3rd Grade Grant	8/9/2018
Minor, Madison	\$44,900	1st Grade Grant Wood	8/9/2018
Mnayer, Jamie	\$44,900	5th Grade Cleveland	8/9/2018
Reed, Alison	\$44,900	Multicategorical Hoover	8/9/2018
Rice, John	\$132,000	Executive Director of Instructional Services ELSC	7/1/2018
Schmidt, Heidi	\$51,900	Art Grant Wood/ Madison	8/9/2018
Shelangoski, Erica	\$48,500	Safety & Training Supervisor Transportation	6/25/2018
Simmons, Joshua	\$51,900	Wellness Roosevelt	8/9/2018
Southwell, Paul	\$66,150	4th/5th Grade Grant	8/9/2018
Thompson, Emily	\$72,516	Language Arts Kennedy	8/9/2018
Trettin, Mariah	\$44,900	ELL TBD	8/9/2018
Washburn, Megan	\$49,500	Science Wilson	8/9/2018

CHANGE OF GRADE/POSITION - SALARIED STAFF

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Pickering, Trace	\$23,733	Executive Director Iowa BIG	7/1/2018

RESIGNATIONS - SALARIED STAFF

<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Benton, Dana	Personal	Early Childhood Special Education Cleveland	6/11/2018
Jennings, Chris	Personal	MN & WM Tennis Washington	6/7/2018
Kramer, Ky	Personal	MN Basketball Asst Jefferson	6/18/2018

LeMaster, Ian	Personal	WM Soccer Asst Jefferson	6/5/2018
Metcalf, Katie	Personal	Volleyball Asst Kennedy	6/11/2018
Murphy, Susan	Personal	Music Grant Wood	6/11/2018
Neff, Alexander	Personal	Math Kennedy	6/5/2018
Shumaker, Rachel	Personal	Kindergarten Cleveland	6/10/2018
Sinnott, Matt	Personal	WM Swim Asst Washington	5/29/2018
Siepman, Tammy	Personal	Volleyball Asst Jefferson	5/30/2018

APPOINTMENTS - HOURLY STAFF

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Chandler, Shawna	\$13.73	Clerk Typist- 10 mo Washington	8/16/2018
Goodwin, Lisa	\$15.15	Principal Secretary Washington	7/2/2018
Green, Cymone	\$14.00	Attendance Secretary Washington	8/21/2018
Hanson, Dakota	\$11.66	Child Care Professional II ELSC	6/19/2018
Oliver, Eric	\$12.00	Campus Security Jefferson	8/23/2018
Voss, Katelyn	\$15.05	Accounting Clerk I ELSC	6/19/2018

RESIGNATIONS - HOURLY STAFF

<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Condon, Abbey	Personal	Mild ID 1:1 Taylor	6/27/2018
Green, Cymone	accept another position in district	High School Associate Metro	6/1/2018
Jackson, Darci	accept another position in district	Confidential Secretary ELSC	6/22/2018

McClyman, Dennis	Personal	LOA	6/14/2018
Poppe, Ayse	Personal	Health Secretary McKinley	6/6/2018
Springer, Amy	Personal	Food Service Asst Nixon	5/24/2018
Stecker, Stacy	Personal	Bus Driver Transportation	6/16/2018

RETIREMENTS - HOURLY STAFF

<u>Name</u>		<u>Assignment</u>	<u>Effective Date</u>
Kimm, Wendy		Early Learning Cleveland	6/7/2018

SHORT TERM CONTRACTS

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Manka, Krystal	\$9,342	ASAC Summer Program	6/11/2018
McNee, Ann	\$5,766	ASAC Summer Program	6/11/2018

It was recommended that the Board of Education approve the Personnel Report.

BA-18-011/10 Policy Manual - Review & Revisions -211.1 "Citizen Complaints", 401 "Multicultural & Nonsexist Education", 402 "Library & Classroom Learning Resources", 402.1 "Library Operations", 402.2 "Guidelines for Selection of Library Materials", 402.5 "Reconsideration of Instructional Material", 402.6 "Gifts of Library/Classroom Material", Proposed 500.2 "Employee Complaints", 600.2 "Student Complaints", 602.4c "Proof of Residency" and 604.8 "Damaged or Lost Property/Materials" (Brad Buck/Laurel Day)

The Board of Education reviews policies, regulations and procedures at least once every five years. Board approval is required for all policies. Administrative regulations and procedures do not require Board approval. The agenda item included policies, regulations, and procedures that have been reviewed by Policy Review Committee (PRC). Most proposed revisions are based on changes to state and federal law, current District practice, and to maintain the District's Policy Manual up-to-date as required by Iowa Code. The PRC utilizes legal & policy services provided by the Iowa Association of School Boards, National Association of School Boards, including policy primer & on-line sample policy documents. Guidance from District Legal Counsel was sought. Information Item.

