

MINUTES

REGULAR MEETING OF THE BOARD OF DIRECTORS/WORK SESSION CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT, IN THE COUNTY OF LINN, STATE OF IOWA

Educational Leadership and Support Center, Board Room
Monday, October 22, 2018 @ 5:30 p.m.

ATTENDANCE

Nancy Humbles, President; Directors Gary Anhalt, Jennifer Borcharding, Rafael Jacobo, and John Laverty. Absent: Directors Kristin Janssen and Mary Meisterling.

Also present: Brad Buck, Noreen Bush, Laurel Day, Rod Dooley, David Nicholson, Akwi Nji, and Linda Noggle.

President Humbles called the meeting to order at 5:30 p.m.

APPROVAL OF AGENDA

It was recommended that the agenda of Monday, October 22, 2018 Board of Education Regular Meeting/Work Session be approved as set forth, and that each item is considered ready for discussion and/or action.

Upon motion by Director John Laverty, and second by Director Gary Anhalt, the Board approved the agenda of Monday, October 22, 2018 Regular Board Meeting/Work Session and that each item is considered ready for discussion and/or action.

Record of the roll call vote was: Ayes: Directors Anhalt, Borcharding, Humbles, and Laverty. Nays: None. Absent: Directors Jacobo, Janssen, and Meisterling.

Director Rafael Jacobo entered the Board Meeting at 5:31 PM.

SUPERINTENDENT'S REPORT

Dr. Buck commented that last Friday morning was an especially exciting day for students, teachers, and administrators who participated in the Transition Center Amazing Race! The race took place throughout the downtown and NewBo neighborhoods and helps to empower our young adults by developing real-life skills which support their independence. He also highlighted the recent hire of 14 new CRCSD interpreters who will help serve our more than 1,500 students who speak a native language other than English. We look forward to providing additional ways of accessibility of information to support each of our students on their pathway to graduation. Another highlight was the METRO Outdoor Education Program annual outing to the boundary waters in Northern Minnesota for their fall canoe trip. The program offers Metro students opportunities to experience nature, engage in academic enrichment, and reflect on their lives. Dr. Buck announced that our district is extremely honored to have been nominated for and will now be receiving the Community Empowerment Award at the 76th NAACP Freedom Fund Banquet on October 27, 2018. The Community Empowerment Award is given to a community organization, church, or civic group that strongly supports the wellbeing of the community by focusing on areas such as economic growth, education and/or political and social justice. He congratulated CRCSD students and staff on the numerous success of extracurricular events and competitions for all of our high schools as the fall activities wrap up. He offered a hearty shout-out to **all** our high schools for the impressive, high quality programs available to our students because of the world class leaders who serve as coaches, advisors, and volunteers. We are all proud of these offerings which support our vision of Every Learner: Future Ready on and off the "field." He also congratulated Joan Stekl, WHS family and consumer sciences teacher who was awarded the 2018 ProStart Educator of Excellence Award by the Iowa Restaurant Association Education Foundation. Lastly, Dr. Buck distributed a Regional Vision pamphlet which provides a comprehensive regional development strategy linking the planning process for economic and transportation initiatives for the following seven Iowa counties: Linn, Benton, Cedar, Iowa, Johnson, Jones, and Washington.

BOARD REPORTS

Director Borchering provided a brief overview of her recent school visits. Director Anhalt referenced a handout from IASB on compensation resources.

COMMUNICATIONS, DELEGATIONS, AND PETITIONS

None to report.

CONSENT AGENDA**BA-19-000/07 Minutes – Regular Meeting on October 8, 2018 (Laurel Day)**

It was recommended that the Board of Education approve the Minutes from the Regular Meeting held on October 8, 2018.

BA-19-001/04 Approval of Claims Report – September 2018 (David Nicholson)

It was recommended that the Board of Education approve the Claims Report and ratify the list of paid bills and payrolls for the period ending September 30, 2018.

BA-19-002/04 Activity Fund Financial Report – September 2018 (David Nicholson)

It was recommended that the Board of Education approve the Activity Fund Financial Report for the period ended September 30, 2018.

