

## MINUTES

### REGULAR MEETING OF THE BOARD OF DIRECTORS CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT, IN THE COUNTY OF LINN, STATE OF IOWA

Educational Leadership and Support Center, Board Room  
Monday, June 26, 2017 @ 5:30 p.m.

#### **ATTENDANCE**

John Laverty, President; Directors Gary Anhalt, Nancy Humbles, Rafael Jacobo, Kristin Janssen, Mary Meisterling, and Keith Westercamp.

Also, present: Brad Buck, Laurel Day, Val Dolezal, Rod Dooley, Steve Graham, and Mary Ellen Maske.

President John Laverty called the meeting to order at 5:30 p.m.

#### **APPROVAL OF REVISED AGENDA**

It was recommended that the revised agenda of Monday, June 26, 2017 Board of Education meeting be approved as set forth, and that each item is considered ready for discussion and/or action.

Upon motion by Director Keith Westercamp and second by Director Gary Anhalt, the Board approved the revised agenda of Monday June 26, 2017, and that each item is considered ready for discussion and/or action.

Record of the roll call vote was: Ayes: Directors Anhalt, Humbles, Jacobo, Janssen, Laverty, Meisterling, and Westercamp. Nays: None.

#### **SUPERINTENDENT'S REPORT**

Dr. Buck spoke about McKinley and Harding Middle School students Simon Osako and Regan Murphy using their summer break to launch an act of kindness project they're calling Kindness is Magic. They have set a goal of 1,000 acts of kindness performed & documented in Cedar Rapids by August 11<sup>th</sup>. They hope to make this an annual tradition. He also highlighted the Cedar Rapids Civil Rights Commission annual *Fair Housing Poem and Poster Contest*. This year's theme was "Will You Be My Neighbor?" and one of the three winning posters belongs to a District student from Washington High School – Rowan Meyer-Boothby. All three posters are currently displayed at the ELSC. Dr. Buck talked about the several PPEL-funded renovation projects that are underway in buildings this summer, including Grant Elementary School where the current HVAC system is being replaced with a state-of-the-art geothermal unit, Franklin Middle School where tile and carpet are being replaced throughout the building, and Jackson Elementary School where all windows and exterior doors are being replaced with new energy-efficient models. Lastly, Dr. Buck introduced an alumni highlight featuring 1982 Jefferson graduate Todd Moore.

#### **BOARD REPORTS**

Director Meisterling congratulated our Building & Grounds Department staff for their work on energy conservation initiatives, which serves as a role-model program across the state of Iowa.

#### **COMMUNICATIONS, DELEGATIONS, AND PETITIONS**

Wenclawski, Lawrence, 4234 Morelle Rd NE, Cedar Rapids, IA, *Rules*  
Clayton, Bernard, 1604 6<sup>th</sup> Ave SE, Cedar Rapids, IA

## CONSENT AGENDA

### **BA-17-000/18 Minutes – Regular Meeting/Work Session on Monday, June 12, 2017 (Laurel Day)**

It was recommended that the Board of Education approve the Minutes from the Regular Meeting/Work Session held on Monday, June 12, 2017.

### **BA-17-001/13 Approval of Claims Report – May 2017 (Steve Graham)**

It was recommended that the Board of Education approve the Claims Report and ratify the weekly bills and payrolls for the period ending May 31, 2017.

### **BA-17-002/12 Activity Fund Financial Report – May 2017 (Steve Graham)**

It was recommended that the Board of Education approve the Activity Fund Financial Report for the period ended May 31, 2017.

### **BA-17-003/12 Budget Summary Report – May 2017 (Steve Graham)**

It was recommended that the Board of Education approve the Budget Summary Report for the month ended May 31, 2017.

### **BA-17-004/13 Statement of Receipts, Disbursements, and Cash Balances Report – May 2017 (Steve Graham)**

It was recommended that the Board of Education approve the Statement of Receipts, Disbursements, and Cash Balances Report for the month of May 2017.

### **BA-17-005/12 Investments Report – May 2017 (Steve Graham)**

The Investments Report summarized investment transactions for the month of May 2017. Investments purchased during the month totaled \$20,000,000.00, and investments redeemed during the month totaled \$669,034.11. The current interest rate for US Bank is 0.30%, in comparison to between 0.15% and 0.20% at Wells Fargo in May 2016. Information Item.

### **BA-17-006/06 Food and Nutrition Fund Statement of Revenues and Expenditures – May 2017 (Steve Graham)**

It was recommended that the Board of Education approve the Food and Nutrition Fund – Statement of Revenues and Expenditures for one month ended May 31, 2017.

### **BA-17-007/07 Unspent Balance Report – May 2017 (Steve Graham)**

The report is designed to inform the Board of Education on a monthly basis the status of the District's General Fund authorized reserves (Unspent Balance). An analysis of staffing and all other budgetary changes that impact the Unspent Balance as of month ended May 31, 2017 is summarized for the Board's review. Information Item.

