

MINUTES

REGULAR MEETING OF THE BOARD OF DIRECTORS CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT, IN THE COUNTY OF LINN, STATE OF IOWA

Educational Leadership and Support Center, Board Room
Monday, November 13, 2017 @ 5:30 p.m.

ATTENDANCE

Nancy Humbles, Vice President; Directors Gary Anhalt, Jennifer Borcharding, Rafael Jacobo, Kristin Janssen (via teleconference), and Mary Meisterling. Absent: Director John Laverty.

Also present: Brad Buck, Noreen Bush, Laurel Day, Val Dolezal, Steve Graham, Mary Ellen Maske, Linda Noggle, and Karla Ries.

Vice President Nancy Humbles called the meeting to order at 5:30 p.m.

APPROVAL OF AGENDA

It was recommended that the agenda of Monday, November 13, 2017 Board of Education meeting be approved as set forth, and that each item is considered ready for discussion and/or action.

Director Mary Meisterling made the following motion: "I move that the Board of Directors approve the agenda of Monday, November 13, 2017, and that each item is considered ready for discussion and/or action. Motion was seconded by Director Gary Anhalt.

Record of the roll call vote: Ayes: Directors Anhalt, Borcharding, Humbles, Janssen, and Meisterling. Nays: None. Absent: Directors Jacobo and Laverty.

SUPERINTENDENT'S REPORT

Dr. Buck shared that Kenwood Leadership Academy held a Veteran's Day Sing Along Celebration last week. Students learned about US-born veterans and those who have immigrated from another country and chose to serve in the US Military. He also welcomed the delegation of 18 Chinese educators from Beijing National Day International School in Qin Dao who recently visited several schools in our district. They observed classrooms, shadowed students, and met with teachers and administrators about American classrooms and school practices. Dr. Buck announced that McKinley Middle School has been awarded an Energy Education Grant to be used for a project on Energy Justice. Students in the GO program will perform energy audits, learn how individual residents can reduce energy loss, analyze their data, and present their findings community organizations and government agencies. He also highlighted several District 6th grade students who are currently learning through Career Speaker Day, an annual opportunity made available through Workplace Learning Connection. Students learned about a wide variety of careers during interactive presentations from various businesses and organizations. Dr. Buck congratulated Washington High School staff and students who recently staged an electrifying production of Disney's *Newsies*. Washington was one of a few schools approached to pilot a student production of *Newsies* before its release into general licensing. He also congratulated our district's 60 instrumentalists who will perform in the Northeast Iowa Bandmasters Association Honor Bands next month. Schools represented include Franklin, Harding, McKinley, Roosevelt, Taft, Wilson, Jefferson, Kennedy, and Washington. Lastly, Dr. Buck and CFO Steve Graham addressed the "PPEL Project Promise for 2018-2019 School Year", an item on our agenda. They explained the intersection between the PPEL Promise projects and the Facilities Master Plan process that is currently underway.

Director Rafael Jacobo joined the Board Meeting at 5:33PM

BOARD REPORTS

Director Anhalt thanked our community members who were able to attend last week's Facilities Master Plan "Public Input Sessions".

COMMUNICATIONS, DELEGATIONS, AND PETITIONS

Johnson, Tania, 3816 Riverside Dr NE, Cedar Rapids, IA, Representing CREA, National Board Renewals, and America Education Week

CONSENT AGENDA

BA-18-000/08 Minutes - Regular Meeting/Work Session on October 23, 2017 and Special Meetings on November 6, 8, 9, 2017 (Laurel Day)

It was recommended that the Board of Education approve the Minutes from the Regular Meeting/Work Session held on October 23, 2017 and Special Meetings held on November 6, 8, 9, 2017.

BA-18-008/05 Open Enrollment - Denial 2017-2018 School Year (Karla Ries)

It was recommended that the Board of Education approve the Open Enrollment-Denial of these students commencing with the 2017-2018 school year.

BA-18-009/09 Personnel Report (Linda Noggle)

BA-18-009/A APPOINTMENTS - SALARIED STAFF

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Marner, Caleb	\$3,242	Debate / Speech Asst. Kennedy	10/24/2017
Shaw, Nickalus	\$5,372	WM Basketball Washington	11/7/2017
Van Deusen, Heather	\$4,168	Orchestra Harding	10/24/2017

BA-18-009/B CHANGE OF GRADE/POSITION - SALARIED STAFF

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Dixon, Mathew	\$43,792 (Prorated)	Engagement Specialist Franklin	10/20/2017

BA-18-009/C RESIGNATIONS - SALARIED STAFF

<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Gianforte, John	Personal	WM Tennis HD/ Football Asst. Washington	10/3/2017

Herman, Conner	Personal	Wrestling Asst. Jefferson	10/24/2017
Hollmer, Chad	Personal	WM Soccer HD Washington	10/24/2017
Meis, Daniel	Personal	Wrestling Roosevelt	11/7/2017
Oates, Cailey	Personal	Nurse ELSC	11/14/2017
Pikokivaka, Olivia	Personal	WM Basketball Asst. Washington	10/24/2017
Thomson, Emily	Personal	WM Track Asst. Jefferson	10/24/2017

BA-18-009/D RETIREMENT - SALARIED STAFF

<u>Name</u>		<u>Assignment</u>	<u>Effective Date</u>
Fiacco, William		Engineer- 2nd shift Washington	11/30/2017

BA-18-009/E APPOINTMENTS - HOURLY STAFF

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Berns, Richard	\$16.24	Custodian II - Floater Wilson	10/23/2017
Cassidy, Nicole	\$11.92	Multicat I: I Erskine	11/9/2017
Dively, Megan	\$11.92	Autism I: I Nixon	11/2/2017
Dixon, Kaleb	\$16.24	Custodian II - Floater ELSC	11/9/2017
Hain, Brenda	\$11.92	Early Learning Wright	11/10/2017
Hood, Barbara	\$11.95	Food Service Asst. Washington	10/24/2017
Hunt, Byron	\$16.24	Custodian II - Floater Viola Gibson	10/30/2017
Jensen, Roger	\$13.62	Bus Attendant Transportation	10/25/2017
Marble, Dana	\$11.95	Food Service Asst. Washington	10/23/2017

Pappadopoli, Sarah	\$13.84	Kindergarten Para Hoover	10/31/2017
Poppe, Ayse	\$14.30	Health Secretary McKinley	10/18/2017
Rodriquez, Cynthia	\$13.84	Mild Intel Disabil Madison	11/1/2017
Taylor, Donald	\$13.62	Bus Attendant ELSC	11/1/2017
Vawter, Carla	\$13.01	Multicat 1:1 Wilson	10/31/2017
Whitney, Heidi	\$15.41	ELSC Secretary ELSC	11/13/2017
Wullner, Amber	\$11.95	Food Service Assistant Franklin	11/1/2017

BA-18-009/F CHANGE OF GRADE/POSITION - HOURLY STAFF

<u>Name</u>	<u>Salary Placement</u>	<u>Assignment</u>	<u>Effective Date</u>
Giron, Ann	\$18	Behavior Tech ELSC	10/31/2017
Marner, Amy	\$19.59	Early Learning ELSC	10/31/2017

BA-18-009/G RESIGNATIONS - HOURLY STAFF

<u>Name</u>	<u>Reason</u>	<u>Assignment</u>	<u>Effective Date</u>
Burhite, Brittani	Personal	Bus Attendant Transportation	10/27/2017
Franklin, Christopher	Personal	Custodian II Floater Kennedy	11/10/2017
Frimml, Dustie	Personal	Food Service Assistant Franklin	10/26/2017
Jones, Alex	Personal	Custodian II- 3rd shift Washington	10/27/2017
Kirchhoff, Debbie	Personal	Bus Attendant Transportation	10/16/2017
Marble, Dana	Personal	Food Service Asst. Washington	11/7/2017
Moser, Jessica	Personal	Cashier Harrison	11/6/2017

Newcomer, Brittany	Personal	Child Care Assistant	10/27/2017
Pennington, Ronald	Personal	Bus Driver Transportation	10/31/2017
Phelps-Kessinich, Kathryn	Personal	Bus Attendant Transportation	10/6/2017
Yeast, Kerry	Personal	Bus Attendant Transportation	10/30/2017

BA-18-009/H RETIREMENTS - HOURLY STAFF

<u>Name</u>		<u>Assignment</u>	<u>Effective Date</u>
Lemon, Lea		Principal Secretary Truman	12/31/2017
Stamp, Lynn		Accounting Clerk ELSC	12/31/2017

BA-18-009/I TERMINATIONS - HOURLY STAFF

<u>Name</u>		<u>Assignment</u>	<u>Effective Date</u>
McBride, Lillian		Custodian II Floater ELSC	11/10/2017

It was recommended that the Board of Education approve the Personnel Report.