BA-19-003/04 Budget Summary Report – September 2018 (David Nicholson)

It was recommended that the Board of Education approve the Budget Summary Report for the month ended September 30, 2018.

BA-19-004/04 Statement of Receipts, Disbursements, and Cash Balances Report – September 2018 (David Nicholson)

It was recommended that the Board of Education approve the Statement of Receipts, Disbursements, and Cash Balances Report for the month of September 2018.

BA-19-005/04 Investments Report – September 2018 (David Nicholson)

The Investments Report summarized investment transactions for the month of September 2018. Investments purchased during the month totaled \$22,239.15, and investments redeemed during the month totaled \$8,000,000.00. The current interest rate for US Bank is 1%, in comparison to 0.30% at US Bank in September 2017. The interest rate for ISJIT CDs for September 2018 was 2.03%. Information Item.

BA-19-006/01 Food and Nutrition Fund Statement of Revenues and Expenditures – June 2018 (David Nicholson)

It was recommended that the Board of Education approve the Food and Nutrition Fund – Statement of Revenues and Expenditures for the year ending June 30, 2018.

BA-19-007/03 Unspent Balance Report – September 2018 (David Nicholson)

The Unspent Balance Report is designed to inform the Board of Education monthly the status of the District's General Fund authorized reserves (Unspent Balance). An analysis of staffing and all other budgetary changes that impact the Unspent Balance as of month ended September 30, 2018 was provided. Information Item.

BA-19-008/06 Open Enrollment – Denial - 2018-2019 School Year (John Rice)

It was recommended that the Board of Education deny the Open Enrollment of the identified students commencing with the 2018-2019 School Year.

BA-19-009/07 Personnel Report (Linda Noggle)**APPOINTMENTS - SALARIED STAFF**

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Briscoe, Joy	\$73,000 (prorated)	Diversity Recruiter ELSC	10/15/2018 (Amended from last agenda)
Lorenzo, Kara	\$44,700 (prorated)	ELL Kenwood	11/5/2018
Mittan, Krystin	\$50,000 (prorated)	TAP Specialist ELSC	10/15/2018
Oldag, Sarah	\$50,000 (prorated)	TAP Specialist ELSC	10/8/2018
Teeter, Kelsey	\$61,500 (prorated)	TAP Facilitator ELSC	10/8/2018

RESIGNATIONS - SALARIED STAFF

<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Allison, Michelle	Personal	Family & Consumer Science Jefferson	10/23/2018
Speth, Eric	Personal	Wrestling Asst Washington	10/12/2018

APPOINTMENTS - HOURLY STAFF

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Armstrong, Deanna	\$13.94	Paraprofessional Roosevelt	10/15/2018
Barber, Paige	\$13.94	Paraprofessional Pierce	10/10/2018
Butler, Jamesha	\$12.00	Food Service Asst Jefferson	10/10/2018
Dalton, William	\$12.00	Paraprofessional Roosevelt	10/15/2018
Gaines, Trenton	\$12.00	Campus Security Washington	10/15/2018

Jasper, Julie	\$12.00	Paraprofessional Hiawatha	10/15/2018
Johnson, Ron	\$13.72	Bus Attendant ELSC	10/8/2018
Kelly, Paula	\$12.34	Moderate ID 1:1 Taft Rescinded Resignation	10/6/2018
Lytle, Katie	\$18.38	Behavior Technician ELSC	10/8/2018
Michael, Elizabeth	\$13.72	Bus Attendant ELSC	10/5/2018
Mooney, Shawn	\$14.40	Health Secretary Hoover	10/15/2018
O'Shea, Heather	\$12.00	Paraprofessional Taft	10/4/2018
Petsche, James	\$16.34	Custodian II Floater ELSC	10/15/2018
Postley, Angela	\$11.76	Crossing Guard Van Buren	10/2/2018
Schmieder, Elizabeth	\$13.03	Child Care Professional IV 5 Seasons - Coolidge	10/4/2018
Schroeder, Jordan	\$12.00	Paraprofessional Polk	10/10/2018
Shelton, Jill	\$13.82	Cashier Wilson	10/3/2018
Smith, Rameses	\$12.00	Campus Security Roosevelt	10/15/2018
Stearns, Rita	\$12.00	Food Service Asst Jefferson	10/15/2018
Terrell, Kathrynne	\$18.38	Behavior Technician ELSC	10/8/2018
Thomas, Leslie	\$12.00	Paraprofessional Van Buren	10/15/2018
Von Stein, Deborah	\$18.11	Bus Driver ELSC	10/15/2018
Williams, April	\$12.00	Food Service Asst Franklin	10/8/2018

