

## **MINUTES**

### **REGULAR MEETING OF THE BOARD OF DIRECTORS CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT, IN THE COUNTY OF LINN, STATE OF IOWA**

Educational Leadership and Support Center, Board Room  
Monday, July 17, 2017 @ 5:30 p.m.

#### **ATTENDANCE**

John Laverty, President; Directors Gary Anhalt, Nancy Humbles, Kristin Janssen, and Mary Meisterling.  
Absent: Directors Rafael Jacobo and Keith Westercamp.

Also, present: Brad Buck, Noreen Bush, Laurel Day, Rod Dooley, Steve Graham, Mary Ellen Maske, Awki Nji, and Linda Noggle.

President John Laverty called the meeting to order at 5:30 p.m.

#### **APPROVAL OF REVISED AGENDA**

It was recommended that the revised agenda of Monday, July 17, 2017 Board of Education meeting be approved as set forth, and that each item is considered ready for discussion and/or action.

Upon motion by Director Nancy Humbles and second by Director Mary Meisterling, the Board approved the revised agenda of Monday July 17, 2017, and that each item is considered ready for discussion and/or action.

Record of the roll call vote: Ayes: Directors Anhalt, Humbles, Janssen, Laverty, and Meisterling. Nays: None. Absent: Directors Jacobo and Westercamp.

#### **SUPERINTENDENT'S REPORT**

Dr. Buck stated that Discover Summer Camp recently wrapped up with another successful session for more than 200 students. The camp's most popular courses were the science-focused options such as Back Yard Science, CSI, and Chemistry in the Kitchen (where they conducted science experiments with everyday supplies found in the kitchen). He also commented that this school year we are working to make learning accessible to all of our students. Six hundred laptops were recently delivered to the District, which will be provided to students this fall who qualify for Accessible Instructional Materials on their IEP. We look forward to utilizing these tools to improve reading comprehension with our qualified students. District Pre-Service activities are underway with teachers across the District honing their skills for the new school year by learning the New Art and Science of Teaching presented by educational researcher Dr. Robert Marzano. Marzano's training emphasizes an instructional framework for high-level instruction designed to fine tune a teacher's effectiveness in the classroom. Lastly, Dr. Buck highlighted the unique facelift of the Grant Wood Room at McKinley Middle School. The Grant Wood Room remodel project celebrates the school's history dating back to 1922.

#### **BOARD REPORTS**

None to Report

#### **COMMUNICATIONS, DELEGATIONS, AND PETITIONS**

Wenclawski, Lawrence, 4234 Morelle Rd NE, Cedar Rapids, IA, IASB Legislative Priorities  
Drzycimski, Scott, 6917 Terrazzo Dr NW, Cedar Rapids, IA, Representing CRCS Foundation, Update

CONSENT AGENDA**BA-18-000/01 Minutes – Regular Meeting on June 26, 2017 and Special Board Meeting on July 5, 2017 (Laurel Day)**

It was recommended that the Board of Education approve the Minutes from the Regular Meeting held on June 26, 2017 and Special Board Meeting on July 5, 2017.

**BA-18-008/01 Open Enrollment – Denial 2017-2018 (Karla Ries)**

It was recommended that the Board of Education approve the Open Enrollment – Denial of these students commencing with the 2017-2018 school year.

**BA-18-009/02 Personnel Report (Rod Dooley)****BA-18-009/A APPOINTMENTS - SALARIED STAFF**

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Brown, Lori	\$51,600	Multicat Grant	8/9/2017
Davis, Laurel	\$49,300	Kindergarten Taylor	8/9/2017
Devine, Dan	\$51,700	Multicat Level 1 Jefferson	8/9/2017
Eisenhauer, Chelsey	\$54,200	Band Roosevelt	8/9/2017
Either, Ben	\$44,288	Engagement Specialist Franklin	8/17/2017
Goebel, Justin	\$43,792	Engagement Specialist Wilson	8/17/2017
Gustin, Peter	\$47,000	Language Arts Roosevelt	8/9/2017
Halvorson, Amanda	\$44,700	3rd Grade Hiawatha	8/9/2017
Martell, Candice	\$59,200	Kindergarten Taylor	8/9/2017
Millacci, Tiffany	\$69,800	Behavior Focused Truman	8/9/2017
Miner, Curt	\$22,005	Language Arts Metro	8/9/2017
Parson, Lauren	\$44,700	3rd Grade Taylor	8/9/2017