BA-18-178 Authorization to Erase Digital/Tape Recordings from Closed Sessions (Laurel Day)

It was recommended that the Board of Education authorize the Board Secretary to erase digital/tape recordings from Closed Sessions that are older than one calendar year.

BA-18-179 Approval - Change Order #2 - Arthur Elementary School 2017-2018 Boiler Repair Project (Chuck Perry)

It was recommended that the Board of Education approve Change Order #2 to Brecke Mechanical for the **Arthur Elementary School 2017-2018 Boiler Repair Project**.

BA-18-180 Final Approval - Jackson Elementary School 2017 Window and Door Replacement Project - Certificate of Substantial Completion (Jon Galbraith)

It was recommended that the Board of Education approve the Certificate of Substantial Completion and approve payment of the retainage pay application for the **Cedar Rapids Community School District - Jackson Elementary School 2017 Window and Door Replacement Project**.

BA-18-181 Amended Tabulation - Uninterruptible Power Supplies (Lori Bruzek)

It was recommended that the Board of Education approve the Amended Tabulation - Uninterruptible Power Supplies.

BA-18-113/02 Amended Agreement - Cedar Rapids Community School District and Unity Point Health St. Luke's Hospital for Youth Counseling Services (Wendy Parker)

It was recommended that the Board of Education approve the Amended Agreement between the Cedar Rapids Community School District and St. Luke's Hospital for counseling and social work services.

BA-18-182 Agreement – Cedar Rapids Community School District and Rick Nolan – Cash Rent Farm Lease (Steve Graham)

It was recommended that the Board of Education approve the on-going Agreement between the Cedar Rapids Community School District and Rick Nolan - Cash Rent Farm Lease for the period March 1, 2018-February 28, 2019.

BA-18-062/02 Approval – Amended Membership Roster - Master Facility Oversight Committee (Steve Graham)

It was recommended that the Board of Education approve the Amended Roster for the District's Master Facility Oversight Committee.

BA-18-183 Agreement - United Way Volunteers In Proficiency (VIP) (Akwi Nji)

It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and United Way Volunteers in Proficiency.

BA-18-184 Agreement – Cedar Rapids Community School District and Impact 7G (Brad Buck)

It was recommended that the Board of Education approve the Agreement between the Cedar Rapids Community School District and Impact 7G for collaborative efforts in creating environmental training videos for Iowa school districts.

BA-18-044/02 2018 Iowa Association of School Boards Legislative Platform (Gary Anhalt)

Each year the Iowa Association of School Boards (IASB) develops a legislative platform. Local Boards of Education discuss the proposed resolutions and agree to send their top four legislative priorities to IASB for consideration during the annual Delegate Assembly.

The IASB Delegate Assembly will be held November 14, 2017 and Director Anhalt has been appointed to serve as the Board's delegate. The exhibit provided the 2018 Legislative Resolutions followed by the 5 proposed legislative priorities. Members of the Board were encouraged to provide additional input to Director Anhalt prior to the Assembly vote on November 14th. Information Item.

BA-18-185 Approval –Physical Plant and Equipment Projects (PPEL) – 2018-2019 School Year (Jon Galbraith)

It was recommended that the Board of Education approve the Physical Plant and Equipment Levy (PPEL) Projects for the 2018-2019 School Year.

BA-18-186 Request Permission to go Before the School Budget Review Committee (SBRC) for Additional Allowable Growth for the following: On Time Funding for Increased Enrollment, Unfunded English Language Learner (ELL) Costs, and Open Enrollment Students not Included in Previous Year's Enrollment (Steve Graham)

It was recommended that the Board of Education approve the Request to seek additional Allowable Growth from the SBRC for On-Time Funding for Increased Enrollment, Open

Enrollment Students not included in Previous Year's Enrollment Count and Unfunded English Language Learner Costs.

Upon motion by Director Mary Meisterling and second by Director Jennifer Borcharding, the Board approved the Consent Agenda.

Record of the roll call vote for items **BA-18-000/08, BA-18-008/05 BA18-009/09, BA-18-178, BA-18-179, BA-18-180, BA-18-181, BA-18-113/02, BA-18-182, BA-18-062/02, BA-18-183, BA-18-184, BA-18-185, and BA-18-186** was: Ayes: Directors Anhalt, Borcharding, Humbles, Jacobo, Janssen, and Meisterling. Nays: None. Absent: Director Laverty.