### **BA-17-009/21 Personnel Report (Rod Dooley)**

#### **BA-17-009/A APPOINTMENTS - SALARIED STAFF**

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Becher, Thomas	\$64,200	Behavior Disorder Taft	8/9/2017
Campbell, Davon	\$51,700	Counselor Harrison	8/9/2017
Devine, John	\$54,200	Severe Disabilities Jefferson	8/9/2017
DeVore, Daniel	\$122,247.44	Principal Metro	7/1/2017
Dostal, Vicki	\$44,700	Language Arts Wilson	8/9/2017
<del>Dye, Ian</del>	<del>\$131,678.19</del>	<del>Principal Wilson</del>	<del>7/1/2017</del>
Jacobsen, Caley	\$44,700	Art Franklin	8/9/2017
Kieler, Katelyn	\$51,700	Counselor Hoover	8/9/2017
McGee, Leah	\$47,000	Language Arts McKinley	8/9/2017
Noggle, Linda	\$132,000	Executive Director of Talent Management ELSC	7/1/2017
Mullins, Kathryn	\$47,000	Language Arts/Literacy McKinley	8/9/2017
Playle, Andrea	\$51,700	Counselor Cleveland	8/9/2017
Rush, Ashlee	\$44,700	3rd Grade Viola Gibson	8/9/2017
Small, Sarah	\$44,700	1st Grade Garfield	8/9/2017
Vande Wall, Angela	\$44,700	Kindergarten Hiawatha	8/9/2017
Whaley, Lindsay	\$51,700	Counselor Franklin	8/9/2017

Zebuhr, Amanda	\$47,000	Multicat McKinley	8/9/2017
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**BA-17-009/B RESIGNATIONS - SALARIED STAFF**

<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Adams, Jennifer	Personal	Band Roosevelt	6/5/2017
Dunn, Chelsea	Personal	Band (0.2 FTE) McKinley	6/5/2017
Hazen, Rachel	Personal	Multicat McKinley	6/20/2017
Jenkins, Matthew	Personal	Special Education Jefferson	6/5/2017
Metzger, Brad	Personal	Building Learning Supports Washington	6/5/2017
Metzger, Sandra	Personal	IDS Washington	6/5/2017
Morris, Ken	Personal	Manager of Student Equity ELSC	6/30/2017
Sellner, Alana	Personal	Autism Viola Gibson	6/5/2017

**BA-17-009/C RETIREMENT - SALARIED STAFF**

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
O'Neil, Ninon	7th Grade McKinley	6/5/2017

**BA-17-009/D RESIGNATIONS - HOURLY STAFF**

<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Millers, Shelby	Personal	Child Care Professional I 5 Season's Gibson	4/26/2017
Ohlson, Michelle	Personal	Behavior Tech ELSC	6/2/2017
Walker, Sarah	Personal	Child Care Professional III Rockwell	6/23/2017

**BA-17-009/E TERMINATIONS - HOURLY STAFF**

Hockenberger, Jennifer	Child Care Professional IV Rockwell	6/22/2017
McMenomy, Erica	Autism Viola Gibson	6/2/2017
Michels, Michelle	Food Service Interim	6/8/2017

It was recommended that the Board of Education approve the revised Personnel Report.

**BA-17-373 Approval – District Audit Committee Membership – 2017-2018 School Year (Steve Graham)**

It was recommended that the Board of Education approve the Appointment of the members of the District's Audit Committee for the 2017-18 School Year.

**BA-17-374 Resolution – Agreement Extension – Affordable Housing Network for Sale of Monroe Elementary School Property (Steve Graham)**

It was recommended that the Board of Education approve the Resolution - Agreement Extension with Affordable Housing Network for Sale of Monroe Elementary School Property to September 30, 2017, which includes the extension and modification to the terms of the Agreement for Maintenance Services.

**BA-17-375 Fiscal Year 2018 Line Item Budget (Steve Graham)**

The District's Fiscal Year 2018 line item budget is complete and may be accessed at the following link. <http://www.cr.k12.ia.us/departments-services/budgeting-and-finance/> Information available includes budget adjustment specifics, basics of Iowa School Finance and long term financial trend information on all the District's funds. Information Item.

**BA-17-376 28E Agreement – Mount Vernon School District for Iowa BIG Partnership – 2017-2018 School Year (Trace Pickering)**

It was recommended that the Board of Education approve the 28E Agreement between the Cedar Rapids Community School District and the Mt. Vernon Community School District for Iowa BIG Partnership during the 2017-2018 School Year.

**BA-17-377 Agreement –Unity Point Health/St. Luke’s Hospital for Youth Counseling Services (Wendy Parker)**

It was recommended that the Board of Education approve the ongoing Agreement between the Cedar Rapids Community School District and Unity Point Health/St. Luke’s Hospital for counseling services.