Policy #	Title	Action
211.1	Citizen Complaints	Revised
401	Multicultural and Nonsexist Education	Revised
402	Library and Classroom Learning Resources	Revised
402.1	Library Operations	Revised
402.2	Guidelines for Selection of Library Materials	Revised
402.5	Reconsideration of Instructional Material	Revised
402.6	Gifts of Library or Classroom Material	Revised
500.2	Employee Complaints	Proposed
600.2	Student Complaints	Proposed
602.4c	Proof of Residency	Revised
604.8	Damaged or Lost Property/Materials	Revised

BA-18-012/08 Policy Manual – Approval –Policies 507 “Use of District Resources”, and 900 “District Technology, Network Systems, & Internet Access” (Brad Buck/Laurel Day)

It was recommended that the Board of Education approve Policies 507 “Use of District Resources”, and 900 “District Technology, Network Systems, & Internet Access” of the District Policy Manual as recommended by the Superintendent.

BA-18-399 Agreement – Cedar Rapids Community School District and Junior Achievement of Eastern Iowa - 2018-2019 School Year (Karla Ries/Noreen Bush)

It was recommended that the Board of Education approve the on-going Agreement between the Cedar Rapids Community School District and Junior Achievement of Eastern Iowa for the 2018-2019 school year.

BA-18-400 Approval – Metro High School 2018-2019 ADA Compliance Project – Change Order #1 (Jon Galbraith)

It was recommended that the Board of Education approve Change Order #1 to Garling Construction, Inc. for the 2018-19 Metro High School ADA Compliance Project.

BA-18-401 Memorandum of Understanding – Cedar Rapids Community School District and the Workplace Learning Connection – 2018-2019 School Year (Karla Ries/Noreen Bush)

It was recommended that the Board of Education approve the Memorandum of Understanding between the Cedar Rapids Community School District and The Workplace Learning Connection for the 2018-2019 school year.

BA-18-402 Memorandum of Understanding – Cedar Rapids Community School District and Iowa Jobs for America’s Graduates (iJAG) – Middle School – 2018-2019 School Year (Carlos Grant)

It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Iowa Jobs for America’s Graduates (iJAG) for the 2018-2019 School Year.

BA-18-403 Agreement – Cedar Rapids Community School District and Kirkwood Community College for Concurrent Enrollment Courses – 2018-2019 School Year (Karla Ries/Noreen Bush)

It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Kirkwood Community College for Concurrent Enrollment Courses during the 2018-2019 School Year.

BA-18-404 Amended Agreement– Cedar Rapids Community School District and Physicians’ Clinic of Iowa (PCI) for Athletic Trainer Services – 2018-2021 School Years (Noreen Bush)

It was recommended that the Board of Education approve the Amended Agreement – Cedar Rapids Community School District and Physicians’ Clinic of Iowa (PCI) for Athletic Trainer Services for the period July 1, 2018 – June 30, 2021.

BA-18-394/02 Agreement – Cedar Rapids Community School District and Cision US Inc. (Akwi Nji)

It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Cision US Inc.

BA-18-405 Approval – District Audit Committee Membership – 2018-2019 School Year

It was recommended that the Board of Education approve the Appointment of the members of the District’s Audit Committee for the 2018-2019 School Year.

BA-18-406 Fiscal Year 2019 Line Item Budget (Steve Graham)

The District's Fiscal Year 2019-line item budget is now complete and may be accessed at the following link. Information available includes budget adjustment specifics, basics of Iowa School Finance and long term financial trend information on all the District's funds. Information Item. http://www.cr.k12.ia.us/assets/1/6/Budget_Book_FY19.pdf

BA-18-407 Approval - Annual Renewal Management Fund Insurance Coverage Fiscal Year 2018-19 including: Property, Casualty, Liability, Workers Compensation and Equipment Breakdown Insurance (Steve Graham)

It was recommended that the Board of Education approve the Renewal of all Management Funded Insurance coverages and their respective Insurance providers for FY2018-2019.

