


# Office 365 Education – For Students

Install the latest version of Microsoft Office on up to 5 PCs or Macs and on other mobile devices. **Before installing, please review system requirements to make sure your computer meets the minimum specifications.**

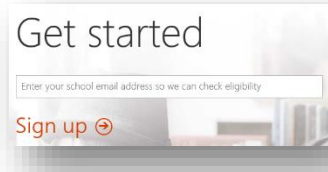
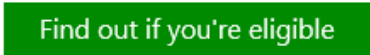
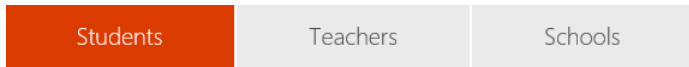
- Follow this link to [View System Requirements](#).

**From within your Office 365 account** simply click on  in the upper left corner of the screen to access the software installation portal.

## OR

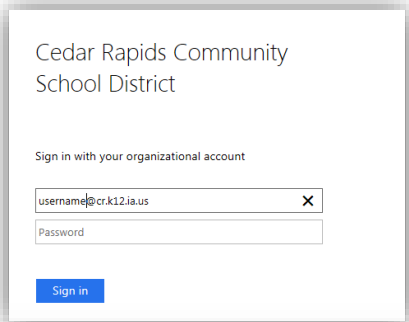
Follow this link [Office 365 Education](#) to get started. Internet Explorer or Google Chrome are the recommended browsers.

1. **Students** will press the **Students Tab**.
2. Scroll down and **Press** **Find out if you're eligible**
3. The **“Get started”** screen will appear. Type in your school email address.  
example: 15username@cr.k12.ia.us
4. Press **Sign up**.  
You will see the message **“Working on it”**.
5. Once your email address is verified, the message: **“You already have an account”** will appear. Press **Continue**.
6. You will be prompted to sign in with your organizational account.  
**Login with your school email address and password.**  
example: 15username@cr.k12.ia.us

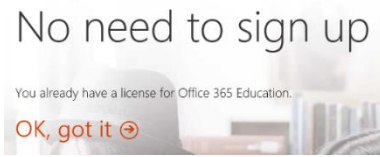


You already have an account

To get your free Office, sign in with your Office 365 user ID and password.  
**Continue**



7. You should see the following screen.  
**“No need to sign up”**.  
Press **OK, got it**.



8. You will see a list of all the programs that are included for free.  
**Before you press Install, please verify your computer meets the minimum specifications.**
9. If your computer meets the minimum requirements, press **Install** and follow the prompts.
10. **Note:** For Mac installs- if you see this screen, choose the 2<sup>nd</sup> option to **“Sign in to an existing Office 365 subscription”**, and then sign in with your school email.

