

CEDAR RAPIDS COMMUNITY SCHOOL DISTRICT
Purchasing Department
2500 Edgewood Rd NW
Cedar Rapids, Iowa 52405
October 2014

BID REQUEST – Surface Pro 3

The Purchasing Office of the Cedar Rapids Community School District request bids on the attached listed items. All prices are to be bid F.O.B. 2500 Edgewood Rd NW, in Cedar Rapids, Iowa, 52405. Do not include Federal or State Tax in prices submitted.

The Purchasing Office and/or Board of Directors reserve the right to reject any and all bids or any part thereof, and to waive informalities and to enter into such contract or contracts as shall be deemed in the best interest of the Cedar Rapids Community School District, in the County of Linn, State of Iowa.

Bids are due in the Purchasing Office, 2500 Edgewood Rd NW, Cedar Rapids, Iowa (52405) not later than **Monday, October 20, 2014 at 10:00am.**

Email: bids@cr.k12.ia.us Subject line must say -- "BID – Surface Pro 3".

FAX: **319-558-2327** Cover sheet must say, "BID – Surface Pro 3".

Mail: **Place bids in an opaque envelope marked – "BID – Surface Pro 3".**
Bids are to be addressed to:
Cedar Rapids Community School District
ATTN: SURFACE PRO 3 BID
Purchasing Department
2500 Edgewood Rd NW
Cedar Rapids, Iowa 52405

We are not responsible for late bids due to machine or server malfunctioning or other technical timeline items. Please plan accordingly.

WE ARE ANTICIPATING BEST VOLUME PRICING AVAILABLE.

Questions regarding this bid are to be directed to:

Tom Day, Manager of Purchasing
Phone: (319) 558-2321 (319) 558-1249 direct
Email: tday@cr.k12.ia.us **Note:** Do not send bids to this address, they will be deleted and never opened.

Any company that desires not to bid at this time and wishes to remain on the School District mailing list, should notify the Manager of Purchasing to that effect. Otherwise, any company not submitting a bid may be removed from the mailing list for types of items listed in this bid.

BID SOLICITATION

Printed: 10/15/2014



Cedar Rapids Community
School District
2500 Edgewood Rd NW
Cedar Rapids IA 52405

BID OPENING DATE AND TIME:
10/20/2014 10:00:00 AM

BID NUMBER: 00001104

BUYER: Kathy Kinley

PHONE #: (319)558 - 2321

DELIVERY REQUIRED:

V E N D O R	Vendor Name:
	Address:
	City, State Zip Code:

S H I P T O	Cedar Rapids Community School District
	Central Receiving
	2500 Edgewood Rd NW
	Cedar Rapids IA 52405

Item	Class-Item	Quantity	Unit	Unit Price	Total
12.000	<p>Bids are due on Monday, October 20, 2014 @ 10:00 am .</p> <p>* ALL RESPONSES MUST BE ON THIS FORM.</p> <p>* All PRICING SHOULD INCLUDE ANY DELIVERY CHARGES, SHIPPING AND HANDLING, AND WILL BE FOB DESTINATION. 2500 Edgewood Rd NW, Cedar Rapids, IA 52405</p> <p>* NEED UNIT PRICING FOR EACH ACCESSORY. WE ANTICIPATE A LARGE QUANTITY OF THE COVERS AND A SMALLER QUANTITY OF THE OTHER ACCESSORIES.</p> <p>* INITIAL ORDER WILL BE FOR 630 DEVICES OF THE SAME MODEL. THERE IS A STRONG LIKELIHOOD THAT THIS WILL LEAD TO PURCHASING IN EXCESS OF 1,000 UNITS OVER THE NEXT 9 MONTHS WITH THE ABILITY TO RENEW PRICING FOR THE SAME DISCOUNT STRUCTURE AS THE MODELS CHANGE.</p> <p>* For every order placed off the blanket PO the vendor will capture the UUID/GUID to serial number for every Surface Pro2 device in an Excel spreadsheet and email the spreadsheet to both vgenkinger@cr.k12.ia.us and rschares@cr.k12.ia.us so that they receive the email prior to receiving the products. This would be regardless to how many devices are being ordered.</p>				
1.000	<p>Pricing Based on Anticipated Volume</p> <p>* 4YM-00001 Surface Pro 3 i3 64GB</p> <p>* Delivery Time after receipt of order (ARO): _____</p>	1	EA		
16.000	<p>Pricing Based on Anticipated Volume</p> <p>* MQ2-00001 Surface Pro 3 i5 128 GB</p> <p>* Delivery Time after receipt of order (ARO): _____</p>	1	EA		

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	2500 Edgewood Rd NW
	Cedar Rapids IA 52405

Item	Class-Item	Quantity	Unit	Unit Price	Total
17.000	Pricing Based on Anticipated Volume * PS2-00001 Surface Pro 3 i5 256GB * Delivery Time after receipt of order (ARO): _____	1	EA	_____	_____
18.000	Pricing Based on Anticipated Volume * 5D2-00001 Surface Pro 3 i7 256GB * Delivery Time after receipt of order (ARO): _____	1	EA	_____	_____
19.000	Pricing Based on Anticipated Volume * PU2-00001 Surface Pro 3 i7 512GB * Delivery Time after receipt of order (ARO): _____	1	EA	_____	_____
2.000	Pricing Based on Anticipated Volume * 3Q9-00001 Surface Pro Docking Station for Surface Pro 3 * Delivery Time after receipt of order (ARO): _____	1	EA	_____	_____
3.000	Pricing Based on Anticipated Volume * RD2-00080 Type Cover 3 Black (for Surface Pro 3) * Delivery Time after receipt of order (ARO): _____	1	EA	_____	_____
4.000	3UY-00001 Surface Pen (works only with Surface Pro 3) * Delivery Time after receipt of order (ARO): _____	1	EA	_____	_____

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Item	Class-Item	Quantity	Unit	Unit Price	Total
5.000	RC2-00001 Surface Pro 36W Power Supply for Surface Pro 3 * Delivery Time after receipt of order (ARO): _____	1	EA	_____	_____
11.000	F6U-00001 Mini DP to HDMI Adapter * Delivery Time after receipt of order (ARO): _____	1		_____	_____
13.000	F7U-00001 Mini DP to VGA Adapter * Delivery Time after receipt of order (ARO): _____	1	EA	_____	_____
14.000	3U4-00001 Ethernet Adapter * Delivery Time after receipt of order (ARO): _____	1	EA	_____	_____
15.000	Commercial 3-Year Warranty w/A9W-00005	1	EA	_____	_____
				TOTAL:	_____

NOTE: ALL BIDS RECEIVED ARE SUBJECT TO THE TERMS AND CONDITIONS ON REVERSE SIDE OF THIS FORM.

WE AGREE TO FURNISH ANY OR ALL OF THE ITEMS QUOTED AT THE PRICES SHOWN. QUOTE
MUST BE HELD FIRM FOR PERIOD OF 60 DAYS.

TERM OF PAYMENT:

COMPANY:

DELIVERY:

SIGNATURE:

TELEPHONE NUMBER:

NAME AND TITLE:
