

CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT  
Purchasing Department  
Educational Leadership and Support Center  
2500 Edgewood Road NW  
Cedar Rapids, Iowa 52405  
**June 2017**

**BID REQUEST– Food and Nutrition Department Steamers**

The Purchasing Office of the Cedar Rapids Community School District request bids on the attached list of Steamers. All prices are to be bid F.O.B. each designated delivery location, in Cedar Rapids, Iowa, three (3) locations. Do not include Federal or State Tax in prices submitted.

The Purchasing Office and/or Board of Directors reserve the right to reject any and all bids or any part thereof, and to waive informalities and to enter into such contract or contracts as shall be deemed in the best interest of the Cedar Rapids Community School District, in the County of Linn, State of Iowa.

Bids are due in the Purchasing Office, 2500 Edgewood Road NW, Cedar Rapids, Iowa (52405) not later than Thursday June 15, 2017 **at 1:00 pm CST.**

**Electronic Submissions:** E-mail: [bids@cr.k12.ia.us](mailto:bids@cr.k12.ia.us)  
Place **“Food and Nutrition Steamers Bid”** in the subject line of the email  
Signatures must be on the forms prior to scanning.

**OR**

**Hardcopy Submissions:**

Bids should be addressed to and inquires concerning this bid should be directed to:

**ATTN: Food and Nutrition Steamers Bid**

Tom Day, Manager of Purchasing  
Cedar Rapids Community School District  
2500 Edgewood Road NW  
Cedar Rapids, Iowa 52405

Phone: (319) 558-2321 Email: [tday@cr.k12.ia.us](mailto:tday@cr.k12.ia.us)

**Do not send bid responses to this email.**

**Bids must be on our forms.**

We are not responsible for items sent but not received due to any factor. It is recommended that the bidder call Purchasing at 319-558-2321 to confirm receipt of bid. No fax bids will be accepted.

We will be happy to email this bid upon request.

## SCOPE OF CURRENT NEEDS

The Cedar Rapids Community School District intends to purchase three (3) Steamers. Trade-in pieces are listed in the specifications. All bidders must accept the trade-in listed and remove those pieces from the site when the new replacement piece is delivered.

## GENERAL CONDITIONS

1. Bid responses must be submitted on our forms.
2. Where noted the trade name listed indicates quality desired and in no way intends to discriminate against any manufacturer; **however**, the size, quality and functionality of any equipment offered must match the equipment specified. If an alternative is offered, it must be clearly indicated as such with complete descriptive literature included. All differences must be noted. Indicate if model numbers are changing prior to delivery of equipment. Alternates may not be considered.
3. It is required that owner's manuals, service repair manuals and parts breakdown manuals be included. The district repairs this equipment; these manuals are used only by the service person within the district. Service manuals must be provided within 30 days after award.
4. Final hook-up and installation will be responsibility of school district personnel.
5. Prices quoted shall include freight and all labor and materials to deliver all equipment to the specified location within the building. Unit prices offered prevail when a discrepancy is found between the unit and total price. The grand total price is all inclusive – equipment, all deliveries up to and including the project site, uncrating of all equipment and removal of packaging materials, set up and leveling of all equipment per the foodservice layout, factory start-up, and removal of trade-in. District personal is responsible for all final gas, electrical and plumbing final connections.
6. Delivery date will be consider when awarding bid. All delivery specifications must be met. **Delivery date from date of order receipt must be entered. After award, orders shall be placed with awarded vendor.**
7. Once the order is placed with the successful vendor, delivery confirmations from the manufacturers will be passed on to the district contact. Also, the deliveries will be coordinated with district staff.
8. Equipment warranties will begin upon final installation and manufacturer start up.

9. The bidder should personally examine the building site and internal location, making notes of existing conditions, particularly doorways, low ceilings and space. No allowances will be made subsequently for any error on the bidder's part or obvious oversight not called to the attention of the owner before bidding.
10. Vendors will be responsible for these difficult moves at no additional costs to the district beyond the grand total price listed.
11. Award will be on an all or none basis. Fill in the appropriate information on the bid response form.
14. Payment will be made after each delivery to school site but not prior to the successful start-up and operation of the equipment [i.e. final inspection]. Payment release is after the Board of Education approval, as per Code of Iowa requirements.
12. The awarded vendor will provide a certificate of insurance with the Cedar Rapids Community School District listed as an additional insured within 10 days after the contract is awarded.

The Cedar Rapids Community School District reserves the right to select the product and/or service provider which best meets its required needs, budget constraints, and quality levels.

Any company that desires not to bid at this time and wishes to remain on the School District vendor list should notify the Manager of Purchasing to that effect.

**Item A: One (1) each Countertop Steamer with Stand**

**Requesting:**

1. Electric Boilerless Model
2. Stainless Steel Stand with bullet feet and cooking shelf
3. Minimum one (1) year parts and labor warranty.
4. Energy Star Rating
5. 208 Volts 3 Phase

**Qualified Product:**

- AccuTemp
- Other brand/model that meets specifications

**School Location:**

Van Buren Elementary School  
2525 29<sup>th</sup> Street SW  
Cedar Rapids, Iowa 52404

**Item B: One (1) each Countertop Steamer with Stand**

**Requesting:**

1. Natural Gas Model with 120 Volts
2. Stainless Steel Stand with bullet feet and cooking shelf
3. Minimum one (1) year parts and labor warranty.
4. Energy Star Rating

**Qualified Product:**

- AccuTemp
- Other brand/model that meets specifications

**School Location:**

Cleveland Elementary School  
2200 First Avenue NW  
Cedar Rapids, Iowa 52405

**Item C: One (1) Double Stacked (2 Cavities) Connectionless Steamer with Stand**

**Requesting:**

6. Electric Boilerless Model
7. Stainless Steel Stand with bullet feet and cooking shelf
8. Minimum one (1) year parts and labor warranty.
9. Energy Star Rating
10. 208 Volts      3 Phase

**Qualified Product:**

- AccuTemp
- Other brand/model that meets specifications

**School Location:**

Taft Middle School  
5200 E Avenue NW  
Cedar Rapids, Iowa 52405

<b>SCHOOL LOCATIONS</b>	<b>TRADE IN</b>	
Cleveland Elementary 2200 First Avenue NW Cedar Rapids, Iowa 52405	Steam Kettle	Hobart C54
Van Buren Elementary 620 10 <sup>th</sup> Street SE Cedar Rapids, Iowa 52403	Steam Kettle	Hobart C44A
Taft Middle School 5200 E Avenue NW Cedar Rapids, Iowa 52405	Double Steamer	Hobart C44A
		Attachment D