Ries, Stephanie	\$44,700	1st Grade Taylor	8/9/2017
Rischer, Nicole	\$35,759	Math (0.8 FTE) Roosevelt	8/9/2017
Schloss, Teresa	\$56,700	Nurse Various	8/9/2017
Scott, Katterin	\$44,288	Engagement Specialist Washington	8/17/2017
Smith, Zachary	\$47,000	ELL Washington	8/9/2017
Spore, Chad	\$44,700	Math Roosevelt	8/9/2017
Suckow, Reece	\$1,728	MN Soccer Asst Jefferson	7/6/2017
Traver, Melissa	\$48,390	Engagement Specialist Polk	8/17/2017
Van Deusen, Hannah	\$26,820	Orchestra (0.6 FTE) Harding	8/9/2017

**BA-18-009/B RESIGNATIONS - SALARIED STAFF**

<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Brokaw, Debra	Personal	Counselor Taylor	6/5/2017
Clark, Melissa	Personal	Kindergarten Harrison	6/5/2017
Grant McClure, Karla	Personal	Program Facilitator ELSC	6/29/2017
Jackson, Keith	Personal	Multicat Wilson	6/5/2017
Luu, Jennifer	Personal	7th Grade McKinley	6/29/2017
Moss, Beth	Personal	4th Grade Esrkine	7/5/2017
Prevo, Eric	Personal	Math Jefferson	6/5/2017
Schlotterback, Cora	Personal	Child Care Associates Rockwell	7/21/2017

**BA-18-009/C APPOINTMENTS - HOURLY STAFF**

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Rasmussen, Jennifer	\$12.05	Child Care Professional Rockwell	7/12/2017
Sherron, Andrea	\$13.77	Cashier Jefferson	8/23/2017
White, Caroline	\$18.22	Behavior Tech ELSC	8/17/2017

**BA-18-009/D CHANGE OF GRADE/POSITION - HOURLY STAFF**

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Braumann, Ryan	\$21.69	Field Technician ELSC	7/18/2017

**BA-18-009/E RESIGNATIONS - HOURLY STAFF**

<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Dirks, Jill	Personal	Child Care Professional III Gibson	7/14/2017
Kuster, Jessica	Personal	Counselor Secretary Jefferson	7/17/2017
Nekola, Danielle	Personal	Paraprofessional Metro	6/30/2017
Rogers, Zach	Personal	Auto Mechanic Transportation	7/14/2017
White, Christina	Personal	Autism Para Franklin	6/29/2017
Woodwick Aaron	Personal	Custodian II Franklin	8/4/2017

**BA-17-009/F RETIREMENTS –HOURLY STAFF**

Lagrange, Lorraine		Bus Attendant Transportation	6/30/2017
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**BA-17-009/G SHORT TERM CONTRACTS**

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Van Woert, Susan	\$6,709	K-5 ELA Curr ELSC	7/6/2017

It was recommended that the Board of Education approve the Personnel Report.

**BA-18-015 Agreement – Marzano Research for 2017-2018 School Year (Carlos Grant)**

It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Marzano Research for the 2017-2018 School Year.

**BA-18-016 Agreement –The Cedar Rapids Museum of Art 2017-2018 School Year (Karla Ries)**

It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District with the Cedar Rapids Museum of Art for the 2017-2018 School Year.

**BA-18-017 Agreement – Grant Wood Area Education Agency (GWAEA) for Student Information Systems 2017-2018 School Year (Karla Ries)**

It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Grant Wood Area Education Agency for Student Information System via PowerSchool for the 2017-2018 School Year.

**BA-18-018 Resolution – Inter-Fund Loans (Steve Graham)**

It was recommended that the Board of Education approve this Resolution – Inter-Fund Loans.

**BA-18-019 Recommendation – Reinstatement of Expelled Student (Brad Buck)**

It was recommended that the Board of Education approve the Superintendent’s request for reinstatement of the student who was expelled on January 9, 2017. The reinstatement would be effective August 23, 2017.

**BA-18-020 Final Approval – Jefferson High School – Woodshop Dust Collector Replacement Project – Certificate of Substantial Completion (Rob Kleinsmith/Chuck Perry)**

It was recommended that the Board of Education approve the Certificate of Substantial Completion and approve payment of the retainage pay application for the **Jefferson High School Woodshop Dust Collector Replacement Project**.

**BA-18-021 Final Approval – Grant Elementary School – Asbestos Abatement Project – Certificate of Substantial Completion (Rob Kleinsmith/Chris Gates)**

It was recommended that the Board of Education approve the Certificate of Substantial Completion and approve payment of the retainage pay application for the **Cedar Rapids Community School District – Grant Elementary School Asbestos Abatement Project**.

