

Minutes

District Safety Committee

1:00PM – September 20, 2013

ELSC, Room C254

Those Attending:	Absent:
Lorie Bateman	Andrew Eley
Tom Day	Brian Krob
Laurel Day	
Matt Dunbar	
Steve Graham	
Suzy Ketelsen	
Rob Kleinsmith	
Tom Roth	
Gayle Schanou	
Grant Schultz	
Denny Schreckengast	
Rhoda Shepherd	
Sue Wilber	
Aaron-Marie Thoms	

Committee Introductions.

Mr. Graham welcomed members of the District Safety Committee for the 2013-2014 school year. Mr. Graham shared that a presentation regarding the District Safety Committee will be given at the October Board of Education meeting. If members of the committee are interested in participating please contact Mr. Graham. Ms. Thoms, Risk Improvement Manager with Millhiser Smith Insurance has been invited to attend the District Safety Committee meetings.

Review Minutes. Motion to approve made by Mr. Day; second by Mr. Schreckengast. No discussion, minutes approved.

Review Committee Goals and Purpose.

Mr. Graham led discussion on proposed changes with the committee making additional suggestions. Steve agreed to draft changes and email members for their review. One of the suggestions was to include other representatives from different bargaining units. Mr. Graham will extend invitation to those bargaining groups. Another suggestion was to increase number of meetings per year, with the decision to add October, January and March to the schedule of meetings. Discussion on the date and time of meetings, will be scheduling the October 18th meeting at 9:00am. Minutes shall be distributed to committee members and posted on the district safety web site.

Extended Heat Waves – How can we prepare employees?

Ms. Wilber will put something on the web regarding coping with heat in the hot summer months. Ms. Wilber and Ms. Thoms will create a heat and cold safety tip.

Workers Compensation Update

Sue Wilbur provided a workers compensation progress report to the committee, which included a summary review of injuries for last year and the numbers so far in 2013-2014.

Slips and falls are still the number one workers compensation claim, with the major cause being improper footwear. The top five accidents per quarter are:

- 9 – slips/falls
- 5 – overexertion
- 2 – repetitive movement
- 2 – physical attacks
- 2 – random

2013-2014 so far:

- 55 Injuries have been reported since July 1st and 42 of those have happened since August 20th (23 days since the majority of staff reported back) - essentially almost 2 injuries per day.

Safety Concerns

The committee reviewed safety concerns that were submitted to Ms. Wilber and one that had been submitted via the district web site. Any safety concern submitted via the web site will then be emailed as to all members of the safety committee. Send reply to Ms. McGuire and she will forward to the submitter for response.

A district wide email to all staff will be sent by Ms. Wilber with a reply address of District Safety Committee.

There was a suggestion to work with webmaster to update the submission of safety concerns.

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Adjourn 2:48pm

Submitted by Chris McGuire