

MINUTES

REGULAR MEETING OF THE BOARD OF DIRECTORS/WORK SESSION CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT, IN THE COUNTY OF LINN, STATE OF IOWA

Educational Leadership and Support Center, Board Room
Monday, November 12, 2018 @ 5:30 p.m.

ATTENDANCE

Nancy Humbles, President; Directors Gary Anhalt, Jennifer Borcharding, Rafael Jacobo, Kristin Janssen, John Laverty, and Mary Meisterling.

Also present: Brad Buck, Noreen Bush, Laurel Day, Carlos Grant, David Nicholson, Akwi Nji, and Linda Noggle.

President Humbles called the meeting to order at 5:30 p.m.

APPROVAL OF AGENDA

It was recommended that the agenda of Monday, November 12, 2018 Board of Education Regular Meeting be approved as set forth, and that each item is considered ready for discussion and/or action.

Upon motion by Director Gary Anhalt, and second by Director Kristin Janssen, the Board approved the agenda of Monday, November 12, 2018 Regular Board Meeting and that each item is considered ready for discussion and/or action.

Record of the roll call vote was: Ayes: Directors Anhalt, Borcharding, Humbles, Jacobo, Janssen, Laverty and Meisterling. Nays: None.

SUPERINTENDENT'S REPORT/BOARD REPORTS

Dr. Buck stated our Jefferson High School juniors recently took the PreACT exam. The exam is a practice for the ACT, which will be administered to every junior in the district this February. GEAR Up Iowa covered the cost of the tests and study materials. We're very excited about our districtwide initiative to provide access to the ACT exam for all students. Dr. Buck congratulated the following 5 teacher who completed the National Board Certification recertification process: Lisa Johnson, Patty Kratovil, Adrian Evans, Sarah Kolaas and Kathleen Lynott. Students from Iowa BIG, with support from the Willis Dady shelter, created an art exhibit and held a talk at the Cedar Rapids Public Library's Whipple Auditorium to share their learning experience with the community in hopes of destigmatizing homelessness. Lastly, Dr. Buck congratulated the CRCS Foundation on the success of their annual Lip Sync for Learning event.

COMMUNICATIONS, DELEGATIONS, AND PETITIONS

None to report.

CONSENT AGENDA

BA-19-000/08 Minutes – Regular Meeting/Work Session on October 22, 2018 (Laurel Day)

It was recommended that the Board of Education approve the Minutes from the Regular Meeting/Work Session held on October 22, 2018.

BA-19-006/02 Food and Nutrition Fund Statement of Revenues and Expenditures – September 2018 (Dave Nicholson)

It was recommended that the Board of Education approve the Food and Nutrition Fund Statement of Revenues and Expenditures for the month ending September 30th, 2018.

BA-19-008/07 Open Enrollment – Denial 2018-2019 School Year (John Rice)

It was recommended that the Board of Education approve the Open Enrollment-Denial of identified students commencing with the 2018-2019 School Year.

BA-19-009/08 Personnel Report (Linda Noggle)**APPOINTMENTS - SALARIED STAFF**

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Gruwell, Gary	\$1,444	Football Asst Jefferson	11/5/2018
Holmes, Jordan	\$4,323	WM Basketball Asst Kennedy	11/2/2018
Johnson, Larry	\$43,792 (prorated)	Engagement Specialist Jefferson	11/5/2018
Mahmens, Mac	\$2,608	Wrestling Asst Jefferson	11/2/2018
Neuberger, Ryan	\$1,444	Football Asst Jefferson	10/16/2018
Rife, Jonathan	\$1,444	Football Asst Jefferson	10/16/2018
Smith, Rameses	\$1,816	MN Basketball (TEMP) Roosevelt	11/1/2018
Vawter, Noah	\$1,444	Football Asst Jefferson	10/16/2018
Walters, Luke	\$43,792 (prorated)	Engagement Specialist Polk Alternative	11/5/2018

CHANGE OF GRADE/POSITION - SALARIED STAFF

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Gillis, Zachary	\$43,792 (prorated)	Engagement Specialist Jefferson	10/15/2018

RESIGNATIONS - SALARIED STAFF

<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Sain, Bruce	Personal	MN Basketball Franklin	10/18/2018

APPOINTMENTS - HOURLY STAFF

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Abreu, Leidy	\$12.00	Paraprofessional Wright	11/1/2018
Adams, Katie	\$13.82	Cashier Jefferson	10/22/2018
Atkins, Vicki	\$12.00	Food Service Asst Harrison	10/29/2018
Bartels, Erin	\$16.34	Custodian II Floater ELSC	11/5/2018
Canty, Stephen	\$13.99	Paraprofessional Coolidge	10/29/2018
Clayborn, Arianna	\$12.00	Paraprofessional McKinley	11/1/2018
Cross, Roxanne	\$12.00	Food Service Asst Roosevelt	11/5/2018
Dee, Rachel	\$12.00	Paraprofessional Arthur	11/1/2018
Devi, Adjo Eva	\$13.72	Bus Attendant ELSC	10/22/2018
Goetschius, Drew	\$16.34	Custodian II Floater ELSC	11/5/2018
Herr, Kim	\$13.90	Paraprofessional Gibson	10/31/2018
Johnson, Mary	\$12.00	Food Service Asst Roosevelt	10/29/2018
Kasongo, Mamie	\$11.76	Crossing Guard Hoover	10/22/2018
Kenney, Margaret	\$13.72	Bus Attendant ELSC	10/29/2018
Kruger, Christine	\$18.11	Bus Driver ELSC	11/5/2018
Lammers, Benjamin	\$18.11	Bus Driver ELSC	10/29/2018
Marsden, Shawn	\$18.11	Bus Driver ELSC	10/29/2018