Williams, Stevie	\$13.72	Bus Attendant ELSC	10/15/2018
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CHANGE OF GRADE/POSITION - HOURLY STAFF

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Eastman, Stacie	\$19.80	LINK Program Coordinator ELSC	10/22/2018
Graves, Jeremy	\$16.34	Custodian II Floater ELSC	10/5/2018
Miller, Jennifer	\$12.00	Paraprofessional Truman	10/8/2018
Tolbert, Donnell	\$13.72	Bus Attendant ELSC	10/15/2018

RESIGNATIONS - HOURLY STAFF

<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Brim, Kenneth	Personal	Bus Driver Transportation	10/5/2018
Davis, Chatara	Personal	BD Wilson	10/12/2018
DiRenzo, Angela	Personal	Food Service Asst Grant Wood	10/3/2018
Dzikonski, Alisha	Personal	BD 1:1 Roosevelt	10/6/2018
Galer, Sandra	Personal	BD 1:1 Grant	10/12/2018
Kleckner, Brittani	Personal	ECSE Viola Gibson	10/24/2018
Navarro, Veronica	Personal	Behavior Tech Kenwood	10/18/2018
Obrien Peterson, Ronnie	Personal	Custodian I Erskine	10/12/2018
Silberger, Alicia	Personal	On-Site Supervisor 5 Season's Grant Wood	10/24/2018
Yarnell, Barry	Personal	Sign Language Interpreter Jackson	10/9/2018
Wyckoff, Miranda	Personal	Food Service Asst Kennedy	10/19/2018

SHORT TERM CONTRACTS

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Abram, Kim	\$15,000	Multicultural Support Liaison ELSC	10/12/2018

It was recommended that the Board of Education approve the Personnel Report.

BA-19-011/03 Policy Manual – Review & Revisions – 500.1 “Workplace Expectations”, 502 “Employment”, 505.4 “Retirement”, 506.13 “Employee Interaction with Students, 506.15 “Return to Work Program”, 606.2a “Student Library Circulation Records”, 606.4 “Interagency Information Sharing Agreement”, 607.2 “Public Performance by Students” (Brad Buck/Laurel Day)

The Board of Education reviews policies, regulations and procedures at least once every five years. Board approval is required for all policies. Administrative regulations and procedures do not require Board approval. The agenda item includes a policy, regulations, and a procedure that have been reviewed by the Policy Review Committee (PRC). Most proposed revisions are based on changes to state and federal law, current District practice, and to maintain the District’s Policy Manual up-to-date as required by Iowa Code. The PRC utilizes legal & policy services provided by the Iowa Association of School Boards, National Association of School Boards, including policy primer & on-line sample policy documents. Guidance from District Legal Counsel was sought. Information Item.

Policy Manual #	Title	Action
500.1	Workplace Expectations	Revised
502	Employment	Revised
505.4	Retirement	Revised
506.13	Employee Interaction with Students	Revised
506.15	Return to Work Program	Reviewed
606.2a	Student Library Circulation Records	Reviewed
606.4	Interagency Information Sharing Agreement	Revised
607.2	Public Performance by Students	Revised

BA-19-153 Approval – District Diversity Committee Membership 2018-2019 School Year (Rod Dooley)

It was recommended that the Board of Education approve the District’s Diversity Committee membership for the 2018-2019 School Year.