**BA-17-378 Approval - Engagement Letter Resolution with Piper Jaffray & Co. (Steve Graham)**

It was recommended that the Board of Education approve the Engagement Letter Resolution authorizing and directing the Executive Director – Business Services to sign the Engagement Letter with Piper Jaffray & Co. on behalf of the Cedar Rapids Community School District.

**BA-17-379 Agreement – University of Northern Iowa’s Center for Educational Transformation - Data Sharing (Carlos Grant)**

It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and University of Northern Iowa’s Center for Educational Transformation – Data Sharing.

**BA-17-381 Approval – Annual Renewal Management Fund Insurance Coverage Fiscal Year 2017-2018 (Steve Graham)**

It was recommended that the Board of Education approve renewal of all Management Funded Insurance coverages and respective Insurance providers for Fiscal Year 2017-2018.

**BA-17-382 Agreement – Intercultural Development Group, LLC 2017-2018 School Year (Rod Dooley)**

It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Intercultural Development Group, LLC. for the 2017-2018 School Year.

**BA-17-383 Agreement – Physicians’ Clinic of Iowa (PCI) for Athletic Trainer Services 2017-2018 School Year (Mary Ellen Maske)**

It was recommended that the Board of Education approve the Agreement – Cedar Rapids Community School District and Physicians’ Clinic of Iowa (PCI) for Athletic Trainer Services for the 2017-2018 School Year.

**BA-17-384 Tabulation and Award – Commercial Dishwashers and Steamers (Suzy Ketelsen/Tom Day)**

It was recommended that the Board of Education approve the Award for Commercial Dishwashers to Rapids Foodservice Contract and Design and Steamers to Star Food Service Equipment & Repair.

**BA-17-385 Approval – Grant Elementary School 2017-2018 HVAC Replacement Project – Change Order #1 (Rob Kleinsmith/Jon Galbraith)**

It was recommended that the Board of Education approve the Cedar Rapids Community School District – Grant Elementary School 2017-2018 HVAC Replacement Project **Change Order #1** to Tricon General Construction.

**BA-17-386 Agreement – GWAEA for Continuation of Operation of SubCentral Program (Rod Dooley)**

It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Grant Wood Area Education Agency to provide Substitute Employee Management System services -SubCentral.

Upon motion by Director Mary Meisterling and second by Director Nancy Humbles, the Board approved the Consent Agenda.

Record of the roll call vote for items **BA-17-000/18, BA-17-001/13, BA-17-002/12, BA-17-003/12, BA-17-004/13, BA-17-006/06, BA-17-009/21, BA-17-373, BA-17-374, BA-17-376, BA-17-377, BA-17-378, BA-17-379, BA-17-381, BA-17-382, BA-17-383, BA-17-384, BA-17-385, and BA-17-386** was: Ayes: Directors Anhalt, Humbles, Jacobo, Janssen, Laverty, Meisterling, and Westercamp. Nays: None.

## LEARNING AND LEADERSHIP

### **BA-17-387 District Engagement Survey Summary – Students and Staff (Brad Buck/Rod Dooley/Stephane Neff)**

The administration provided an overview of the summary results from the District’s Engagement Survey of students and staff. Both surveys were administered during the second semester of the 2016-20-17 School Year through the District’s survey partner, K12 Insight. Information Item.

## SCHOOL BOARD CALENDAR

(Dates and times are tentative – please consult with the Board Secretary’s Office for more details)

### 2017 – JUNE

Monday	June 26	5:30 pm	Board Regular Meeting	ELSC, Board Room 2500 Edgewood Rd NW
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### 2017 – JULY

Monday	July 17	5:30 pm	Board Regular Meeting	ELSC, Board Room 2500 Edgewood Rd NW
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### 2017- AUGUST

Monday	August 14	5:30 pm	Board Regular Meeting	ELSC, Board Room 2500 Edgewood Rd NW
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Wednesday	August 23		First Day of Classes Early Dismissal	CRCSD
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Monday	August 28	5:30 pm	Board Work Session & Regular Meeting	ELSC, Board Room 2500 Edgewood Rd NW
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### 2017- SEPTEMBER

Monday	Sept 5		Labor Day Holiday	Office Closed
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Monday	Sept 11	5:30 pm	Board Regular Meeting	ELSC, Board Room 2500 Edgewood Rd NW
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Tuesday	Sept 12		School Board Election Day	
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Monday              Sept 25              5:30 pm              Board Organizational              ELSC, Board Room  
& Annual Board Meeting              2500 Edgewood Rd NW

There being no further business coming before the Board, President Laverty adjourned the meeting at 6:43 p.m.

By: Laurel Day, Board Secretary

Board of Education approved Record of Proceedings on June 26, 2017 and I hereby declare these minutes as part of the permanent record of the District.

By \_\_\_\_\_  
John Laverty, President

ATTEST \_\_\_\_\_  
Laurel A. Day, Board Secretary