Miller, Racquel	\$12.00	Food Service Asst Kennedy	11/5/2018
Mishmash, Ann	\$13.72	Bus Attendant ELSC	10/29/2018
Moyer, Jamella	\$13.72	Bus Attendant ELSC	10/29/2018
Nesbitt, Connie	\$13.72	Bus Attendant ELSC	10/29/2018
Pearson, Valorie	\$18.11	Bus Driver ELSC	10/22/2018
Sacora, Ashley	\$12.00	Food Service Asst Wilson	10/22/2018
Schmidt, Kacee	\$12.25	Paraprofessional Wright	11/5/2018
Trickey, Kimberly	\$13.72	Bus Attendant ELSC	10/29/2018
Weiler, Stacie	\$12.00	Paraprofessional Wilson	10/30/2018
Winkie, Brian	\$18.11	Bus Driver ELSC	10/22/2018

GRANTING LEAVES OF ABSENCE - HOURLY STAFF

<u>Name</u>	<u>Type of Leave</u>	<u>Assignment</u>	<u>Effective Date</u>
VanOort, Amy	LOA	Autism Garfield	11/2/2018

CHANGE OF GRADE/POSITION - HOURLY STAFF

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Hammond, Justin	\$16.34	Custodian II Floater ELSC	11/5/2018
Loffer, Leslee	\$18.38	Behavior Technician Kenwood	10/26/2018

RESIGNATIONS - HOURLY STAFF

<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Crawford, Monika	Personal	Child Care Professional 5 Season's Gibson	11/9/2018
Elliott, Jody	Personal	Bus Attendant Transportation	10/25/2018

Gandara, Paulette	Personal	Food Service Asst Harrison	10/19/2018
Hammond, Justin	Personal	Mild ID Kennedy	11/2/2018
Johnson, Armisha	Personal	Food Service Asst Nixon	10/17/2018
Lake, Gloria	Personal	Multicat 1:1 Washington	12/31/2018
Lynch, JoAnn	Personal	BD Jefferson	11/26/2018
Patten, Douglas	Personal	Bus Driver Transportation	10/11/2018
Primrose, Ronald	Personal	Custodian II Jefferson	10/30/2018
Ptacek, Barbara	Personal	Media Secretary Viola Gibson	10/26/2018
Reinke, Kim	Personal	Cashier Wilson	10/24/2018
Sanford, Christine	Personal	Multicat 1:1 Viola Gibson	11/9/2018
Sheldon, Michael	Personal	Multicat 1:1 Washington	11/9/2018
Sherard, Peggy	Personal	Food Service Asst Nixon	10/31/2018
Silbaugh, Curtis	Personal	BD 1:1 Truman	11/9/2018

RETIREMENTS - HOURLY STAFF

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Bauck, Valerie	Cashier Grant	11/6/2018

SHORT TERM CONTRACTS

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Fosdick, Janet	\$5,830	AK Priority Standards ELSC	10/5/2018
Pledge-Johnson, Daniel	\$5,000	Men's Group Metro	11/5/2018

BA-19-012/03 Policy Manual – Approval –Policy 502 “Employment” (Brad Buck/Laurel Day)

It was recommended that the Board of Education approve Policy 502 “Employment” of the District Policy Manual as recommended by the Superintendent.

BA-19-171 Authorization to Erase Digital/Tape Recordings from Closed Sessions (Laurel Day)

It was recommended that the Board of Education authorize the Board Secretary to erase digital/tape recordings from Closed Sessions that are older than one calendar year.

BA-19-172 Agreement – Raptor Technologies (Laurel Day/Akwi Nji)

It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Raptor Technologies for the implementation of a Visitor and Volunteer Management System at CRCSD Elementary Schools.

BA-19-173 Agreement – Cedar Rapids Community School District and Siteimprove (Craig Barnum/Lori Bruzek)

It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Siteimprove.

BA-19-174 Agreement – Long Term Suspension (Rod Dooley)

It was recommended that the Board of Education approve the Agreement – Long Term Suspension for the identified student through the remainder of the 2018-2019 School Year.

BA-19-175 Agreement – Cedar Rapids Community School District and Rick Nolan – Cash Rent Farm Lease (David Nicholson)

It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Rick Nolan - Cash Rent Farm Lease.

