

CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT  
Purchasing Department  
Educational Leadership and Support Center  
2500 Edgewood Road NW  
Cedar Rapids, Iowa 52405  
**June 2017**

**BID REQUEST– Food and Nutrition Department Commercial Dishwashers**

The Purchasing Office of the Cedar Rapids Community School District request bids on the attached list of dishwashers. All prices are to be bid F.O.B. each designated delivery location, in Cedar Rapids, Iowa, four (4) locations total (Possibly 5 locations). Do not include Federal or State Tax in prices submitted.

The Purchasing Office and/or Board of Directors reserve the right to reject any and all bids or any part thereof, and to waive informalities and to enter into such contract or contracts as shall be deemed in the best interest of the Cedar Rapids Community School District, in the County of Linn, State of Iowa.

Bids are due in the Purchasing Office, 2500 Edgewood Road NW, Cedar Rapids, Iowa (52405) not later than Thursday, June 15, 2017 **at 1:00 pm CST.**

**Electronic Submissions:** E-mail: [bids@cr.k12.ia.us](mailto:bids@cr.k12.ia.us)

Place **“Food and Nutrition Dishwasher Bid”** in the subject line of the email

Signatures must be on the forms prior to scanning.

**OR**

**Hardcopy Submissions:**

Bids should be addressed to and inquires concerning this bid should be directed to:

**ATTN: Food and Nutrition Dishwasher Bid**

Tom Day, Manager of Purchasing  
Cedar Rapids Community School District  
2500 Edgewood Road NW  
Cedar Rapids, Iowa 52405

Phone: (319) 558-2321 Email: [tday@cr.k12.ia.us](mailto:tday@cr.k12.ia.us)

**Do not send bid responses to this email.**

**Bids must be on our forms.**

We are not responsible for items sent but not received due to any factor. It is recommended that the bidder call Purchasing at 319-558-2321 to confirm receipt of bid. No fax bids will be accepted.

We will be happy to email this bid upon request.

## **SCOPE OF CURRENT NEEDS**

**The Cedar Rapids Community School District intends to purchase during SY 2017-18 four (4) dishwashers, with the option to purchase one (1) additional machine by June 30, 2018. Trade-in pieces are listed in the specifications. All bidders must accept the trade-in listed and remove those pieces from the site when the new replacement piece is delivered.**

Cedar Rapids Community School District must coordinate the installation with other district projects and school calendar, therefore, delivery will occur throughout SY 2017-18 and bid price remain in effect through June 2018.

## **GENERAL CONDITIONS**

1. Bid responses must be submitted on our forms.
2. Where noted the trade name listed indicates quality desired and in no way intends to discriminate against any manufacturer; **however**, the size, quality and functionality of any equipment offered must match the equipment specified. If an alternative is offered, it must be on a separate bid response form, and must be clearly indicated as such with complete descriptive literature included. All differences must be noted. Indicate if model numbers are changing prior to delivery of equipment. Alternates may not be considered.
3. It is required that owner's manuals, service repair manuals and parts breakdown manuals be included. The district repairs this equipment; these manuals are used only by the service person within the district. Service manuals must be provided within 30 days after award.
4. Final hook-up and installation will be responsibility of school district personnel.
5. Prices quoted shall include freight and all labor and materials to deliver all equipment to the specified location within the building. Unit prices offered prevail when a discrepancy is found between the unit and total price. The grand total price is all inclusive – equipment, all deliveries up to and including the project site, uncrating of all equipment and removal of packaging materials, set up and leveling of all equipment per the foodservice layout, factory start-up, and removal of trade-in. District personal is responsible for all final gas, electrical and plumbing final connections.
6. Franklin Middle Dishwasher delivery date will be consider when awarding bid. All delivery specifications must be met. **Delivery date from date of order receipt must be entered. After award, orders shall be placed with awarded vendor.**

7. Once the order is placed with the successful vendor, delivery confirmations from the manufacturers will be passed on to the district contact. Also, the deliveries will be coordinated with district staff.
8. Equipment warranties will begin upon final installation and manufacturer start up.
9. The bidder should personally examine the building site and internal location, making notes of existing conditions, particularly doorways, low ceilings and space. No allowances will be made subsequently for any error on the bidder's part or obvious oversight not called to the attention of the owner before bidding.
10. Vendors will be responsible for these difficult moves at no additional costs to the district beyond the grand total price listed.
11. Award will be on an all or none basis. Fill in the appropriate information on the bid response form.
14. Payment will be made after each delivery to school site but not prior to the successful start-up and operation of the equipment [i.e. final inspection]. Payment release is after the Board of Education approval, as per Code of Iowa requirements.
12. The awarded vendor will provide a certificate of insurance with the Cedar Rapids Community School District listed as an additional insured within 10 days after the contract is awarded.

