

**The Technology Oversight Committee Meeting Minutes
1/16/20**

In Attendance	Name	Role
X	Tim Gustin	Committee Chair
X	Greg Best	Committee Member
X	Jim Hoffmann	Committee Member
X	Jerry Kilgore	Committee Member
ab	Kavi Parupally	Committee Member
ab	Aaron Horn	Committee Member
X	Jeff Lucas	CRCSD Technology Manager
X	Craig Barnum	CRCSD Executive Director of Digital Literacy and IT

The Technology Oversight Committee met at the ELSC Kennedy conference room at 5:30 PM on 1/16, 2020.

Introductions we made. Jerry Kilgore has agreed to join the committee on a three-year term. Aaron Horn has also agreed to join the group and will attend the next meeting. The previous meeting minutes approved: motion by Tim Gustin and seconded by Jim Hoffann.

Craig Barnum gave an overview of the CRCSD strategic technology plan with updates on progress in the past year. There were questions and discussions about the durability of the Chromebooks and the cost of repairs year to date. The SIS transition was also discussed, focusing on data governance and procedures. The use of Tableau and other reporting tools, the data warehouse, and the role of the CRCSD data analyst were also discussed.

Craig Barnum and Jeff Lucas shared ten years of technology expenditures in SAVE funds. It was noted that CRCSD continues to allocate \$2.6 million annually for technology SAVE expenditures. The carryover from last year as \$1.5 million. Tim Gustin expressed concern that Iowa code may change regarding the use of SAVE dollars and suggested that district leadership consider how to sustain funding if this type of change would happen.

Previous years and projects completed include:

<u>Year</u>	<u>Projects</u>
2007-08	Elementary computer rollout (approx 2350 units); elementary printer refresh; fiber phase 1; network switches
2008-09	Service center & remaining MS\HS computer rollout (approx 700 units); MS\HS printer refresh; District server
2009-10	Elementary labs (720 units, carts, etc); MS\HS whiteboards (approx 350 units); SAN Solution, Backup solution; Bldg Servers; Wireless
2010-11	MS Computer rollout (approx 1150 units); MS labs (360 units, carts, etc); ES Whiteboards (approx 350 units); Fiber project; HS Computer rollout (approx 1400 units); HS labs (300 units, carts, etc); Student Response Systems HS Pilot (43 sets)
2011-12	Fiber project; Phone System; iPad pilot
2012-13	Elementary Computer refresh rollout (approx 2400 units); Fiber Project; Classroom tools
2013-14	Service Center Computer refresh (approx 300 units); Innovative Learning Proposals, Network Switch replacements, Fiber project, Classroom Tools-Replacement Projectors
2014-15	MS Computer refresh (approx 1850 units); SAN; Elem Mobiles, Innovative Learning Proposals, Classroom Tools, Wireless
2015-16	HS Computer rollout (approx 2500 units); Bldg\Data Center Servers; Innovative Learning Proposals, Wireless; Printer Support
2016-17	ES Computer rollout (approx 3800 units); Printer Support; Cisco Phone system software upgrade and licensing, Backup/DR services
2017-18	Middle School rollout; PowerSupplies, Classroom tools, Backup/DR services, Data storage, Network switches and SFPs, Printer Support
2018-19	ELSC and HS staff computers, Classroom tools, Backup/DR services, Printer Support; HS Chromebooks Rollout
2019-20	<i>MS Chromebook rollout, ES and Offsite laptop replacement, Phone system, classroom presentation system refresh - Proposed Purchases</i>

Recommendations from the Committee

- Provide specific bid details to the group for future RFPs.
- Provide visual examples of our processes and applications that have been successful.
- Setup a future meeting to go into more specific details on the strategic plan and district processes for our committee's new members in Spring/Summer timeline.
- Bring inventory details on video presentation boards for next meeting to help plan a direction on replacement or even a new direction.

Craig Barnum and Jeff Lucas presented proposed purchases with this year's SAVE funds. The purchases include Chromebooks for the continuation of the 1:1 at the MS level. A new 3-year licensing agreement for the district's existing telephone system. A computer refresh for the elementary school teachers and off-site programs. Lastly continuation of the project to update older classroom presentation systems.

A motion to approve the proposed purchase items was made by Jim Hoffmann, seconded by Jerry Kilgore and the motion carried.

Group tentatively selected October 20, 2020, at 5:30 pm for their next meeting.

Meeting adjourned: 7:10 PM.

Prepared and submitted by,

Craig Barnum