BA-19-154 Approval - District Audit Committee Charter Revision (David Nicholson)

It was recommended that the Board of Education approve the District Audit Committee’s Charter with revisions as recommended by the Audit Committee.

BA-19-155 Final Approval – Jackson Elementary School Concrete Repairs Project – Certificate of Substantial Completion (Chris Gates)

It was recommended that the Board of Education approve the Certificate of Substantial Completion and approve payment of the retainage pay application for the **Cedar Rapids Community School District – Jackson Elementary School Concrete Repairs Project.**

BA-19-156 Final Approval – Kennedy High School Roof Improvements Bid Package 2 - Certificate of Substantial Completion (Chris Gates)

It was recommended that the Board of Education approve the Certificate of Substantial Completion and approve payment of the retainage pay application for the **Cedar Rapids Community School District – Kennedy High School - Roof Improvements Bid Package 2.**

BA-19-157 Final Approval – Kennedy High School Auditorium ADA Seating Project - Certificate of Substantial Completion (Chris Gates)

It was recommended that the Board of Education approve the Certificate of Substantial Completion and approve payment of the retainage pay application for the **Cedar Rapids Community School District – Kennedy High School Auditorium ADA Seating Project.**

BA-19-158 Final Approval – Pierce, Hiawatha, and Nixon Elementary Schools - Roof Improvements Bid Package 1 - Certificate of Substantial Completion (Chris Gates)

It was recommended that the Board of Education approve the Certificate of Substantial Completion and approve payment of the retainage pay application for the **Cedar Rapids Community School District – Roof Improvements Bid Package 1 – Pierce, Hiawatha, and Nixon Elementary Schools.**

BA-19-159 Purchasing Register – Musical Instruments – 2018-2019 School Year (Tom Day/Beth Davies)

It was recommended that the Board of Education approve the Purchasing Register – Musical Instruments for the 2018-2019 School Year.

BA-19-160 Memorandum of Understanding – Cedar Rapids Community School District and Jane Boyd Community House for Data Sharing (Craig Barnum)

It was recommended that the Board of Education approve the Memorandum of Understanding between the Cedar Rapids Community School District and Jane Boyd Community House for Data Sharing.

BA-19-161 Approval – Hoover Elementary School Asphalt Repair Project – Change Order #1 (Chris Gates)

It was recommended that the Board of Education approve Change Order #1 to L. L. Pelling for the **Hoover Elementary School Asphalt Repair Project.**

BA-19-163 Agreement – Cedar Rapids Community School District and Foundation 2 – Title 1 Service – 2018-2019 School Year (Val Dolezal)

It was recommended that the Board of Education approve the on-going Agreement between the Cedar Rapids Community School District and Foundation 2, Title 1, Part D, Subpart 2 Purchase of Service Agreement for the 2018-2019 School Year.

BA-19-164 Agreement – Cedar Rapids Community School District and Four Oaks – Family & Children’s Services – STOP Program – Title 1 Service – 2018-2019 School Year (Val Dolezal)

It was recommended that the Board of Education approve the on-going Agreement between the Cedar Rapids Community School District and Four Oaks – Family & Children’s Services – STOP Program, Title 1, Part D, Subpart 2 Purchase of Service Agreement for the 2018-2019 School Year.

BA-19-165 Agreement – Cedar Rapids Community School District and Tanager Place – Title 1 Service – 2018-2019 School Year (Val Dolezal)

It was recommended that the Board of Education approve the on-going Agreement between the Cedar Rapids Community School District and Tanager Place, Title 1, Part D, Subpart 2 Purchase of Service Agreement for the 2018-2019 School Year.

BA-19-166 Tabulation – Door Hardware Upgrade Phase II (Jon Galbraith)

It was recommended that the Board of Education approve the Tabulation – Door Hardware Upgrade Phase II for the 2018-2019 School Year.