The Cedar Rapids Community School District reserves the right to select the product and/or service provider which best meets its required needs, budget constraints, and quality levels.

Any company that desires not to bid at this time and wishes to remain on the School District vendor list should notify the Manager of Purchasing to that effect.

DISHWASHERS:

**Item 1: Two (2) Dishwashers Conveyor Type, High Temperature, Ventless, and Heat Recovery Capability**

**Dishwasher must be equipped with the following:**

- Size: 44 inch Electric
- Internal Booster Heater
- Exhaust Removes Steam and Heat to less than 75 F degrees
- Booster Heater Rise 70 F Degree Capacity
- NSF and Energy Star Rated
- (2) separate circuits, (1) for machine & (1) for internal booster
- Electrical to be verified prior to order.

**Voltage:**

Franklin: 208 Volts/3Phase Machine 480 Volt/3 Phase Booster  
Taft 480 Volts/3Phase Machine 208 Volt/3Phase Booster

**Direction of Operation:**

Franklin: Left to Right  
Taft: Right to Left

**Item 2: Two (2) Dishwashers Conveyor Type, High Temperature, Heat Recovery Capability**

**Dishwasher must be equipped with the following:**

- Size: 44 Electric
- Internal Booster Heater
- Booster Heater Rise 70 F Degree Capacity
- NSF and Energy Star Rated
- (2) separate circuits, (1) for machine & (1) for internal booster
- Electrical to be verified prior to order.

**Voltage:**

McKinley: 208 Volts/3Phase Machine 480 Volt 75 Amp Booster  
Roosevelt 208 Volts/3Phase Machine 480 Volt 75 Amp Booster

**Direction of Operation:**

McKinley: Left to Right  
Roosevelt: Left to Right

**Approved Brands:**

Hobart and Champion

<b>SCHOOL LOCATIONS</b>	<b>TENTATIVE PURCHASE TIMELINE</b>	<b>TRADE IN</b>
Franklin Middle School 300 20 <sup>th</sup> Street NE Cedar Rapids, Iowa 52402	July 2017	Hobart C54
McKinley Middle Schools 620 10 <sup>th</sup> Street SE Cedar Rapids, Iowa 52403	Nov 17-June 18	Hobart C44A
Roosevelt Middle School 300 13th Street NW Cedar Rapids, Iowa 52405	Nov 17-June 18	Hobart C44A
Taft Middle School 5200 E Avenue NW Cedar Rapids, Iowa 52405	Nov 17-June 18	Hobart C44A
<b>Possible add on purchase:</b>		
Kennedy High School 4545 Wenig Road NE Cedar Rapids, Iowa 52402	July 2018	Hobart FT-616 60-44-78

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The prices offered and the units listed meet all conditions of the bid specifications. It is understood that the bidder must include, in the pricing submitted, removal of all trade-in equipment.

The bid items meet the general and product specifications as requested. Owner's manuals, service repair manuals and parts breakdown manuals as listed will be provided. Electronic file is acceptable.

**RESPONSE:**

**Item 1**

Brand/Model Number: \_\_\_\_\_ Delivery Date \_\_\_\_\_

Unit Price \$ \_\_\_\_\_ Total Price \$ \_\_\_\_\_

**Item 2**

Brand/Model Number: \_\_\_\_\_ Delivery Date \_\_\_\_\_

Unit Price \$ \_\_\_\_\_ Total Price \$ \_\_\_\_\_

Bid prices will remain in effect until \_\_\_\_\_ [date].  
Please include support documentation for Energy and Condenser specifications

**Company:**

\_\_\_\_\_  
**Address:**

**By:** \_\_\_\_\_ **Title:** \_\_\_\_\_  
[Signature]

**Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Email:** \_\_\_\_\_ [not required]