BA-19-176 Approval – Request of School Budget Review Committee (SBRC) for Additional Allowable Growth for the following: Unfunded English Language Learner (ELL) Costs and Open Enrollment Students not Included in Previous Year’s Enrollment (David Nicholson)

It was recommended that the Board of Education approve the request to seek additional allowable growth from the SBRC for Unfunded English Language Learner Costs and Open Enrollment Students not included in Previous Year’s Enrollment Count.

BA-19-177 Final Approval – Cedar Rapids Community School District - Kingston Stadium Asphalt Repair Project 2018 – Certificate of Substantial Completion (Chris Gates)

It was recommended that the Board of Education approve the Certificate of Substantial Completion and approve payment of the retainage pay application for the Cedar Rapids Community School District – Kingston Stadium Asphalt Repair Project 2018.

BA-19-178 Agreement – Cedar Rapids Community School District and Houghton Mifflin Harcourt - Cognitive Abilities Test Form 7 (Carlos Grant)

It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Houghton Mifflin Harcourt for the CogAT7.

BA-19-179 Agreement – Cedar Rapids Community School District and United Way of East Central Iowa - Volunteers In Proficiency (VIP) (Akwi Nji)

It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and United Way of East Central Iowa - Volunteers in Proficiency.

BA-19-180 Memorandum of Understanding– Cedar Rapids Community School District and Coalition Partners for Advancing Opportunities (Val Dolezal)

It was recommended that the Board of Education approve the Memorandum of Understanding between the Cedar Rapids Community School District, Kirkwood Community College, and Coalition Partners for Advancing Opportunities.

BA-19-181 Agreement – Cedar Rapids Community School District and Computer Information Concepts (CIC) for Student Information System (SIS) and ShoutPoint for Messaging (Craig Barnum)

It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Computer Information Concepts and ShoutPoint.

Director Mary Meisterling moved and Director Gary Anhalt seconded that the Board approve the Consent Agenda.

Record of the roll call vote for items **BA-19-000/08, BA-19-006/02, BA-19-008/07, BA-19-009/08, BA-19-012/03, BA-19-171, BA-19-172, BA-19-173, BA-19-174, BA-19-175, BA-19-176, BA-19-177, BA-19-178, BA-19-179, BA-19-180, and BA-19-181** was: Ayes: Directors Anhalt, Borcharding, Humbles, Jacobo, Janssen, Laverty and Meisterling. Nays: None.

LEARNING AND LEADERSHIP

BA-19-182 Update – Facilities Master Plan (Brad Buck)

The administration provided an update on the approved Facilities Master Plan including potential concepts for the Board’s discussion and consideration. The Resolution – Facility Master Plan that was approved by the Board on January 22, 2018 was distributed, along with a spreadsheet that outlined potential scenarios and timelines. Information Item.

BOARD GOVERNANCE

BA-19-011/04 Policy Manual – Review & Revisions – Policy 508/Regulation 508.1 “Voluntary Retirement Incentive Program – Licensed Teaching/Nursing Staff”, Policy 509/Regulation 509.1 “Voluntary Retirement Incentive Program – Administrative Staff”, and Policy 510/Regulation 510.1 “Voluntary Retirement Incentive Program – Support Staff” (Brad Buck/Linda Noggle)

The Board of Education reviews policies, regulations and procedures at least once every five years. Board approval is required for all policies. Administrative regulations and procedures do not require Board approval.

The agenda item included policies and regulations that have been reviewed by the Policy Review Committee (PRC). Most proposed revisions are based on changes to state and federal law, current District practice, and to maintain the District’s Policy Manual up-to-date as required by Iowa Code. The PRC utilizes legal & policy services provided by the Iowa Association of School Boards, National Association of School Boards, including policy primer & on-line sample policy documents. Guidance from District Legal Counsel was sought. Information Item.

SCHOOL BOARD CALENDAR

(Dates and times are tentative – please consult with the Board Secretary’s Office for more details)

2018 - NOVEMBER

Monday	Nov 12	5:30 pm	Board Regular Meeting	ELSC, Board Room 2500 Edgewood Rd NW
Wednesday	Nov 14		IASB Pre-Convention Workshops	Hy Vee Hall Des Moines
Wednesday	Nov 14		UEN Meetings	Marriott Des Moines
Thursday	Nov 15		IASB Annual Convention	Hy Vee Hall Des Moines
Thurs/Fri	Nov 22/23		Holiday	Offices Closed

2018 - DECEMBER

Friday	Dec 7	7:30 am	Annual “State of the District”	ELSC, Professional Development Center 2500 Edgewood Rd NW
Monday	Dec 10	5:30 pm	Board Regular Meeting	ELSC, Professional Development Center 2500 Edgewood Rd NW
Mon/Tues	Dec 24/25		Holiday	Offices Closed
Mon/Tues	Dec 31/Jan 1		Holiday	Offices Closed

There being no further business, the President Humbles adjourned the meeting at 6:46 p.m.

By: Laurel Day, Board Secretary

Board of Education approved Record of
Proceedings on December 10, 2018
and I hereby declare these minutes as
part of the permanent record of the
District.

By _____
Nancy J. Humbles, Board President

ATTEST _____
Laurel A. Day, Board Secretary