BA-19-167 Purchasing Register – Buses-Vehicles-Mowers – 2018-2019 School Year (Tom Day/ Scott Wing)

It was recommended that the Board of Education approve the Purchasing Register – Buses, Vehicles, and Mowers for the 2018-2019 School Year.

BA-19-168 Amended Agreement – Cedar Rapids Community School District and MercyCare Service Corporation – 2018-2019 School Year (Rod Dooley/Stephanie Neff)

It was recommended that the Board of Education approve the Amended Agreement between Cedar Rapids Community School District and MercyCare Service Corporation for the 2018-2019 School Year.

BA-19-169 Agreement – Cedar Rapids Community School District and Beth Steenwyk (Wendy Parker)

It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Beth Steenwyk for consultation and facilitation support during the 2018-2019 School Year.

Director John Laverty moved and Director Rafael Jacobo seconded that the Board approve the Consent Agenda minus BA-19-162 which was pulled for a separate vote.

Record of the roll call vote for items BA-19-000/07, BA-19-001/04, BA-19-002/04, BA-19-003/04, BA-19-004/04, BA-19-006/01, BA-19-008/06, BA-19-009/07, BA-19-153, BA-19-154, BA-19-155, BA-19-156, BA-19-157, BA-19-158, BA-19-159, BA-19-160, BA-19-161, BA-19-163, BA-19-164, BA-19-165, BA-19-166, BA-19-167, BA-19-168, and BA-19-169 was: Ayes: Directors Anhalt, Borcharding, Humbles, Jacobo, and Laverty. Nays: None. Absent: Directors Janssen and Meisterling.

CONSENT AGENDA

BA-19-162 Agreement – Cedar Rapids Community School District and Area Substance Abuse Council (ASAC) – Title 1 Service – 2018-2019 School Year (Val Dolezal)

It was recommended that the Board of Education approve the on-going Agreement between the Cedar Rapids Community School District and the Area Substance Abuse Council, Title 1, Part D, Subpart 2 Purchase of Service Agreement for the 2018-2019 School Year.

Record of the vote was: Ayes: Directors Anhalt, Borcharding, Jacobo, and Lavery. Nays: None. Abstain: Director Humbles. Absent: Directors Janssen and Meisterling.

WORKSESSION

BA-19-170 Board Equity Development (Rod Dooley)

The administration provided an opportunity for Board Members to engage in the continuation of their intercultural mindset development. Representatives from the District's Diversity Committee, along with CRCSD students and families, were present to help support the learning. Information Item.

SCHOOL BOARD CALENDAR

(Dates and times are tentative – please consult with the Board Secretary's Office for more details)

2018- OCTOBER

Monday	Oct 22	5:30 pm	Board Work Session & Regular Meeting	ELSC, Board Room 2500 Edgewood Rd NW
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2018 - NOVEMBER

Monday	Nov 12	5:30 pm	Board Regular Meeting	ELSC, Board Room 2500 Edgewood Rd NW
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Wednesday	Nov 14		IASB Pre-Convention Workshops	Hy Vee Hall Des Moines
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Wednesday	Nov 14		UEN Meetings	Marriott Des Moines
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Thursday	Nov 15		IASB Annual Convention	Hy Vee Hall Des Moines
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Thurs/Fri	Nov 22/23		Holiday	Offices Closed
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2018 - DECEMBER

Friday	Dec 7	7:30 am	Annual "State of the District"	ELSC, Professional Development Center 2500 Edgewood Rd NW
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Monday	Dec 12	5:30 pm	Board Regular Meeting	ELSC, Professional Development Center 2500 Edgewood Rd NW
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Mon/Tues	Dec 24/25		Holiday	Offices Closed
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Mon/Tues	Dec 31/Jan 1		Holiday	Offices Closed
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There being no further business, the President Humbles adjourned the meeting at 6:51 p.m.

By: Laurel Day, Board Secretary

Board of Education approved Record of Proceedings on November 12, 2018 and I hereby declare these minutes as part of the permanent record of the District.

By _____
Nancy J. Humbles, Board President

ATTEST _____
Laurel A. Day, Board Secretary