

## SPECIAL SERVICES - STUDENT CHANGE FORM

### STUDENT INFORMATION *(as it is right now, before any changes)*

Last Name	First Name	Middle Name	
DOB	Grade	Male/Female	Hispanic? & Ethnicity
Current Roster Teacher	Current Attending Building	Resident District (district where parent resides)	Attendance Area Building (neighborhood school)

### PARENT/GUARDIAN INFORMATION *(new information/changed information)*

Parent(s) 1 - Student's Place of Residence		Parent(s) 2	
First/Last Name		First/Last Name	
Street Address		Street Address	
City, State, Zip		City, State, Zip	
Phone: Home/Cell		Phone: Home/Cell	
Relation to Student		Relation to Student	

### CHANGE INFORMATION *(check and complete as appropriate, multiple reasons are allowed)*

✓	Reason	New Info
<input type="checkbox"/>	<b>Demographic Change</b> (student/parent names, address, grade, etc.)	
<input type="checkbox"/>	<b>Resident District Change</b> (where parent resides) (provide From/To district names and effective date)	
<input type="checkbox"/>	If change of resident district, does student still attend in CRCSD? (Yes or No)	
<input type="checkbox"/>	<b>Attending District Change</b> (provide From/To district names and effective date)	
<input type="checkbox"/>	<b>Initial Placement in Special Ed</b> (provide start date and assigned teacher)	
<input type="checkbox"/>	<b>Staff Out of Special Ed</b> (provide end date)	
<input type="checkbox"/>	<b>Teacher Change</b> (provide new teacher name & date)	
<input type="checkbox"/>	<b>Building Change</b> (provide new building name & date)	

### Comments *(please add any information not covered above)*

Form Initiated By:		Date:	
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**For Initial IEP:** *Email* this form & Initial paperwork to your building secretary & Deb Gaeta ([dgaeta@gwaea.org](mailto:dgaeta@gwaea.org))  
**For Out-of-State Move-ins:** *Email* this form & out-of-state IEP to your building secretary & Deb Gaeta ([dgaeta@gwaea.org](mailto:dgaeta@gwaea.org))  
**For All Others:** *Email* this form to your building secretary & Deb Gaeta ([dgaeta@gwaea.org](mailto:dgaeta@gwaea.org))