BA-18-336/02 Amended Agreement – Cedar Rapids Community School District and Linn Mar Community School District for Rockwell Childcare Center Preschool Services – 2018-2019 School Year (Val Dolezal)

It was recommended that the Board of Education approve the Amended Agreement between the Cedar Rapids Community District and Linn Mar School District for Preschool Services at the Rockwell Childcare Center – 2018-2019 School Year.

BA-18-322/02 Agreement – Cedar Rapids Community School District and Solum Lang Architects, LLC - Architectural Firm of Record 2018-2023 School Years (Brad Buck/Steve Graham)

It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Solum Lang Architects, LLC., as the District’s Architect of Record for a five-year contract beginning July 1, 2018 and ending June 30, 2023.

BA-18-408 Agreement – Cedar Rapids Community School District and Obelisk Consulting Services - 2018-2019 School Year (Val Dolezal)

It was recommended that the Board of Education approve the Agreement with Obelisk Consulting Services for continued magnet and innovation work for the 2018-2019 School Year.

BA-18-409 Agreement – Cedar Rapids Community School District and Gray Television Group, Inc. d/b/a KCRG-TV – 2018-2019 School Year (Akwi Nji)

It was recommended that the Board of Education approve the on-going Agreement between the Cedar Rapids Community School District and Gray Television Group, Inc.

d/b/a KCRG-TV KCRG-TV9 (9.1), KCRG-D2 (9.2), or KCRG-D3 (9.3) for the 2018-2019 School Year.

BA-18-410 Proposal Acceptance – Zonar Bus Tracking/Route Optimization/Parent Notification/Student Ridership System (Scott Wing/Tom Day)

It was recommended that the Board of Education approve the Proposal Acceptance – Zonar Bus Tracking/Route Optimization/Parent Notification/Student Ridership System.

BA-18-411 Agreement – Cedar Rapids Community School District and Firstcom Music (Akwi Nji)

It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Firstcom Music.

BA-18-412 Agreement – Cedar Rapids Community School District and PBIS for Data Sharing (Noreen Bush)

It was recommended that the Board of Education approve the Data Sharing Agreement between the Cedar Rapids Community School District and PBIS.

Upon motion by Director Mary Meisterling and second by Director Jennifer Borcharding the Board approved the Consent Agenda.

Record of the roll call vote for items BA-18-000/19, BA-18-001/12, BA-18-002/12, BA-18-003/12, BA-18-004/12, BA-18-009/20, BA-18-012/08, BA-18-399, BA-18-400, BA-18-401, BA-18-402, BA-18-403, BA-18-404, BA-18-394/02, BA-18-405, BA-18-407, BA-18-336/02, BA-18-322/02, BA-18-408, BA-18-409, BA-18-410, BA-18-411, and BA-18-412 was: Ayes: Directors Borcharding, Humbles, Jacobo, and Meisterling. Nays: None. Absent: Directors Anhalt, Janssen, and Lavery.

LEARNING AND LEADERSHIP

BA-18-413 High Reliability Schools and School Improvement Planning Process Overview (Noreen Bush/Rod Dooley)

Administration provided an overview of the High Reliability Schools (HRS) framework and School Improvement Planning (SIP) process. Information Item.

SCHOOL BOARD CALENDAR

2018 – JUNE

Monday	June 25	5:30 pm	Board Work Session & Regular Meeting	ELSC, Board Room 2500 Edgewood Rd NW
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2018 – JULY

Monday	July 16	5:30 pm	Board Regular Meeting	ELSC, Board Room 2500 Edgewood Rd NW
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2018 – AUGUST

Monday	Aug 13	5:30 pm	Board Regular Meeting	ELSC, Board Room 2500 Edgewood Rd NW
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Thursday	Aug 23		First Day of Classes Early Dismissal	CRCSD
Monday	Aug 27	5:30 pm	Board Work Session & Regular Meeting	ELSC, Board Room 2500 Edgewood Rd NW
<u>2018- SEPTEMBER</u>				
Monday	Sept 3		Labor Day Holiday	Office Closed
Monday	Sept 10	5:30 pm	Board Regular Meeting	ELSC, Board Room 2500 Edgewood Rd NW
Monday	Sept 24	5:30 pm	Board Organizational & Annual Board Meeting	ELSC, Board Room 2500 Edgewood Rd NW

There being no further business coming before the Board, President Laverty adjourned the meeting at 6:11 p.m.

By: Laurel Day, Board Secretary

Board of Education approved Record of Proceedings on July 16, 2018 and I hereby declare these minutes as part of the permanent record of the District.

By _____
John Laverty, President

ATTEST _____
Laurel A. Day, Board Secretary