



POLICY MANUAL INTRODUCTION

The Cedar Rapids Community School District's Policy Manual contains the policies, regulations, and procedures of the District. On-going review of the manual occurs as new issues and needs arise that may give rise to developing new policies or to revising existing ones.

The Board of Directors of the District reviews and consider policies after careful deliberations. The District Administration implements the policies through specific regulations and procedures.

How to Use the Policy Manual

The Policy Manual is organized according to a numeric codification system. There are ten major classification bearing a numeric Series Code:

100	DISTRICT LEGAL STATUS AND COMMITMENT
200	BOARD GOVERNANCE AND OPERATIONS
300	ADMINISTRATION
400	INSTRUCTION
500	STAFF
600	STUDENTS
700	FISCAL MANAGEMENT
800	SCHOOL PLANT
900	SUPPORT SERVICES
1000	SCHOOL-COMMUNITY RELATIONS

Subclassifications under each numeric Series are based on a logical sequence and coded by the appropriate numeric code located in the upper right-hand corner of the document.

How to Find a Policy/Regulation/Procedure

There are two basic ways to find a policy manual document. The first is to review the Table of Contents and/or the ten identified Series and determine where the document may be located. By turning to that Series, you can review the Index Page and determine whether the topic is identified. If the document is included, you can turn to the appropriate page by finding the correct code number.

The second way to find a policy manual document is to use the search icon located within the manual: <http://www.cr.k12.ia.us/assets/1/6/Policyhandbook.pdf>

Inquires about the District's Policy Manual may be directed to the Board Secretary, Laurel A. Day, at 319/558-2223.