**BA-18-022 Final Approval – Pierce Elementary School Asphalt Repairs Project – Certificate of Substantial Completion (Rob Kleinsmith/Chris Gates)**

It was recommended that the Board of Education approve the Certificate of Substantial Completion and approve payment of the retainage pay application for the **Cedar Rapids Community School District – Pierce Elementary School Asphalt Repairs Project**.

- BA-18-023 Agreement – Champion Corp./KeepnTrack (Laurel Day/Akwi Nji)**
- It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Champion Corp./KeepnTrack for the implementation of a pilot program at Harrison Elementary School and Kenwood Leadership Academy beginning August 2017.
- BA-18-024 Agreement – Cedar Rapids Metro Economic Alliance (CRMEA) for Business Development Services 2017-2018 School Year (Trace Pickering)**
- It was recommended that the Board approve the Agreement between the Cedar Rapids Community School District and the Cedar Rapids Metro Economic Alliance in providing Iowa BIG with a Director of Business-Education Partner Development for the 2017-2018 School Year.
- BA-18-025 Appointment of MIIP Board Members and Board Alternates – 2017-2018 School Year (Rod Dooley)**
- It was recommended that the Board of Education approve the appointments of Linda Noggle and Tania Johnson as MIIP Board members and Steve Graham and Sara Yedlik as board member alternates for the 2017-18 School Year.
- BA-18-026 Agreement – Rockwell Childcare Center and Linn Mar Community School District 2017-2018 School Year (Val Dolezal)**
- It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community District, Linn Mar School District and Rockwell for preschool services at the Rockwell Childcare Center for the 2017-2018 School Year.
- BA-18-027 Purchasing Register – Food Service Chemical & Sanitation Program (Suzy Ketelsen/Tom Day)**
- It was recommended that the Board of Education approve the Purchasing Register for the Food Service Chemical & Sanitation Program.
- BA-18-028 Agreement – Edgenuity for Data Sharing and Use (Karla Ries)**
- It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Edgenuity for Data Sharing and Use purposes.
- BA-18-029 Final Approval – Kennedy High School – Asphalt Repairs Project- Certificate of Substantial Completion (Rob Kleinsmith/Chris Gates)**
- It was recommended that the Board of Education approve the Certificate of Substantial Completion and approve payment of the retainage pay application for the **Cedar Rapids Community School District – Kennedy High School Asphalt Repairs Project.**
- BA-18-030 Agreement – Matthew 25 for the 2017-2018 School Year (Rod Dooley/Stephanie Neff)**
- It was recommended that the Board of Education approve the Agreement between Cedar Rapids Community School District and Matthew 25 for the 2017-2018 School Year.

- BA-18-031      District Insurance Report – Property, Casualty, Workers Compensation and Liability Insurance Program (Steve Graham)**
- The annual Insurance Report provides information relative to all of the Management Funded (non-health related) insurance coverages the District has in effect, the premiums that have been paid for those coverages, and the claims that have been paid on behalf of the District. In addition the report also reflects the Cedar Rapids Community School District’s participation in the Iowa Association of School Boards (IASB) insurance program through EMC Insurance Companies.
- The IASB insurance plan continues to be used by the vast majority of K-12 public school districts and Area Education Agencies in the state of Iowa.
- Cassie Daley the District’s insurance agent representing all Management Funded insurance coverages, including the IASB plan, was present at the Board meeting to address questions from the Board. Information Item.
- BA-18-032      Agreement – Accelerate Learning for Data Sharing and Use (Karla Ries)**
- It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Accelerate Learning for Data Sharing and Use purposes.
- BA-18-033      Agreement – Houghton Mifflin Harcourt for Data Sharing and Use (Karla Ries)**
- It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Houghton Mifflin Harcourt for Data Sharing and Use purposes.
- BA-18-034      28E Agreement – City of Cedar Rapids for Adult Crossing Guards 2017-2018 School Year (Val Dolezal)**
- It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community District and the City of Cedar Rapids for Adult Crossing Guards for the 2017-2018 School Year.
- BA-18-035      Agreement – St. Matthew’s – Statewide Voluntary Preschool Program 2017-18 School Year (Val Dolezal)**
- It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and St. Matthew’s for the Statewide Voluntary Preschool Program for the 2017-2018 School Year.
- BA-18-036      Agreements – Student Teaching/Field Experience – Colleges & Universities 2017-2018 School Year (Eric Christenson)**
- It was recommended that the Board of Education approve the Student Teaching/Field Experience Agreement for Cornell College, Kirkwood Community College, Luther College and University of Northern Iowa for the 2017-18 School Year.
- BA-18-037      Agreement – Abbe Center for Community Mental Health 2017-18 School Year (Rod Dooley/Stephanie Neff)**

It was recommended that the Board of Education approve the Agreement between Cedar Rapids Community School District and the Abbe Center for Community Mental Health for the 2017-2018 School Year.