LEARNING AND LEADERSHIP

BA-18-187 Every Student Succeed Act (ESSA) - An Update with the Iowa Department of Education (Brad Buck)

Amy J. Williamson, Chief, Bureau of School Improvement, Iowa Department of Education, provided an overview of the Department's work as it relates to the Every Student Succeeds Act (ESSA), with special attention placed on how ESSA will be experienced in Iowa.

The Bureau Of School Improvement - Iowa Department of Education works with Iowa preschool programs, districts, nonpublic schools, and Area Education Agencies to ensure that we are all in compliance with state and federal education laws and that we engage in continuous improvement processes designed to improve student learning. The Bureau of School Improvement will provide support to schools in Iowa as part of ESSA implementation and administer the \$90 million Title I federal grant Iowa receives as part of ESSA. The Bureau will also administer a smaller, \$2 million grant as part of ESSA designed to help districts provide supports for a well-rounded education. Information Item.

BA-18-188 2017-2018 Certified Enrollment Update (Karla Ries)

Information regarding Certified Enrollment for 2017-2018 was provided which included the Official Head Count (students attending Cedar Rapids Community School District). Information Item.

BOARD GOVERNANCE

BA-18-011/03 Policy Manual - Review and Revision - Policy 200 "Board Code of Ethics", Policy 508/Regulation 508.1 "Voluntary Retirement Incentive Program - Licensed Teaching Staff", Policy 509/Regulation 509.1 "Voluntary Retirement Incentive Program Administrative Staff", and Policy 510/Regulation 510.1 "Voluntary Retirement Incentive Program - Support Staff" (Brad Buck/Laurel Day)

The Board of Education reviews policies, regulations and procedures at least once every five years. Board approval is required for all policies. Administrative regulations and procedures do not require Board approval.

The agenda item included policies and regulations that has been reviewed by Policy Review Committee and the Superintendent's Cabinet. Most proposed revisions are

based on changes to state and federal law, current District practice, and to keep the District's Policy Manual up-to-date as required by Iowa Code. The Policy Review Committee utilizes legal and policy services provided by the Iowa Association of School Boards, National Association of School Boards, Iowa School Finance Information Services, including policy primer and on-line sample policy documents. Guidance from District Legal Counsel was sought.

Policy#	Title	Action
200	Board Code of Ethics	Revised
508/508.1	Voluntary Retirement Incentive Program - Licensed Teaching Staff	Revised
509/509.1	Voluntary Retirement Incentive Program - Administrative Staff	Revised
510/510.1	Voluntary Retirement Incentive Program - Support Staff	Revised

SCHOOL BOARD CALENDAR

(Dates and times are tentative - please consult with the Board Secretary's Office for more details)

2017 - NOVEMBER

Monday	Nov 13	5:30 pm	Board Regular Meeting	ELSC, Board Room 2500 Edgewood Rd NW
Wednesday	Nov 15		IASB Pre-Convention Workshops	Hy Vee Hall Des Moines
Wednesday	Nov 15	11:30 am	UEN Legislative Meeting	Marriott Des Moines
Wednesday	Nov 15	5:00 pm	UEN Annual Meeting	Marriott Des Moines
Thursday	Nov 16		IASB Annual Convention	Hy Vee Hall Des Moines
Thurs/Fri	Nov 23/24		Holiday	Offices Closed

2017 - DECEMBER

Friday	Dec 8	7:30 am	Annual "State of the District"	ELSC, Professional Development Center
Monday	Dec 11	5:30 pm	Board Regular Meeting	ELSC, Board Room 2500 Edgewood Rd NW
Mon/Tues	Dec 25/26		Holiday	Offices Closed
Fri/Mon	Dec 29/Jan 1		Holiday	Offices Closed

2018 - JANUARY

Monday	Jan 8	5:30 pm	Board Regular Meeting	ELSC, Board Room 2500 Edgewood Rd NW
Thursday	Jan 18	7:00 pm	Metro High School Graduation	DoubleTree Hotel 350 First Ave NE

Tuesday Jan 30

IASB "Day on the Hill"

Iowa State Capitol
Des Moines

There being no further business coming before the Board, Vice President Humbles adjourned the meeting at 6:31 p.m.

By: Laurel Day, Board Secretary

Board of Education approved Record of Proceedings on December 11, 2017 and I hereby declare these minutes as part of the permanent record of the District.

By _____
John Lavery, President

ATTEST _____
Laurel A. Day, Board Secretary