**BA-18-038 Agreement – Four Oaks Family and Children’s Services 2017-2018 School Year (Rod Dooley/Stephanie Neff)**

It was recommended that the Board of Education approve the Agreement between Cedar Rapids Community School District and the Four Oaks Family and Children’s Services for the 2017-2018 School Year.

**BA-18-039 Agreement – Unity Point Health – St. Luke’s Hospital Dental Health Center, and Hawkeye Area Community Action Program, Inc. 2017-2018 School Year (Rod Dooley/Stephanie Neff)**

It was recommended that the Board of Education approve the Agreement between Cedar Rapids Community School District and Unity Point Health – St. Luke’s Hospital Dental Health Center, and Hawkeye Area Community Action Program, Inc. for the 2017-2018 School Year.

**BA-18-041 Agreement – Tanager Place 2017-2018 School Year (Rod Dooley/Stephanie Neff)**

It was recommended that the Board of Education approve the Agreement between Cedar Rapids Community School District and Tanager Place for the 2017-2018 School Year.

**BA-18-042 Agreement – YouthPort 2017-2018 School Year (Rod Dooley/Stephanie Neff)**

It was recommended that the Board of Education approve the Agreement between Cedar Rapids Community School District and YouthPort for the 2017-2018 School Year.

**BA-18-043 Agreement – Linn County Community Services 2017-2018 School Year (Rod Dooley/Stephanie Neff)**

It was recommended that the Board of Education approve the Agreement between Cedar Rapids Community School District and Linn County Community Services for the 2017-2018 School Year.

Upon motion by Director Gary Anhalt and second by Director Kristin Janssen, the Board approved the Consent Agenda.

Record of the roll call vote for items **BA-18-000/01, BA-17-008/01, BA-17-009/02, BA-18-015, BA-18-015, BA-18-017, BA-18-018, BA-18-019, BA-18-020, BA-18-021, BA-18-022, BA-18-023, BA-18-024, BA-18-025, BA-18-026, BA-18-027, BA-18-028, BA-18-029, BA-18-030, BA-18-032, BA-18-033, BA-18-034, BA-18-035, BA-18-036, BA-18-037, BA-18-038, BA-18-039, BA-18-041, BA-18-042, and BA-18-043** was: Ayes: Directors Anhalt, Humbles, Janssen, Laverty, and Meisterling. Nays: None. Absent: Directors Jacobo and Westercamp.

**CONSENT AGENDA**

**BA-18-040 Agreement – Area Substance Abuse Council 2017-2018 School Year (Rod Dooley/Stephanie Neff)**



It was recommended that the Board of Education approve the Agreement between Cedar Rapids Community School District and Area Substance Abuse Services for the 2017-2018 School Year.

Record of the vote: Ayes: Directors Anhalt, Janssen, Laverty, and Meisterling. Nays: None. Abstain: Director Humbles. Absent: Directors Jacobo and Westercamp.

## **BOARD GOVERNANCE**

### **BA-18-044 2018 IASB Legislative Platform (Gary Anhalt /Laurel Day)**

It was recommended that the Board of Education approve their top five legislative priorities and submit the priorities to the Iowa Association of School Boards to be considered for inclusion in the 2018 Legislative platform.

Record of the vote: Ayes: Directors Anhalt, Humbles, Janssen, Laverty, and Meisterling. Nays: None. Absent: Directors Jacobo and Westercamp.

### **BA-18-045 Appointment of School District Board Secretary (John Laverty)**

It was recommended that the Board of Education approve the Appointment of Laurel A. Day as Cedar Rapids Community School District Board Secretary of the Board of Directors, in the County of Linn, State of Iowa for a term of one year beginning July 17, 2017, and shall qualify for said appointment by taking the Oath of Office in the manner required by Section 277.28 and thereafter shall hold office until a successor is appointed and qualified, and that this action shall be entered of record in the minutes.

The following Resolution was read by Director Mary Meisterling:

RESOLUTION for the appointment of Secretary of the Board of Directors of the Cedar Rapids Community School District, in the County of Linn, State of Iowa.

WHEREAS, Chapter 279.3, Code of Iowa provides that the Board of Directors shall appoint a Secretary; therefore,

BE IT RESOLVED, that Laurel A. Day, be hereby appointed as Secretary of the Board of Directors for a term of one year beginning July 17, 2017, and shall qualify for said appointment by taking the Oath of Office in the manner required by Section 277.28 and filing a bond as required by Section 291.2 and thereafter shall hold office until a successor is appointed and qualified, and

BE IT FURTHER RESOLVED, that this action shall be entered of record in the minutes of this School Corporation.

The Oath of Office was administered by President John Laverty.

Record of the roll call vote: Ayes: Directors Anhalt, Humbles, Janssen, Laverty, and Meisterling. Nays: None. Absent: Directors Jacobo and Westercamp.

**BA-18-046 Appointment of School District Treasurer (John Lavery)**

It is recommended that the Board of Education approve the appointment of Steve Graham as Cedar Rapids Community School District Treasurer of the Board of Directors, in the County of Linn, State of Iowa for a term of one year beginning July 17, 2017, and shall qualify for said appointment by taking the Oath of Office in the manner required by Section 277.28 and thereafter shall hold office until a successor is appointed and qualified, and that this action shall be entered of record in the minutes.

The following Resolution was read by Director Nancy Humbles:

RESOLUTION for the appointment of Treasurer of the Board of Directors of the Cedar Rapids Community School District, in the County of Linn, State of Iowa

WHEREAS, Chapter 279.3, Code of Iowa provides that the Board of Directors shall appoint a Treasurer; therefore,

BE IT RESOLVED, that Steve Graham, be hereby appointed as Treasurer of the Board of Directors for a term of one year beginning July 17, 2017, and shall qualify for said appointment by taking the Oath of Office in the manner required by Section 277.28 and thereafter shall hold office until a successor is appointed and qualified, and

BE IT FURTHER RESOLVED, that this action shall be entered of record in the minutes of this School Corporation.

The Oath of Office was administered by President John Lavery.

Record of the roll call vote: Ayes: Directors Anhalt, Humbles, Janssen, Lavery, and Meisterling. Nays: None. Absent: Directors Jacobo and Westercamp.

**LEARNING AND LEADERSHIP****BA-18-047 Office of Learning and Leadership (OLL) Alignment with District Strategic Plan (Mary Ellen Maske)**

OLL provides services and supports to our schools to carry out the District Strategic Plan and School Improvement Plans of each school site. The District's Vision, Mission, Beliefs and Focus Areas have been examined, revised, and formulated over the past 12 - 18 months and a will be shared with District staff during pre-service for the 2017-18 school year. In order to assure that form meets the function of the Strategic Plan, some administrative and teacher leadership positions in OLL have been re-cast to support student outcomes. The structure and roles of OLL and Teacher Leadership System staff were shared. Information Item.

**BA-18-048 Superintendent Goals (Brad Buck)**

Dr. Buck provided an overview of the District's work as it relates to the development of District and Superintendent goals for the 2017-2018 School Year. The Board had an opportunity to provide feedback on the proposal in order to finalize direction of the priority work of the Superintendent, recognizing that there is significant work beyond these priority standards that also remain the responsibility of the Superintendent. Information Item.

## SCHOOL BOARD CALENDAR

(Dates and times are tentative – please consult with the Board Secretary’s Office for more details)

### 2017 - JULY

Monday	July 17	5:30 pm	Board Regular Meeting	ELSC, Board Room 2500 Edgewood Rd NW
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### 2017- AUGUST

Monday	August 14	5:30 pm	Board Regular Meeting	ELSC, Board Room 2500 Edgewood Rd NW
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Wednesday	August 23		First Day of Classes Early Dismissal	CRCSO
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Monday	August 28	5:30 pm	Board Work Session & Regular Meeting	ELSC, Board Room 2500 Edgewood Rd NW
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### 2017- SEPTEMBER

Monday	Sept 5		Labor Day Holiday	Office Closed
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Monday	Sept 11	5:30 pm	Board Regular Meeting	ELSC, Board Room 2500 Edgewood Rd NW
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Tuesday	Sept 12		School Board Election Day	
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Monday	Sept 25	5:30 pm	Board Organizational & Annual Board Meeting	ELSC, Board Room 2500 Edgewood Rd NW
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There being no further business coming before the Board, President Laverty adjourned the meeting at 7:04 p.m.

By: Laurel Day, Board Secretary

Board of Education approved Record of Proceedings on August 14, 2017 and I hereby declare these minutes as part of the permanent record of the District.

By \_\_\_\_\_  
John Laverty, President

ATTEST \_\_\_\_\_  
Laurel A. Day, Board Secretary